# Academic Senate Meeting Agenda & Minutes

Please see the Academic Senate pages of the Crafton Hills College website for information on the Brown Act, Motions and Rules of Order, and Meeting Norms.

## Crafton Hills College

### Mission Statement
The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision Statement
Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Institutional Values
Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

## Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

## Zoom Information

Link: https://cccconfer.zoom.us/j/98822892587

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

## Members
(Roll Call by Zoom Participant List)

| | SINS | LAM | Career Ed & Human Dev. | Student Services | Senators at Large | Part-Time Senators |
|---|---|---|---|---|---|---|
| Total Seats | 10 | 9 | 5 | 5 | 15 | 4 |
| Available Seats | 6 | 7 | 0 | 2 | 4 | 1 |
| Senators | – Cheryl DiBartolo<br>– Rich Hughes<br>– Julie McKee<br>– Steve Hellerman | – Krista Ivy<br>– Nick Reichert<br>– Ryan Barlett | – Reynaldo Bell<br>– TL Brink<br>– Meridyth McLaren<br>– Thomas Serrano<br>– Gary Williams | – Debbie Bogh<br>– James Grabow<br>– Mariana Moreno | – Breanna Andrews<br>– Brandi Bailes<br>– Jeff Cervantez<br>– Chloe De Los Reyes<br>– Laurie Green<br>– Cynthia Hamlett<br>– Shirley Juan<br>– Hannah Sandy<br>– Josh Robles<br>– Jodi Hanley<br>– Isidro Zepeda | – Tina Gimple (SINS)<br>– Andrew Bridges (SINS)<br>– Edward Ferrari (LAM) |

## Guests:

Kevin Horan, Keith Wurtz, Delmy Spencer, Michelle Riggs, Judy Cannon, Luke Bixler, Mike Strong, Gio Sosa

## Agenda Items

Estimated Meeting Time: 87 minutes

### Preliminary Business

| Item | Discussion | Action |
|---|---|---|
| Call to Order | AS President Brandi Bailes called the meeting to order at 3:03 pm. | |
| Statements from the public (3 minutes per speaker) | None | |
| TESS Report (Bixler) (3 minutes) | No new information, no questions | |
| Approval of Minutes and Voting Record for 10/7/2020 (3 minutes) Link to Minutes and Voting Records | Motion: To approve the minutes and voting record from 10/7/2020 (McKee, Gimple, MSC 1 Abstention, Andrews) | |

## Preliminary Reports

| Item | Discussion | Action |
|---|---|---|
| Administration's Report (5 mins) | Kevin Horan reported.  Have had a number of updates from all of the other meetings in the last week so nothing new.  Any questions? | |
| 1st meeting of the month (3 mins):<br>  A.  Classified Senate (Jaco)<br>  B.  CTA Report (McLaren) | | |
| 2nd meeting of the month: (3 mins):<br>  A.  **Student Senate Report (Siff) added to this agenda**<br>  B.  **Treasurer's Report (DiBartolo)** | A.  None<br>B.  Balance stands at $3728.23 | |
| AS President's Report (5 mins) | • 75/25 VS FON – EMPC data for report card in the works<br>• Caps coming forward to chairs 11\6<br>• District Assembly<br>• Area D meeting | |

## Old Business

| Item | Discussion | Action |
|---|---|---|
| ERI Updates (5 mins) | Nothing new – meeting on Friday. | |
| Frank Madrid Table (5 mins) | Michelle Riggs showed a few options for design.  Can have any image or design we want.  Need to determine where we put the table.  Suggestion to put it near the building where he taught. Suggestion to put it at the bottom of the steps, not much seating there.<br><br>Suggestion to put the image above.  Saying "In loving memory of our dear friend and colleague, Frank Madrid, CIS Professor, 2020.  Michelle will work with Tina and Iris to determine location. | |
| Faculty Needs Survey (10 mins) | Gio reported.  Survey was done in the spring.  Gio reviewed the main points.  Link to report: https://www.craftonhills.edu/about-chc/research-and-planning/documents/rrn2121b_faculty_staff_needs_survey_final_report_2.pdf What additional information should we include on the Faculty Needs Survey?  Various suggestions were offered, included specific work items, general work fatigue and other services.  Need to focus on fun, casual gatherings online. | |

