

Crafton Hills College

Academic Senate Minutes

Date: February 19, 2020 (3:00pm-5:00pm)

Next Meeting: March 4, 2020

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(10) (-5)</u> Cheryl DiBartolo Iris Kern Foster <i>Richard Hughes</i> Julie McKee Steve Hellerman Jim Urbanovich (italics=absent)	<u>LAM (9) (-3)</u> Renee Azenaro <i>Catherine Hendrickson</i> Krista Ivy Mark McConnell Patricia Menchaca <i>Nick Reichert</i>	<u>Career Ed & Hmn Dvlpmnt(5)(0)</u> Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large (12) (-8)</u> Chloe De Los Reyes Laurie Green Shirley Juan Hannah Sandy	<u>Student Services (5) (-1)</u> Debbie Bogh James Grabow Kashaunda Harris <i>Mariana Moreno</i> <u>Part-Time Reps (4) (-1)</u> Yvonne Bastedo (SINS) <i>Judy Cannon</i> (SS) Tina Gimple (SINS) <i>Andrew Bridges</i> (SINS)
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Guests: Jessica Lopez, Angelica Baccari, Edward Ferrari, Mike Strong, Delmy Spencer, Elijah Gerard
In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members vote, s are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Mark McConnell called the meeting to order at 3:05 pm.	
Statements from the public (3 minutes per speaker)	Diane Pfahler gave a statement. Thank for the work. Need to have guidelines, including bylaws	

	followed. Faculty support the senate but need to have respect, no bullying.	
Report from the administration (10 mins)	<p>Mike Strong reported.</p> <ul style="list-style-type: none"> A. Instruction – in process of hiring CIS and Art faculty. F2020 start. B. Accreditation – open forum well attended. Next one March 27 in Canyon Hall. C. Measure CC planning – have been allocated about 94M. Looks like we will be able to increase amount to 160M. Will be finalize directions in the next few weeks. Will put together work groups for space and programing. Will replace Arts/East with a new Instructional building. Will demolish PAC and build the new building there. D. Resource Allocation Model – new model being proposed tomorrow at District Budget Meeting. Won't change allocation to Crafton. Will continue to have discussions 	
Classified Senate Report (1 st mtg) (5 mins) Brandice Mello		
CTA Report (1st mtg) (5 min)	<p>Report was moved from last meeting -</p> <p>Brandi gave the update.</p>	
Student Senate Report (2nd mtg) (5 mins)	<p>Working to allow skateboarding on campus. Students have been getting tickets. Not enough signage. Working on voter registration events. Some question about students being paid for hiring committees. Current student president is not being paid for service on VPSS hiring committee. Need faculty support.</p> <p>? About fines – who determines what and how much the fines will be. Mike will meet with students and discuss.</p>	
Treasurer's Report (2nd mtg) (5 mins) DiBartolo	Balance stands at \$2554.23	
Senate Business		
AS President's Report (10 mins)	<p>DA – looked at committee make up, changes to 7210, will have a presenter to discuss the Veteran's Center. Will follow up on paying students for Chancellor hire</p>	Add Edward Ferrari to agenda, to add to senate.
Approval of Minutes and Voting Record for 2020.02.05	Motion: to approve the minutes (Bastedo, Gimple, MSC, 1 abstention, Bogh)	

