

Crafton Hills College

Academic Senate Agenda

Date: May 6, 2020 (3:00 PM - 5:00 PM)

Zoom Meeting ID: 984 5352 8265

Time: May 6, 2020 03:00 PM Pacific Time (US and Canada)

<https://cccconfer.zoom.us/j/98453528265>

Or iPhone one-tap (US Toll): +16699006833,98453528265#
or +13462487799,98453528265#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 346 248 7799 (US Toll)

+1 253 215 8782 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

Next Meetings:

Retreat: Monday, August 10, 2020

Time: 9:00 AM – 3:00 PM

Regular Meeting: August 19, 2020 (3:00-5:00 PM)

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

- 1. Curriculum, including establishing prerequisites.**
- 2. Degree and certificate requirements.**
- 3. Grading policies.**
- 4. Educational program development.**
- 5. Standards or policies regarding student preparation and success.**
- 6. College governance structures, as related to faculty roles.**
- 7. Faculty roles and involvement in accreditation processes.**
- 8. Policies for faculty professional development activities.**
- 9. Processes for program review.**
- 10. Processes for institutional planning and budget development.**
- 11. Other academic and professional matters as mutually agreed upon.**

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p><u>SINS(10) (-5)</u></p> <p>Cheryl DiBartolo Iris Kern Foster</p> <p><i>Richard Hughes</i> <i>(on sabbatical)</i></p> <p>Julie McKee Steve Hellerman Jim Urbanovich</p> <p>(italics=absent)</p>	<p><u>LAM (9) (-3)</u></p> <p>Renee Azenaro Krista Ivy Mark McConnell Patricia Menchaca Nick Reichert</p>	<p><u>Career Ed & Hmn Dvlpmnt(5)(0)</u> Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams</p> <p><u>Senators at Large (12) (-8)</u> Chloe De Los Reyes Laurie Green Shirley Juan Hannah Sandy</p>	<p><u>Student Services (5) (-1)</u> Debbie Bogh James Grabow Kashaunda Harris Mariana Moreno</p> <p><u>Part-Time Reps (4) (-1)</u> Yvonne Bastedo (SINS) Judy Cannon (SS) Tina Gimple (SINS) Andrew Bridges (SINS) Edward Ferrari (LAM)</p>
---	---	--	---

Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members vote, s are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President, Mark McConnell called the meeting to order at 3:04 pm.	
Statements from the public (3 minutes per speaker)		
Report from the administration (10 mins)	Kevin Horan reported. A. Decision has been made about F20. Will be primarily remote instruction/DE. Formal announcement coming out in the next day or so. Wanted to give students and faculty as much time to prepare as possible. Also need to keep the health and safety of everyone in mind. Will work with departments to determine which classes may be held on campus, mainly lab classes, but not all. Will take into account any new information that develops over the summer.	
Classified Senate Report (1st mtg) (5 mins) Brandice Mello	None	
CTA Report (1st mtg) (5 min)	SBCCDTA officer elections. Please vote. Discussions continuing about	
Student Senate Report (5 mins)	(final report of the year-typically on the second meeting) Elections, last day for students to vote. Movies for Mental Health	

	Have created a student Covid Task Force to reach out to students. Wanted to provide information to students who may not fee c	
Treasurer's Report (5 mins) DiBartolo	(final report of the year-typically on the second meeting) \$5967.04	
Senate Business		
AS President's Report (10 mins)		.
Approval of Minutes and Voting Record for 2020.04.15	<p>A. Elections for DA – Casey Thomas was elected as President. Kristina Hannon is VP.</p> <p>B. Fall semester will be remote.</p> <p>C. AB 7210 – concern about language about Academic Rank. Senates have agreed to changes in language for titles, beginning and as we move through. HR did not work on the part they need to address. Have pulled the policy. Will be reworked over the summer and brought back for final vote in fall. Did approve the section about Academic Rank. Faculty can begin using the new titles.</p> <p>D. New set of fees proposed. Raise in student parking fees. Questions raised about impact on Students. Voted down increase.</p> <p>Motion: to approve Minutes with Changes and voting record (Brink, Harris, MSC)</p>	
Fall 2020 Senate Retreat (15 mins)	Seeking input, scheduling, topics, etc. Scheduled for Monday, August 10, 2020 9 am –3 pm. Suggestion to review Bylaws at retreat. Do we want to have the retreat? It will be done through Zoom. Maybe shorten the time? 9-12	
Faculty/Staff of the Year (5 mins)	Ballots are open. Please vote. Nomination letters are available on the AS website.	
Committee Service (5 mins) McKee	Julie needs your committee requests ASAP.	
Old Business		
New Business		
Emergency DE Addendum guidelines (10 mins)	Thanks to the committees who have participated in this process. Chairs identified all of the classes that needed an emergency DE addendum. Any concerns or suggestions, please send to Keith. Will be forwarded to the state in June.	Motion: to approve the Emergency DE blanket addendum