## New Business

| Item | Discussion | Action |
|---|---|---|
| One book One College (10 mins) | • How many senators have read it or are reading it currently?<br>• Updates on integration into the curriculum. | |

| | Showing moving tonight.<br>Currently building a Canvas shell so faculty can add their curriculum ideas for other faculty to see. | |
|---|---|---|
| ASCCC Resolutions (20 mins)<br>Resolution Content<br>📄 Area D Proposed Ethnic Studies Gen Ed Resolution final v2.docx Paul Alexander.docx<br>📄 Area D Proposed Resolution Effective Practices for AREI.docx Dr. Luke Lara.docx<br>📄 Area D Proposed Resolution on Ethnic Studies Grad Requirements Final v2.docx Paul Alexander.docx | See Links for Full Resolution Content.<br>• SENATE<br>    o 1.01F20 Adopt Updated ASCCC Vision, Mission, and Values Statements<br>    o 1.02 F20 Develop a Resource to Communicate and Encourage Part-time Faculty Leadership<br>• DIVERSITY AND EQUITY<br>    o 3.01 F20 Support the Anti-Racism Pledge<br>    o 3.02F20 Recommendation to Update Title 5 Language for Minimum Qualifications<br>    o 3.03 F20 Adopt Anti-Racism Education Paper<br>• ARTICULATION AND TRANSFER<br>    o 4.01 F20 Adopt the paper Effective and Equitable Transfer Practices in the California Community Colleges<br>• STATE AND LEGISLATIVE ISSUES<br>    o 6.01 F20 Oppose the Legislation of Curriculum without Inclusion of Academic Senate Participation<br>• CURRICULUM<br>    o 9.01F20 Recommendations for the Implementation of a No-Cost Designation in Course Schedules<br>    o 9.02 F20 Strengthen the Ethnic Studies Requirement<br>    o F20: Ethnic Studies Graduation Requirements<br>    o F20: Clarify and Strengthen the Ethnic Studies General Education Requirement<br>• DISCIPLINES LIST<br>    o 10.01 F20 Disciplines List—Registered Behavior Technician<br>    o 10.02 F20 Adopt the Revised and Updated Paper Equivalence to the Minimum Qualifications<br>• LOCAL SENATES<br>    o 17.01 F20 Integration of Guided Pathways Work and | Will add resolutions to the next agenda. |

| | | |
|---|---|---|
| | Institutional Processes and Structures<br>• MATRICULATION<br>  o 18.01 F20 Paper and Resources for Evaluating Placement in English, English as a Second Language, and Mathematics Pathways<br>• PROFESSIONAL STANDARDS<br>  o 19.1 F20 Adopt the Paper Protecting the Future of Academic Freedom in a Time of Great Change<br>Any feedback or opinions should go to Brandi, before Nov. 6th.  Will be voted on Nov 7th.<br>A few ethnic studies resolutions. Suggestion to make sure there is flexibility in the classes that meet the requirement.<br>Reviewed the Anti Racism Pledge. | |

## AS Sub-Committee/Committee Assignment Reports

| Item | Discussion | Action |
|---|---|---|
| 1st meeting of the month (3 mins):<br>  A.  Chairs (Andrews)<br>  B.  Honors Steering (Cannon)<br>  C.  Curriculum (Bogh) | | |
| 2nd meeting of the month: (3 mins)<br>  D.  **Educational Technology (Hamlett)**<br>  E.  **District Assembly (Brink)**<br>  F.  **Ed Policy (Hughes)** | Discussed the district technology plan at last TESS meeting. Looking to hire more support staff. Reviewing current online tools, to see which ones we might want to keep after we go back to FTF classes. Looking at how to merge honor students into the regular course shell. Want to get a consistent anacronym LMS vs. CMS. Request to take a look at the website and offer suggestions for updates and/or improvements. Working on an equivalency process for instructors who complete training at other locations. Revising DE addendum language based on Statewide Senate.  Also staring to update the faculty handbook. | |

| | E. most of the information was reported at the last meeting. Need an environmental scan. F.met to look at the first 6 APs and BPs. A few issues with wording in some. Do we need to add any to the agenda? 7150 and 4235.  Need some clarification about how the process is going to work this year. | |
|---|---|---|

## Concluding Business

| Item | Discussion | Action |
|---|---|---|
| Announcements (5 minutes) | SB County Board of Registrar's are doing a voting workshop tomorrow at 1:00 pm.  Was sent out in email as well. | |
| Good of the Order (3 minutes) | None | |
| Adjourn | Meeting adjourned at 4:19 pm. | |

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# Future Business

- – Advancement in Rank
- – Student Lingo (Violetta Vasquez)
- – Resolution Denouncing White Supremacy, Systemic Racism, and White Privilege
- – Registration and Web Advisor
- – Dual Enrollment
- – Faculty Role on Participatory/District Committee

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# Administrative Procedures (AP) and Board Policies (BP)

Please see the Academic Senate pages of the Crafton Hills College website for information on Administrative Procedures and Board Policies.

| Month | BP/AP |
|---|---|
| March | – AP 4103 Work Experience<br>– BP 4103 Work Experience<br>– AP 5030 Fees<br>– BP 5030 Fees<br>– AP 7240 Confidential Employees<br>– BP 7240 Confidential Employees<br>– AP 7250 Educational Administrators<br>– BP 7250 Educational Administrators<br>– AP 7260 Classified Supervisors and Managers<br>– BP 7260 Classified Supervisors and Managers |
| April | – AP 5040 Student Records, Directory Information, and Privacy |

– BP 5040 Student Records, Directory Information, and Privacy
– AP 5150 Extended Opportunity Programs and Services
– BP 5150 Extended Opportunity Programs and Services