

ACADEMIC RANK

A. Authorized titles:

1. **Adjunct Professor**--The title of all non-tenure track faculty members.
2. **Assistant Professor**--The title of all tenure-track faculty and full time temporary faculty.
3. **Associate Professor**--The title of all certificated personnel upon the granting of tenure by the Board.
4. **Professor**--The title to be granted upon a favorable decision by the college president following recommendation by the appropriate college committee.
5. **Emeritus**--The title to be granted to retiring tenured faculty who have achieved professor status in the district and received a favorable decision by the academic senate following recommendation by the appropriate college committee. **The title conferred upon achievement of emeritus status shall be the last held before retirement followed by "Emeritus." For example, an Associate Professor would become Associate Professor Emeritus, an Adjunct Professor would become Adjunct Professor Emeritus, and etc."**

B. The academic title shall bear no relationship to college salary schedules.

C. Use of Academic Rank Titles

1. All titles made applicable by these regulations shall be used in both internal and external district communications, publications and/or college publicity.
2. The title of "Assistant professor" shall be used in announcements of full time tenure track positions.

D. Nomination Procedure

A nomination for advancement in rank may be generated from an eligible individual on behalf of him/herself, from an academic peer, or from the department or division chairperson. Nominations shall be submitted to the College Committee on Academic Rank.

E. Committee on Academic Rank

1. The committee shall consist of the Senate President (or designee) who shall serve as chairperson and a minimum of four faculty members who are appointed by the Executive Committee of the Senate.
2. The committee will consider requests for advancement. A decision will be reached by a simple majority vote.
3. Committee recommendations will be submitted to the Academic Senate for approval.

F. Criteria for Advancement to Associate Professor, Professor, or Professor Emeritus

1. Associate Professor

The granting of the title Associate Professor is conferred with the granting of tenure.

2. Professor

An Associate Professor may make application for the rank of Professor upon fulfillment of the criteria listed below:

- a. Three (3) years of full-time service as an Associate Professor.

And each of the following:

- b. Evidence of professional growth as it relates to the faculty service area.
- c. Evidence of service to the college.
- d. Evidence of service to the college community.

3. Professor Emeritus

An application for Professor Emeritus may be submitted signed by any three division or department colleagues of the retiring faculty member.

G. Special Considerations

1. If a faculty member transfers to another college within the district having academic rank, the current rank achieved will be honored.

2. The ranks of Professor and Professor Emeritus given before the current version of the AP/BP will be honored.
3. A faculty member who joins SBCCD as full-time faculty and who held academic rank in a previous position at another institution, may submit documentation to apply for rank to the Committee on Academic Rank.

H. Appeals Procedure

1. A decision rendered by the Committee on Academic Rank may be appealed to an Appeals Committee.
2. The Appeals committee shall consist of four different faculty members than those who served on the Committee on Academic Rank. The Appeals Committee will select one of its own members as chairperson.
3. The Executive Committee of the Academic Senate will appoint three faculty members. One of the appointees must be chosen from the department in which the applicant works.

Proposed 11/19/2019

Revised 1/28/2020 by representatives from both CHC and SBVC to be forwarded to Academic Senates for approval.