

Academic Senate Meeting Minutes 11.04.20



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [the Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

Crafton Hills College

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	5	5	13	4
Available Seats	4	6	0	3	2	1
Senators	<ul style="list-style-type: none"> - Cheryl DiBartolo - Richard Hughes - Julie McKee - Steve Hellerman 	<ul style="list-style-type: none"> - Ryan Bartlett - Krista Ivy - Nick Reichert 	<ul style="list-style-type: none"> - Reynaldo Bell - TL Brink - Meridyth McLaren - Thomas Serrano - Gary Williams 	<ul style="list-style-type: none"> - James Grabow - Mariana Moreno 	<ul style="list-style-type: none"> - Breanna Andrews - Brandi Bailes - Jeff Cervantez - Chloe De Los Reyes - Laurie Green - Cynthia Hamlett (DE Lead) - Shirley Juan - Hannah Sandy - Josh Robles - Jodi Hanley - Isidro Zepeda 	<ul style="list-style-type: none"> - Tina Gimple (SINS) - Andrew Bridges (SINS) - Edward Ferrari (LAM)

Guests:

Agenda Items

Estimated Meeting Time: 91 minutes

Preliminary Business

Item	Discussion	Action
Call to Order	AS President Brandi Bailes called the meeting to order at 3:02 pm.	
Statements from the public (3 minutes per speaker)	Birthday Shoutouts!!	
TESS Report - Bixler (3 minutes)	<ul style="list-style-type: none"> A. Possible issue with time sheets. Will provide more info as the issue and solution becomes more clear. B. Have been implementing new security measures to avoid ransom ware hijacks. 	

	Most is behind the scenes and won't impact the users. But one change may - will block IP addresses outside the country. May impact someone traveling out of country. Will figure out a work around if someone needs it.	
ERI Updates - Hamlett (3 mins)	Looking at possible training and support needed in the near future. Looking at the issue with cameras being required to be on during classes. Brandi and Keith are drafting a statement.	
Approval of Minutes and Voting Record for 10/21/2020 (3 minutes) Link to Minutes and Voting Records	Motion: to approve the minutes and voting record for 10/21/20 (Green, Barlett, MSC) Discussion: only one motion for the last meeting? Yes. Do we put yeas and nays on the voting record? No, only nays and abstentions.	

Preliminary Reports

Item	Discussion	Action
Administration's Report (5 mins)	Lots of focus on the election today, thanks for continuing to get College work done. Guided Pathways have done an incredible amount of work. Will be presented at the Board meeting tomorrow. Local guided pathways group applied for a College Futures grant and were given the money to support guided pathways work in the region. Crafton was given a \$200,000 grant to streamline various reports.	
1 st meeting of the month (3 mins): A. Classified Senate (Jaco) B. CTA Report (McLaren)	C. CTA Motion: to add Student senate to this agenda (Green, Brink, MSC) D. Student senate – discussed drafting a resolution about professors requiring students to have cameras on during class sessions. Looking at adding more sustainability curriculum. First virtual club rush was a success. A few glitches, but will welcome feedback and suggestions for the next virtual club rush. Thanks to student senate for continuing to work to keep students involved in campus activities.	

2 nd meeting of the month: (3 mins): A. Student Senate Report (Stiff) B. Treasurer's Report (DiBartolo)		
AS President's Report (3 mins)	<ul style="list-style-type: none"> • , Vision, and Values Survey • Resolution Denouncing White Supremacy, Systemic Racism, and White Privilege updates: <ul style="list-style-type: none"> ○ Definitions for white supremacy, systemic racism, and white privilege adopted by SEA committee to ensure campus wide inclusion. ○ Senators on SEA: <ul style="list-style-type: none"> ▪ Ryan Bartlett ▪ Chole de los Reyes ▪ Nick Reichert ▪ Josh Robles ▪ Isidro Zepeda ○ Resolution team is updating the layout of the resolution while awaiting the definitions. 	