	<p>? Do instructors need to do anything? Not at this point.</p>	<p>(Bogh, DiBartolo, MSC)</p>
<p>ETC Updates (15 mins)</p>	<p>Cynthia Hamlett -</p> <ul style="list-style-type: none"> A. Have approved around 50 courses for DE instruction. B. Faculty have on the whole done a great job with the transition to online. Need to maintain regular and effective communication. C. CCCO is saying all courses need to be fully ADA compliant. District is looking into this. If it has to happen, it will need to be negotiated. D. Encouraged faculty to take advantage of the trainings that are available. E. Summer DE training will be available. 5 week courses. Still have seats left for both courses. F. Fall training is being planning. Want to try to condense multiple trainings into one. G. DE Lead will be working this summer to support the campus. <p>Comments: this has been an incredible amount of additional work for faculty. Most instructors have dedicated themselves heart and sole to this transition.</p>	
<p>Emergency Remote Instruction (ERI) ad hoc committee (15 mins)</p>	<p>Calls for support of Emergency Remote Instruction document and ERI ad hoc committee. Committee needs volunteers from Senate and other bodies. Had suggested a resolution. What may really be needed is the formation of the committee.</p> <p><i>Discussion:</i> is there exception provided for classes where content is frequently updated, can not meet the accessibility timelines. Not currently allowed to have exceptions. Is there a recommendation to provide students with textbook options? IF the instructor wants to. There are faculty who could serve as a resource.</p> <p>Is the resolution still needed? Yes, would cover future emergency situations as well.</p> <p>Should the resolution be an AP/BP suggestion. Resolution could call for the adoption of a district wide policy.</p> <p>Resolution would be appropriate. Should focus on the role of faculty. Support the creation of a resolution.</p>	<p>Motion: support the ERI document and the formation of the committee (McLaren, McKee, MSC)</p>

CHC GE pattern	<p>Debbie Bogh - presented the new GE pattern. Not the final document/format. If approved, it will go forward and be in the 2021 catalog.</p> <p>Which students would want to use the pattern rather than the ones from before. This would be good for students who want a terminal degree, students bringing in units from other schools, students transferring to a private school.</p>	<p>Motion: to approve (Moreno, Kern-Foster, MSC)</p>
Guidelines for Prioritizing Course Offerings in Situations Where Crafton Either Needs to Reduce or Increase Sections (15 mins)	<p>Keith Wurtz - Enrollment Strategies committee was working on this document, in the event this is needed in the future. Had a similar document from a few years ago, was revised. Senate recommendation was to have a logical, pre determined process for making cuts, rather than seemingly arbitrary cuts.</p> <p>Comments: good framework, need to differentiate between expansion and reduction. Previously wanted to protect CTE programs – suggestion to flip Priority 1 and 2.. Most students' goal is transfer. Are these in order of priority? Yes. What about students coming back for retraining? Can we add bridging language to address increasing degree requirements in CTE fields? Rey Bell offered that either way works. Many CTE fields require students to have the GE courses before entering the specialized field. Want to make sure our message to the public isn't that we don't support CTE programs.</p>	<p>Motion; to approve (McKee, Moreno, MSC 1 abstention, Brink)</p>
Accreditation Report (15 mins)	<p>Seeking approval - thanks for all of the help. All input from across the campus was included. Haven't received any additional feedback since the end of last month. Have had good attendance at the open forums. No questions or issues were brought forward.</p> <p>Discussion: none</p>	<p>Motion: to approve (McKee, Brink, MSC)</p>
AS Committee Reports		
<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Chairs (Green) B. Honors Steering (Cannon) C. Curriculum (Bogh) <p>Other Reports:</p>	<ul style="list-style-type: none"> A. None B. Could use a STEM faculty member on the committee. Had a strong recruitment for fall – over 20 students already added. Have had some discussion about how enrollment works for Honors. Some seats will be reserved for honors, but if honors seats are filled towards the end of registration, the seats will open up for non honors students to enroll. Have written a resolution. C. Six year revision lists have gone out. Need to be submitted by Sept 21, 2020. Pay attention to 	

	<p>credit hours, don't change enrollment without department discussion and dean approval. Kelly Newton sent out process information as well. Should not be offering courses that have not been revised in the last 6 years.</p>	
Announcements:	<p>Jessica Lopez has created a plan for domestic abuse issues during quarantine. Please submit any information or resources. Mark will be resigning as AS President at the end of this Academic Year. Will finish this year.</p>	
Other Business		
Meeting adjourned at 4:29 pm.		
Future Business		
Future Agenda Items	-Student Lingo (Violetta Vasquez)	
Adjourn		
AP/BP Schedule		
Month	BP/AP (See District Assembly website for lead information and complete schedule)	
March	<p>AP 4103 Work Experience BP 4103 Work Experience AP 5030 Fees BP 5030 Fees AP 7240 Confidential Employees BP 7240 Confidential Employees AP 7250 Educational Administrators BP 7250 Educational Administrators AP 7260 Classified Supervisors and Managers BP 7260 Classified Supervisors and Managers</p>	

April

AP 5040 Student Records, Directory Information, and Privacy
BP 5040 Student Records, Directory Information, and Privacy
AP 5150 Extended Opportunity Programs and Services
BP 5150 Extended Opportunity Programs and Services