

Academic Senate Meeting Minutes 09.30.2020



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [the Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

Crafton Hills College

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	5	5	14	4
Available Seats	5	7	0	2	3	1
Senators	<ul style="list-style-type: none"> - Cheryl DiBartolo - Richard Hughes - Julie McKee - Steve Hellerman - Jimmy Urbanovich 	<ul style="list-style-type: none"> - Krista Ivy - Nick Reichert 	<ul style="list-style-type: none"> - Reynaldo Bell - TL Brink - Meridyth McLaren - Thomas Serrano - Gary Williams 	<ul style="list-style-type: none"> - Debbie Bogh - James Grabow - Mariana Moreno 	<ul style="list-style-type: none"> - Breanna Andrews - Brandi Bailes - Jeff Cervantez - Chloe De Los Reyes - Laurie Green - Cynthia Hamlett (DE Lead) - Shirley Juan - Hannah Sandy - Josh Robles - Jodi Hanley - Isidro Zepeda 	<ul style="list-style-type: none"> - Tina Gimple (SINS) - Andrew Bridges (SINS) - Edward Ferrari (LAM)

Guests:

Agenda Items

Estimated Meeting Time: 87 minutes

Preliminary Business

Item	Discussion	Action
Call to Order	AS President Brandi Bailes called the meeting to order at 3:03 pm	
Statements from the public (3 minutes per speaker)		
TESS Report (Bixler) (3 minutes)		
Approval of Minutes and Voting Record for 9/16/2020 (3 minutes) Link to Minutes and Voting Records	Motion: to approve the minutes from 9/16/2020 (Green, Bartlett, MSC)	

Preliminary Reports

Item	Discussion	Action
Administration's Report (5 mins)	None	
AS President's Report (5 mins)	<ul style="list-style-type: none"> • 4.0 Scholarship Thank you letters will be attached through the link. • Fall Plenary Can still sign up. Contact Brandi. • Committee Hierarchy and reports - Jose is working on establishing these. • EDCT - CHC AS members attended as well as Brandi. <ul style="list-style-type: none"> ○ Lack of transparency ○ Infringement on 10+1 ○ Possible workgroup ○ Possible ASCCC training ○ Will bring for discussion at 10/7 meeting • Institutional Effectiveness <ul style="list-style-type: none"> ○ Discussion of hiring a consultant to assist in writing the Ed Master plan. ○ Will come to DA. 	

New Business

Item	Discussion	Action
Overview and training (25 minutes)	<p>Mike Strong will give updates and training on understanding the budget. Puppets and props were used to keep things lively.</p> <ol style="list-style-type: none"> 1. State Funding Formula - Pots of Gold 2. Understanding FTES & the Budget's Relationship to the Classroom 3. SBCCD 2020-21 Budget 4. Review Budget Principles and Guidelines 	

Breakout rooms for discussion (10 minutes)	Senators will move into groups (breakout rooms) to discuss the information and form questions.	
Feedback and Discussion (25 minutes)	<p>Senators will move into the main room to ask follow-up questions and give feedback on Budget Principles and Guidelines.</p> <p>Breakout room moderators reported on the discussion/questions in the breakout rooms. Perhaps more detail about how things will be done, like 'Maintain Transparency'.</p> <p>Do we have Budget as an item on our agenda? Perhaps need to have a senator serve on the budget committee so s/he can report at Senate.</p> <p>Should organize the priorities based on Law, Contracts/CBA and Local Policies.</p>	

Concluding Business

Item	Discussion	Action
Announcements (5 minutes)	Ericka Paddock -thanks to all who have participated in events from the last few weeks. Have an artist coming to do a presentation, via Zoom, Friday, Oct 9th, on faculty creativity. Will send out registration link. Will also do a student workshop and present a Keynote session. Family Services food drive - Nov 14 th . Will have shifts to support social distancing. Will also need to fill out a waiver online beforehand. Will establish a contact person for students who need their hours verified.	Mike will send out a list of items they are wanting/need for food drive.
Good of the Order (3 minutes)	Thanks to Mike for presenting.	
Adjourn		

Future Business

- Course Caps
- Advancement in Rank

- Student Lingo (Violetta Vasquez)
- Resolution Denouncing White Supremacy, Systemic Racism, and White Privilege
- Registration and Web Advisor
- Dual Enrollment

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

Month	BP/AP
March	<ul style="list-style-type: none">- AP 4103 Work Experience- BP 4103 Work Experience- AP 5030 Fees- BP 5030 Fees- AP 7240 Confidential Employees- BP 7240 Confidential Employees- AP 7250 Educational Administrators- BP 7250 Educational Administrators- AP 7260 Classified Supervisors and Managers- BP 7260 Classified Supervisors and Managers
April	<ul style="list-style-type: none">- AP 5040 Student Records, Directory Information, and Privacy- BP 5040 Student Records, Directory Information, and Privacy- AP 5150 Extended Opportunity Programs and Services- BP 5150 Extended Opportunity Programs and Services