Old Business

Item	Discussion	Action
Advancement in Rank ASCCC Resolutions (10 mins) Resolution Content  Area D Proposed Ethnic Studies Gen Ed Resolution final v2.docx Paul Alexander.docx  Area D Proposed Resolution Effective Practices for AREI.docx Dr. Luke Lara.docx  Area D Proposed Resolution on Ethnic Studies Grad Requirements Final v2.docx Paul Alexander.docx	See Links for Full Resolution Content. <ul style="list-style-type: none"> • SENATE <ul style="list-style-type: none"> • 1.01F20 Adopt Updated ASCCC Vision, Mission, and Values Statements • 1.02 F20 Develop a Resource to Communicate and Encourage Part-time Faculty Leadership • DIVERSITY AND EQUITY <ul style="list-style-type: none"> • 3.01 F20 Support the Anti-Racism Pledge • 3.02F20 Recommendation to Update Title 5 Language for Minimum Qualifications 	Motion: to add advancement in rank to the agenda (Andrews, Brink, MSC) Motion: to advance the presented faculty to the rank of professor (Cervantez, Moreno, MSC) Motion: to create a resolution for our campus based on this paper (Moreno, Brink, MSC) Discussion: none Motion: to support 19.1 (Ferrari, Bartlett, MSC)

	<ul style="list-style-type: none">• 3.03 F20 Adopt Anti-Racism Education Paper• ARTICULATION AND TRANSFER<ul style="list-style-type: none">• 4.01 F20 Adopt the paper Effective and Equitable Transfer Practices in the California Community Colleges• STATE AND LEGISLATIVE ISSUES<ul style="list-style-type: none">• 6.01 F20 Oppose the Legislation of Curriculum without Inclusion of Academic Senate Participation• CURRICULUM<ul style="list-style-type: none">• 9.01F20 Recommendations for the Implementation of a No-Cost Designation in Course Schedules• 9.02 F20 Strengthen the Ethnic Studies Requirement• F20: Ethnic Studies Graduation Requirements• F20: Clarify and Strengthen the Ethnic Studies General Education Requirement• DISCIPLINES LIST<ul style="list-style-type: none">• 10.01 F20 Disciplines List–Registered Behavior Technician• 10.02 F20 Adopt the Revised and Updated Paper Equivalence to the Minimum Qualifications• LOCAL SENATES	
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- 17.01 F20 Integration of Guided Pathways Work and Institutional Processes and Structures
- MATRICULATION
 - 18.01 F20 Paper and Resources for Evaluating Placement in English, English as a Second Language, and Mathematics Pathways
- PROFESSIONAL STANDARDS
 - 19.1 F20 Adopt the Paper Protecting the Future of Academic Freedom in a Time of Great Change

Can't make any changes at this point, only voting to support or not support. Mariano Moreno reported on the transfer resolution- in support of the document.

GE Requirements – in support but need to be more inclusive. We could write a resolution to be added to the next plenary.

Integration of Guided Pathways – in support but need to look at future funding.

18.01 - Placement – in support but will need to revisit the data in the future.

19.1 maybe. Support the idea of needing more FT faculty to protect academic freedom, but placing a lot of responsibility to get it by having the union negotiate it. ? About the difference in definition of academic freedom and freedom of speech.

Some distinction between the two concepts was offered. Suggestion to write our own resolution to clarify.

New Business

Item	Discussion	Action
Approve the new prefix and discipline for Ethnic Studies - Dial (5 mins)	<p>SBVC decided to go with the prefix ETHS for the new Ethnic Studies area. Does AS support the use of this prefix?</p> <p>The suggested discipline is Sociology. Does AS support the suggested discipline?</p> <p>What is the rationale for having it under Sociology? Seemed to be where most of the classes would fall. Could also be Humanities classes. What about English courses that address ethnic groups? Would recommend putting it in the social sciences department.</p>	<p>Motion: to approve the ETHS prefix and to add the discipline of Ethnic Studies to the Social Sciences department (Bartlett, Ferrari, MSC)</p> <p>Discussion: should we separate and discuss each separately?</p>
AP/BP 4235 - Credit for Prior Learning - Bailes (10 mins)	<ol style="list-style-type: none"> 1. Ed Policy comments 2. See District Assembly agenda table of contents for AP 4235 and BP 4235 (select the agenda item to view the AP/BP) 3. Wurtz Edits <ol style="list-style-type: none"> a. 4235 Credit for Prior Learning Edits b. Catalog Suggestion c. Title 5 Language <p>Will also go to chairs. Needs to be updated to include prior learning. Concerns about workload. Need to address some of the CTE concerns. Can we adjust the 12 unit requirement? Can't change Title 5 but there is a loophole - exceptions can be done at the campus level. What is the change for the military? Not a change so much as making sure there is an AP and BP to address it.</p>	
AP/BP 7150 - Evaluations - Hughes (5 mins)	<p>See District Assembly agenda table of contents for AP 7150 and BP 7150 (select the agenda item to view the AP/BP)</p> <p>Concern: Discrepancies between AP and BP</p> <p>AP and BP aren't not exactly the same, because Faculty and Staff evaluations are determined by the contracts. AP addresses manager evaluations. Suggestion to add</p>	

