

Academic Senate Meeting Agenda & Minutes



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [the Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

Crafton Hills College

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	5	5	14	4
Available Seats	5	7	0	2	3	-1
Senators	<ul style="list-style-type: none"> - Cheryl DiBartolo - Richard Hughes - Julie McKee - Steve Hellerman - Jimmy Urbanovich 	<ul style="list-style-type: none"> - Krista Ivy - Nick Reichert 	<ul style="list-style-type: none"> - Reynaldo Bell - TL Brink - Meridyth McLaren - Thomas Serrano - Gary Williams 	<ul style="list-style-type: none"> - Debbie Bogh - James Grabow - Mariana Moreno 	<ul style="list-style-type: none"> - Breanna Andrews - Brandi Bailes - Jeff Cervantez - Chloe De Los Reyes - Laurie Green - Shirley Juan - Hannah Sandy - Josh Robles - Jodi Hanley - Isidro Zepeda 	<ul style="list-style-type: none"> - Judy Cannon (SS) - Tina Gimple (SINS) - Andrew Bridges (SINS) - Edward Ferrari (LAM)

Guests: Corey Elmore, Cynthia Hamlett, Dan Word, Delmy Spencer, Hannah Stiff (Student Senate), Keith Wurtz, Kevin Horan, Luke Bixler, Mike Strong, Laura Van Gendern, Brandice Mello

Agenda Items

Estimated Meeting Time: 89 minutes

Preliminary Business

Item	Discussion	Action
Call to Order	AS President Brandi Bailes called the meeting to order at 3:06 pm.	
Statements from the public (3 minutes per speaker)	None	
TESS Report (Bixler) (3 minutes)	Getting faculty input for the Positive Attendance report.	
Approval of Minutes and Voting Record for 9/2/2020 (3 minutes) Link to Minutes and Voting Records	Motion: to approve minutes and voting record from 9/2/2020 (Brink, McKee, MSC)	

Preliminary Reports

Item	Discussion	Action
Administration's Report (5 mins)	<p>Mike Strong presented an update on campus construction and faculty input on planning.</p> <p>? About where is the new PAC going? Will it impact the golf area? Possibly. Are we moving golf completely off campus? Eliminating the program? What happens to old PAC? Recommendation to have some Kinesiology faculty on the planning group. Have involved them in some of the discussions.</p> <p>Kinesiology funding requests were just below the cutoff line. May have their project funded in the near future.</p> <p>Keith Wurtz gave an update on the Accreditation visit. Have requested syllabi and access to SLO and PPR tools. Don't have a schedule yet. Will share when we do. Any 3rd party comments to be provided to the visiting team can be emailed to the link Kevin sent out. Are the DE classes that have been selected ones that were DE before Covid? Yes. Will remind the reviewers that many faculty had to make adjustments to their courses due to the impact of everything going remote.</p> <p>Kevin Horan reported we are reaching out to faculty, staff and students who may have been evacuated to see if there are any resources we can provide. Student info should be shared with faculty.</p>	
1 st meeting of the month (3 mins): A. Classified Senate (Jaco) B. CTA Report (McLaren)		
2 nd meeting of the month: (3 mins): A. Student Senate Report (Fuller) B. Treasurer's Report (DiBartolo)	<p>A. Hannah Stiff reported. Met last Monday. Appointed students to committees.</p> <p>B. Treasurer's Report: balance is not accurate at this point. Have some checks that need to be reissued. Need to remove Scott Rippy</p>	Motion to add to motion to business (Brink, McLaren, MSC)
AS President's Report (5 mins)	<ul style="list-style-type: none"> Update on Spring - will be remote through end of next semester. Request for new survey on faculty needs: Admin rights, 	

	<p>virus protection, printing services, etc...</p> <p>Recommendation to have a survey done.</p> <ul style="list-style-type: none"> • Special Budget meeting Sept 30. • Various Workshops are being offered. Brandi will send out ones that are free and work on funding for ones that aren't. 	
--	---	--

Old Business

Item	Discussion	Action
ERI Updates (5 mins)	<p>Have sent out information and updates. Looked at some renaming - at this point not possible.</p> <p>Looking at setting up a Mental Health Support shell that could go out to faculty to be added to Canvas shells.</p> <p>Developing resources for students, (videos, instructions) about dropping, contacting offices, etc.</p>	
Library Taskforce (5 mins)	<p>Charge coming soon! Have a draft but not ready to come back to AS yet. Would like to encourage more faculty to join, especially Science faculty.</p>	

