

# Senate Meeting Minutes

## 02.03.21



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [the Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

### Crafton Hills College

#### Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

#### Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

#### Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

### Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

## Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	5	5	13	4
Available Seats	4	6	0	3	2	1
Senators	<ul style="list-style-type: none"> <li>- Cheryl DiBartolo</li> <li>- Richard Hughes</li> <li>- Julie McKee</li> <li>- Steve Helleman</li> </ul>	<ul style="list-style-type: none"> <li>- Ryan Bartlett</li> <li>- Krista Ivy</li> <li>- Nick Reichert</li> </ul>	<ul style="list-style-type: none"> <li>- Reynaldo Bell</li> <li>- TL Brink</li> <li>- Meridyth McLaren</li> <li>- Thomas Serrano</li> <li>- Gary Williams</li> </ul>	<ul style="list-style-type: none"> <li>- James Grabow</li> <li>- Mariana Moreno</li> </ul>	<ul style="list-style-type: none"> <li>- Breanna Andrews</li> <li>- Brandi Bailes</li> <li>- Jeff Cervantez</li> <li>- Chloe De Los Reyes</li> <li>- Laurie Green</li> <li>- Cynthia Hamlett (DE Lead)</li> <li>- Shirley Juan</li> <li>- Hannah Sandy</li> <li>- Josh Robles</li> <li>- Jodi Hanley</li> <li>- Isidro Zepeda</li> </ul>	<ul style="list-style-type: none"> <li>- Tina Gimple (SINS)</li> <li>- Andrew Bridges (SINS)</li> <li>- Edward Ferrari (LAM)</li> </ul>

Guests:

## Agenda Items

Estimated Meeting Time: 88 minutes

### Preliminary Business

Item	Discussion	Action
Call to Order	Meeting called to order at 3:02 pm.	
Statements from the public (3 minutes per speaker)	None	
TESS Report - Bixler (3 minutes)	Has created an executive summary report to make everyone aware of what they are currently working on. Strategic tactical plan Reported on Web Advisor upgrade	

	? About supervisor signature requirement. Can a project be advanced without it?	
ERI Updates – Hamlett (3 mins)	Had the public meeting. Discussed test taking options and Reverse Grading options TL Brink has created a video with information about options for online classes. Next meeting is Feb. 26.	
Approval of Minutes and Voting Record for 11/18/2020 (3 minutes) <a href="#">Link to Minutes and Voting Records</a>	Motion: to approve the minutes and voting record for 11/18/2020 (Bartlett, Hamlett, MSC 1 abstention - Serano) Discussion: none	

## Preliminary Reports

Item	Discussion	Action
Administration's Report (5 mins)	Kevin Horan reported. Congrats on full reaccreditation! Chancellor's search has restarted. Looking for an August/Sept hire. Will be attending PPR to address one time money allocations. Thanks to Julie for the challenge she initiated on opening day for the Foundation. Resulted in over \$2000 in new support. Putting forward 4 FT faculty positions. From Keith -Thanks for all the hard work that made accreditation successful	
1 <sup>st</sup> meeting of the month (3 mins): A. Classified Senate (Jaco) B. CTA Report (McLaren)	A. None B. Negotiations has started up again. Honors, Evaluations, Lecture Lab Parity. President is on Chancellor Search Committee. CCA Winter Conference was last weekend. Spring Conference will also be online. Representative (FT and PT) elections will be in spring.	
2 <sup>nd</sup> meeting of the month: (3 mins): A. Student Senate Report (Stiff) B. Treasurer's Report (DiBartolo)		
AS President's Report (3 mins)	<ul style="list-style-type: none"> <li>● Caps update</li> <li>● Need volunteers for curriculum committee report</li> <li>● Need volunteers (non-instructional and instructional) to help complete the ASCCC Commitment to Diversity, Equity and Inclusion (DEI) and Anti-Racism survey about progress on DEI at our college.                             <ul style="list-style-type: none"> <li>○ Introductory webinar on the survey on February 8,</li> </ul> </li> </ul>	

	<p>February 9, or February 11. The survey will be released to Senate Presidents on February 8, 2021.</p> <ul style="list-style-type: none"> <li>○ Open webinars for groups to facilitate completing the survey 2/16, 2/24, 3/10.</li> <li>● Legislation             <ul style="list-style-type: none"> <li>○ AB 102 (Holden) – College and Career Access Pathways partnerships. This bill would extend those provisions related to CCAP partnerships indefinitely. The bill would also make nonsubstantive changes.</li> </ul> </li> </ul>	
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## Old Business

Item	Discussion	Action
Transfer Resolution (Moreno) -5 Min	<p><a href="#">Effective &amp; Equitable Transfer Practices</a> First reading Resolution was read by Mariano Moreno. No funding attached. Approving the local document means we also support the statewide document.</p>	Motion: to approve for first reading (Gimple, Ferrari, MSC)
On hold or in progress – 0 Min	<ul style="list-style-type: none"> <li>● In progress: Academic Freedom (Bartlett)</li> <li>● In progress: Rubric for Advancement in Rank (DiBartolo)</li> <li>● On hold: Anti-racism (Bartlett)             <ul style="list-style-type: none"> <li>○ Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definition. Estimated completion end of February at the latest.</li> </ul> </li> </ul>	