	Discussion: don't have to abstain from a vote just because of an absence. How can you vote on minutes if you weren't there? Can rely on information from others.	
Old Business		
BP/AP 7210 (20 mins)	Removed the President approval. Simplified the committee makeup process – to AS process. Proposed possible changes to AS Bylaws about what type of committee structure will be best. Both Presidents ok with giving up being part of the process. Discuss	Motion: to approve, forward to workgroup if needed (Williams, Bogh, MSC)
New GE Pattern update (10 mins)	Debbie Bogh - on agenda for Chairs meetings. Will give to chairs add the disciplines to the pattern.	
New Business		
Professor of the Year (10 mins)	Coming up. Do we want to do a Classified of the Year? yes. Do we need to have a policy? Yes. Will be modified by exec and brought back to senate for approval.	Motion: to add (Menchaca, Gimple, MSC)
AP/BP 3710, 3715, 3750 (10 mins)	Will go to District Assembly. Ed Policy will look at before it goes through. Committee is lacking membership. Please review definitions. Some concern about sabbatical language. ? About digital materials. May be some legal language. May be some issue with photographs. Do students sign a release for photograph use when they register? Can a minor legally sign the waiver? Should Mark send out a comment sheet? Yes.	
Course Caps (20 mins)	Need input from faculty about what is ok, what is not ok? If we have large classes, what is normal? 100 too many, will not make for good instruction. Student rep also talked about the importance of smaller classes – students want the contact with the professors. Don't want to be like the large universities. Issue with class cancellation – what happens with loads? Who makes the decision about how big the caps might be? Do we have any recourse if admin establishes larger numbers? What should be the next step for the Senate? Mark will send out a comment sheet. Also need to have a conversation about consistency across disciplines.	
AS Committee Reports		

<p>1st meeting of the month (3 mins): A. Chairs (Green) B. Honors Steering (Cannon) C. Curriculum (Bogh)</p> <p>2nd meeting of the month: (3 mins) D. Basic Skills (Harris) E. Educational Policy () F. Educational Technology (Hamlett)</p> <p>Other Reports:</p>	<p>D.none E. None F. Updated regular and effective contact definitions. Have approved 4 new faculty. Working on Accrediation Standards. Running inhouse training. Continuing to investigate online tutoring and counseling.</p>	
<p>Announcements</p>	<p>Swim team had a pentathalon – one Crafton woman and man won the event. Email sent out about the Chancellor’s hiring committee. A big commitment. Need a volunteer. Native Art Show – running concurrently with his art show at ? Giving an artist’s talk, in LRC 226. Reception is also next week. Anthro/Soc field trip – March 7th - to San Juan Capistrano and Mission. March 6,7,8 – Musical Theatre – 25th Annual Puntam County Spelling Bell New Content Specialist – wants to gather information about faculty and events. Request to send out weekly announcements about events</p>	
Other Business		
Future Business		
<p>Future Agenda Items</p>	<ul style="list-style-type: none"> -Student Lingo (Violetta Vasquez) -Registration and Web Advisor -Participation in Facilities change workgroup -Safety Plan update (Cook, Horan, Strong) 	
<p>Adjourn</p>	<p>Meeting adjourned at 4:12.</p>	
AP/BP Schedule		
<p>Month</p>	<p>BP/AP (See District Assembly website for lead information and complete schedule)</p>	

December/January	AP 3900 Speech: Time, Place, and Manner BP 3900 Speech: Time, Place, and Manner AP 4400 Community Services Programs BP 4400 Community Services Programs AP 4500 Student News Media BP 4500 Student News Media AP 6540 Insurance BP 6540 Insurance AP 7270 Student Workers BP 7270 Student Workers AP 7348 Accommodations Exec Director
February	AP 3710 Securing Copyright BP 3710 Securing Copyright AP 3715 Intellectual Property BP 3715 Intellectual Property AP 3725 Information and Communications Technology BP 3725 Information and Communications Technology AP 3750 Use of Copyrighted Material AP 5015 Residence Determination BP 5015 Residence Determination AP 5017 Responding to Inquiries of Immigration Status AP 6700 Civic Center and Other Facilities Use BP 6700 Civic Center and Other Facilities Use
March	AP 4103 Work Experience BP 4103 Work Experience AP 5030 Fees BP 5030 Fees AP 7240 Confidential Employees BP 7240 Confidential Employees AP 7250 Educational Administrators BP 7250 Educational Administrators AP 7260 Classified Supervisors and Managers BP 7260 Classified Supervisors and Managers

April

AP 5040 Student Records, Directory Information, and Privacy
BP 5040 Student Records, Directory Information, and Privacy
AP 5150 Extended Opportunity Programs and Services
BP 5150 Extended Opportunity Programs and Services