

# Senate Meeting Agenda 04.21.21



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [The Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

## Crafton Hills College

### Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

## Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

## Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

## Members

(Roll Call by Zoom Participant List)

	<b>SINS</b>	<b>LAM</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	10	9	5	5	13	4
Available Seats	4	6	0	3	2	1
Senators	<ul style="list-style-type: none"> <li>- Cheryl DiBartolo</li> <li>- Richard Hughes</li> <li>- Julie McKee</li> <li>- Steve Hellerman</li> </ul>	<ul style="list-style-type: none"> <li>- Ryan Bartlett</li> <li>- Krista Ivy</li> <li>- Nick Reichert</li> </ul>	<ul style="list-style-type: none"> <li>- Reynaldo Bell</li> <li>- TL Brink</li> <li>- Meridyth McLaren</li> <li>- Thomas Serrano</li> <li>- Gary Williams</li> </ul>	<ul style="list-style-type: none"> <li>- James Grabow</li> <li>- Mariana Moreno</li> </ul>	<ul style="list-style-type: none"> <li>- Breanna Andrews</li> <li>- Brandi Bailes</li> <li>- Jeff Cervantez</li> <li>- Chloe De Los Reyes</li> <li>- Laurie Green</li> <li>- Cynthia Hamlett (DE Lead)</li> <li>- Shirley Juan</li> <li>- Hannah Sandy</li> <li>- Josh Robles</li> <li>- Jodi Hanley</li> <li>- Isidro Zepeda</li> </ul>	<ul style="list-style-type: none"> <li>- Tina Gimple (SINS)</li> <li>- Andrew Bridges (SINS)</li> <li>- Edward Ferrari (LAM)</li> </ul>

Guests:

## Agenda Items

**All documents are linked to their agenda item.**

[Link to Google Doc Version of Agenda](#)

Estimated Meeting Time: 75 minutes

### Preliminary Business

Item	Discussion	Action
Call to Order		
Statements from the public (3 minutes per speaker)		
TESS Report - Bixler (3 minutes)		
<p>Approval of Minutes and Voting Record for 2/17/2021 (3 minutes)</p> <p><a href="#">Minutes 3/17</a>  <a href="#">Voting Record 3/17</a>  <a href="#">Minutes 4/07</a></p> <p>Goal: Assess the written record to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited.</p>		

### Preliminary Reports

Item	Discussion	Action
Administration's Report (3 mins)		
President's Report (5 mins)	★ We are going back to campus in Fall probably.	

- ★ AP/BP 5500 and AP 5520 are going to Crafton Council.
- ★ Advancement in Rank needs to be submitted for those who have been here 7 years.
- ★ **Reopening Plan:**
  - **Where we are now:**
    - ✓ The SBCCD Safe Reopening Plan is currently being created by the campus Vice Presidents of Administrative Services (Scott Stark and Mike Strong) and the Director of Facilities Planning, Emergency Management & Construction (Farrah Farzaneh).
    - ✓ VPA's are currently working on the SBCCD Reopening Plan with their respective campus.
    - ✓ Director of Facilities is currently working on the SBCCD Safe Reopening Plan with DSO.
    - ✓ For your background, attached is the revised timeline.
  - **Looking ahead:**
    - ✓ **April 22:** The SBCCD Safe Reopening Taskforce will meet via Zoom from 8 to 9 a.m. on Thursday, April 22 to discuss the status of the SBCCD Safe Reopening Plan.
    - ✓ **April 29:** The VPAs and Director of Facilities will present the draft SBCCD Safe Reopening Plan to the Board of Trustees at their information session taking place via Zoom at 12 p.m. on Thursday, April 29. The taskforce is invited to attend. ([Zoom link](#))

	<p>✓ <b>May 6:</b> The SBCCD Safe Reopening Plan must be completed by 5 p.m. on Thursday, May 6 to be included in the May 13 Board of Trustees meeting agenda.</p> <p>★</p>	
ERI Updates – Hamlett (3 mins)		
1 <sup>st</sup> meeting of the month (3 mins): <ul style="list-style-type: none"> <li>A. Classified Senate (Jaco)</li> <li>B. CTA Report (McLaren)</li> </ul>		
<b>2<sup>nd</sup> meeting of the month: (3 mins):</b> <ul style="list-style-type: none"> <li><b>A. Student Senate Report (Cunningham)</b></li> <li><b>B. Treasurer’s Report (DiBartolo)</b></li> </ul>		

## Old Business

Item	Discussion	Action
On hold or in progress – 0 Min	<ul style="list-style-type: none"> <li>● On hold: Anti-racism (Bartlett) <ul style="list-style-type: none"> <li>○ Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definition. Estimated completion end of February at the latest.</li> </ul> </li> </ul>	

## New Business

Item	Discussion	Action

<p>Social Media Policy 3 mins - Bailes</p> <p><b><u><a href="#">Draft Social Media Policy</a></u></b></p> <p>Goal: Review and give feedback on any updates to the draft social media policy presented at <a href="#">District Assembly</a>.</p>	<p>This item will remain on the agenda until it has been approved by the District Assembly.</p>	
<p>IEAOC - Rubric on SLO 10 mins - Bailes</p> <p><b><u><a href="#">4 Point Rubric for SLOs</a></u></b></p> <p>Goal: Review document and supply feedback on the proposed Activity Points to the VPI, Keith Wurtz.</p>		
<p>Honors Activity Points 10 mins - Bailes</p> <p><b><u><a href="#">Activity Points</a></u></b></p> <p>Goal: Review document and supply feedback on the proposed Activity Points to the Honors Lead, Judy Cannon.</p> <p>Note: Anyone with the link can comment on this document. However, comments added without the name of a senator to sponsor them during discussion may not be addressed by the senate body.</p>	<p>“All new College Honors Institute students who begin taking Honors classes in Fall 2021 or later are expected to complete 100 Honors Activity Points per semester or 200 per academic year to complete the Honors program.”</p>	
<p>Plenary in August 10 mins - Bailes</p> <p>Goal: Discussion a plan for Plenary (e.g. in person or Zoom, on in-service day or flex day, possible agenda items)</p>	<p>Topics:</p> <ul style="list-style-type: none"> <li>● Exec Board Makeup</li> <li>● Exec Board Roles</li> <li>● Sub Committee Charges</li> <li>● Organizing Bylaws</li> <li>● Training on 10+1</li> </ul>	

Elections - 10 mins - Bailes	<p><b>Timeline:</b>  Send out request for nominations: <b>4/19</b>  Nominations due: <b>4/26</b>  Ballots (if needed) open: <b>5/5</b>  Ballots (if needed) due: <b>5/11 @ 5 PM</b>  Officer Elections (President, Secretary, Historian): <b>5/19 @ AS meeting</b></p> <p><b>Seats by division:</b>  SINS: 10  Student Services: 5  LAM: 9  Career Ed &amp; Human Dev: 6</p>	
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### AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
1 <sup>st</sup> meeting of the month (3 mins): A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (DiPonio) D. District Assembly (Brink)		
<b>2<sup>nd</sup> meeting of the month: (3 mins)</b> <b>A. Educational Technology (Hamlett)</b> <b>B. Library Taskforce (Ivy)</b> <b>C. Ed Policy (Hughes)</b>		

### Concluding Business

Item	Discussion	Action
Announcements (3 minutes)		
<a href="#">Good of the Order</a> (3 minutes)		

Adjourn		
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## Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Tutoring Center data - Reichart
- Tutoring Center Task Force - Reichart
- Plenary Plan
- Elections for President, Treasurer, and Secretary May 5th
- Summer Schedule Public Documentation

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## Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).