## New Business

Item	Discussion	Action
Guided Pathways Self-Assessment (Robles) – 5 Min	<p>This covers progress on the 4 GP pillars and the next steps/support needed. GP is looking for approval from the Senate and any edits/additions on the progress.</p> <p><a href="#">Scale of adoption self-assessment</a></p> <p>? About Human Resources being listed with Challenge/Barrier. May be an issue with the upload. Will send the pdf and repost for next meeting. Any additional input can be sent to Josh.</p>	<p>Motion: general support of the GP document (Gimple, Hamlett, MSC)</p> <p>Discussion: none</p>
Curriculum technology Options (DiPonio/Salt/Wurtz) – 10 Min	<p><a href="#">Curriculum Software Survey Results</a></p> <p>Need to update our curriculum software. Have been previewing new software options. Two possibilities - Course Dog and CurriQunet - new version of our current system.</p> <p>Would like Senate to encourage the faculty as a whole to look at the Sandboxes that will be set up and then bring back for a final vote in the future. Will send out an email to faculty with link to sandbox. Can we get a Zoom tutorial as well? Will ask.</p>	
Credit for Prior Learning (Wurtz) – 10 Min	<p><a href="#">Catalog Draft for Credit for Prior Learning Processes</a></p> <p><a href="#">AP 4235 Credit for Prior Learning</a></p> <p>Used the Statewide Senate documents to draft our APs and BPs.</p> <p>? About 12 unit requirement. That has been removed. ? About being enrolled – how does it work if they are a new student?</p>	<p>Motion: to support the document (Andrews, Gimple, MSC)</p> <p>Further Discussion: none</p>
Facilities Master Plan (Strong) – 20 Min	<p><a href="#">CHC Facility Master Plan Update Timeline</a></p> <p><a href="https://drive.google.com/file/d/134aAunMjL2pUa3WC1DUJhAeyKRB6V4V6/view?usp=sharing">https://drive.google.com/file/d/134aAunMjL2pUa3WC1DUJhAeyKRB6V4V6/view?usp=sharing</a></p> <p><a href="#">2021 FMP Update Draft Discussion &amp; Idea Board</a></p> <p>Will go for board approval in June.</p> <p>Where is the Coach's Cupboard now that the gym is gone? It has been moved to Student Life.</p> <p>What happens to the old PAC building? It will be demolished.</p> <p>What about the area across the street from the college? Still any interest in doing something with that? That is more of a city project</p>	

## AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
<p>1<sup>st</sup> meeting of the month (3 mins):</p> <ul style="list-style-type: none"> <li>A. Chairs (Andrews)</li> <li>B. Honors Steering (Cannon)</li> <li>C. Curriculum (?)</li> </ul>	<ul style="list-style-type: none"> <li>A. First meeting is this Friday.</li> <li>B. Had meet and greet – good attendance. Have had 9 presentations</li> </ul>	

	<p>accepted to the Honors conference at the end of March. One student is doing 3 presentations.</p> <p>Looking for faculty volunteers to meet and talk with students about research ideas. Feb 26 12-2pm Student will be presenting research projects related to the book Spare Parts later in the semester.</p> <p>C. Working on finding new curriculum software. Going through course outlines that have been submitted. Have a number of Ethnic Studies courses that are being approved.</p> <p>Adding more information about PLOs. ? About cross listing of ethnic studies courses – will they all be cross listed. What are the minimum quals to teach? If cross listed they can be for either discipline</p>	
<p>2<sup>nd</sup> meeting of the month: (3 mins)</p> <ul style="list-style-type: none"> <li>A. Educational Technology (Hamlett)</li> <li>B. District Assembly (Brink)</li> <li>C. Ed Policy (Hughes)</li> <li>D. Library Taskforce (Ivy)</li> </ul>		

### Concluding Business

Item	Discussion	Action
Announcements (3 minutes)	Birthday Shout Out to January and February babies!	
<a href="#">Good of the Order</a> (3 minutes)		

Adjourn	Meeting adjourned at 4:15 pm.	
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## Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Resolution Denouncing White Supremacy, Systemic Racism, and White Privilege
- Registration and Web Advisor
- Anxiety and counseling information from HR
- Term Limits

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## Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

Month	BP/AP
March	<ul style="list-style-type: none"><li>- AP 4103 Work Experience</li><li>- BP 4103 Work Experience</li><li>- AP 5030 Fees</li><li>- BP 5030 Fees</li><li>- AP 7240 Confidential Employees</li><li>- BP 7240 Confidential Employees</li><li>- AP 7250 Educational Administrators</li><li>- BP 7250 Educational Administrators</li><li>- AP 7260 Classified Supervisors and Managers</li><li>- BP 7260 Classified Supervisors and Managers</li></ul>
April	<ul style="list-style-type: none"><li>- AP 5040 Student Records, Directory Information, and Privacy</li><li>- BP 5040 Student Records, Directory Information, and Privacy</li><li>- AP 5150 Extended Opportunity Programs and Services</li><li>- BP 5150 Extended Opportunity Programs and Services</li></ul>