New Business

Item	Discussion	Action
Remove signer from bank account	<p>Former AS President Scott Rippey need to be removed from our bank account as a signer.</p>	<p>Motion: to remove Scott Rippey from checking account (Hanley, Brink, MSC)</p>
Bylaws (10 mins)	<p>Link to Updated Bylaws Link to Title 5</p> <p>? About any law violations with PT faculty taking a full time senator seat. Didn't find any issues in the law. <i>Discussion: None</i></p>	<p>Motion: to approve Bylaws (Bartlett, de los Reyes, MSC)</p> <p>Motion: to add addition of another senator to the agenda (Brink, Hanley, MSC)</p>
Add Cythnia Hamett as a Senator	<p>None</p>	<p>Motion: to add Cynthia Hamlett as a senator (Hanley, Barlett, MSC)</p>
Emeritus Status Catherine Hendrickson (5 mins)	<p>Resolution</p> <p>Second Reading Discussion: Congratulations to Catherine!</p>	<p>Motion: to approve for second reading (Brink, Hanley, MSC)</p>
Sustainability Plan (5 mins)	<p>View the Plan View the Presentation</p> <p>Will bring this back to another meeting.</p>	
AP and BP list for year for review (10 mins)	<p>Link to APs and BPs</p>	<p>Motion: to support the list as presented (Brink, Hanley, 2 Abstentions, Green, Bartlett, MSC)</p>

Committee Self-Evaluation (5 mins)	This is not required for accreditation. Do we want to move forward using it? Should we reduce how often it is administered? Don't need to do this every year. Can do this during Plenary.	Will need to highlight this evaluation in our Plenary so it is obvious to Accreditation.
Economic Development and Corporate Training (EDCT) Division of San Bernardino Community College District (5 mins)	Would any senators be interested in joining Valley in a committee to establish two-way communication between both Senates and EDCT? What courses is Valley concerned about? Does EDCT know they are part of this committee? Any volunteers to go to an initial meeting? Barlett, Brink, Hanley, Green Previous AS President also had an issue with what EDCT was offering. First meeting is next month. Brandi will send out the meeting invite.	

AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
1 st meeting of the month (3 mins): A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Bogh)		
2 nd meeting of the month: (3 mins) D. Educational Technology (Hamlett) E. District Assembly (Brink)	D. Did not meet last week due to fires. But added 3 new DE faculty at their August meeting. Looking at DE training requirements and equivalencies. Will bring issue of standardized learning systems abbreviations to Senate to have consistency. DE trainings began on Monday. Shoutout to our faculty for their commitment to DE training and our students. E.DA Has not meet since last update.	

Concluding Business

Item	Discussion	Action
Announcements (5 minutes)	Julie McKee - PPR could use some more faculty. Such a fun way to spend your Monday afternoon. Thank you for all of the support for the University Transfer event.	

	Tina said PD is the best committee. Brandi disagreed - Senate is the best.	
Good of the Order (3 minutes)	Process of announcing/electing senators at large Where are we with Course Caps? Have some ideas. Will bring back for discussion. Concern about the golf program. Needs to follow the process rather than push it out by building things on the golf course.	Add to Exec
Adjourn	Meeting adjourned at 4:17 pm.	

Future Business

- Course Caps
- Advancement in Rank
- Student Lingo (Violetta Vasquez)
- Resolution Denouncing White Supremacy, Systemic Racism, and White Privilege
- Registration and Web Advisor
- Dual Enrollment

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

Month	BP/AP
March	<ul style="list-style-type: none"> - AP 4103 Work Experience - BP 4103 Work Experience - AP 5030 Fees - BP 5030 Fees - AP 7240 Confidential Employees - BP 7240 Confidential Employees - AP 7250 Educational Administrators - BP 7250 Educational Administrators - AP 7260 Classified Supervisors and Managers - BP 7260 Classified Supervisors and Managers
April	<ul style="list-style-type: none"> - AP 5040 Student Records, Directory Information, and Privacy - BP 5040 Student Records, Directory Information, and Privacy - AP 5150 Extended Opportunity Programs and Services - BP 5150 Extended Opportunity Programs and Services