	<p>language about Managers making evaluator suggestions based on which faculty they have contact with. Suggestion to switch the AP and BP - should start with ALL will be evaluated and then identify manager process.</p>	
<p>AP/BP 2510 - Collegial Consultation - Hughes (5 mins)</p>	<p>See District Assembly agenda table of contents for AP 2510 and BP 2510 (select the agenda item to view the AP/BP)</p> <p>Concern: Major changes made. Will be reviewed by Ed Policy and then come back to AS before going back to DA.</p>	
<p>AP/BP 4220 - Standards of Scholarship - Hughes (5 mins)</p>	<p>See District Assembly agenda table of contents for AP 4220 and BP 4220 (select the agenda item to view the AP/BP)</p> <p>Concern: This AP/BP touches on Grading practices, credit by examination, course repetition, and remedial course limit.</p> <p>This is also being reviewed by Guided Pathways and Honors. Title is not very explanatory. Need to retitle or better define. Issue that this AP has definitions that are in other APs/BPs that are being edited. Need to make sure we don't end up with contradictory language. Why is this one necessary if all of these are in other APs/BPs. AS Prez will raise concerns about the necessity of the AP/BP at next DA.</p>	
<p>AP/BP 4231- Grade Changes - Hughes (10 mins)</p>	<p>See District Assembly agenda table of contents for AP 4231 and BP 4231 (select the agenda item to view the AP/BP)</p> <p>Concern: Discrepancies between the processes described in AP/BP 4231, CHC Formal Grade Appeal Process, and Title 5</p> <p>Can we have a local policy that is different than Title 5? Yes, can have additional steps but must include Title 5 as well. Needs to be updated to allow Valley and Crafton to have different processes while allowing a pathway to the board.</p>	

	Suggestion to write a general statement requiring that the board ensure that the campus process is followed before hearing the grade dispute.	
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AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
1 st meeting of the month (3 mins): A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Bogh)	A. Looking at course caps at next meeting. Looking at difference between course challenge and credit by exam. Will be discussing low cost and no cost information in the schedule. B. Are looking at allowing students to take Honors courses online. Are requesting that all courses with a DE honors addendum get the approval from the Honors committee. Had determined that 9 of the 15 honors credits would have to be taken FTF, but have suspended that requirement during Covid. C. None	
2 nd meeting of the month: (3 mins) D. Educational Technology (Hamlett) E. District Assembly (Brink) F. Ed Policy (Hughes)		

Concluding Business

Item	Discussion	Action
Announcements (3 minutes)	? About the food drive - November 14, but having an issue with having volunteers present. Will provide an update when they get more info.	
Good of the Order (3 minutes)		
Adjourn	Meeting adjourned at 4:30pm.	

Future Business

- Lessons Learned: Forums on Race, Healing & Action - Hannon
- Course Caps
- Advancement in Rank
- Student Lingo (Violetta Vasquez)
- Resolution Denouncing White Supremacy, Systemic Racism, and White Privilege
- Registration and Web Advisor
- Dual Enrollment

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

Month	BP/AP
March	<ul style="list-style-type: none"> - AP 4103 Work Experience - BP 4103 Work Experience - AP 5030 Fees - BP 5030 Fees - AP 7240 Confidential Employees - BP 7240 Confidential Employees - AP 7250 Educational Administrators - BP 7250 Educational Administrators - AP 7260 Classified Supervisors and Managers - BP 7260 Classified Supervisors and Managers
April	<ul style="list-style-type: none"> - AP 5040 Student Records, Directory Information, and Privacy - BP 5040 Student Records, Directory Information, and Privacy - AP 5150 Extended Opportunity Programs and Services - BP 5150 Extended Opportunity Programs and Services