

Crafton Hills College

Academic Senate Minutes

Date: February 5, 2020 (3:00pm-5:00pm)

Next Meeting: February 19, 2020

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

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| <p><u>SINS(10) (-5)</u></p> <p>Cheryl DiBartolo Iris Kern Foster <i>Richard Hughes</i> Julie McKee Steve Hellerman</p> <p><i>(italics=absent)</i></p> | <p><u>LAM (9) (-3)</u></p> <p>Renee Azenaro <i>Catherine Hendrickson</i> Krista Ivy Mark McConnell Patricia Menchaca Nick Reichert</p> | <p><u>Career Ed & Hmn Dvlpmnt(5)(0)</u></p> <p>Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams</p> <p><u>Senators at Large (12) (-8)</u></p> <p>Chloe De Los Reyes Laurie Green Shirley Juan <i>Hannah Sandy</i></p> | <p><u>Student Services (5) (-1)</u></p> <p><i>Debbie Bogh</i> James Grabow Kashaunda Harris Mariana Moreno</p> <p><u>Part-Time Reps (4) (-1)</u></p> <p>Yvonne Bastedo (SINS) Judy Cannon (SS) Tina Gimple (SINS) <i>Andrew Bridges (SINS)</i></p> |
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Guests: Gio, Michelle Riggs, Delmy, Laura Van, Kevin Horan, Kristina Hannon, Larry Aycock, Jimmy Urbanovich, Steve Rush

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members vote, s are understood as a vote in the majority.

| Items | Recommendation/Discussion/Future Business | Action |
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| Call Meeting To Order | AS President Mark McConnell called them meeting to order at 3:07 pm | |
| Statements from the public (3 minutes per speaker) | None | |

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| Report from the administration (10 mins) | Thanks to counselors and everyone for work on the Promise Program. Has been incredibly successful. Over 1200 applications. Developmentally budget coming up. \$330,000 being applied to PPR funding requests from FCC audition proceeds. | |
| Classified Senate Report (1st mtg) (5 mins) Brandice Mello | None | |
| CTA Report (1st mtg) (5 min) | Moved to next meeting | |
| Student Senate Report (2 nd mtg) (5 mins) | | |
| Treasurer's Report (2 nd mtg) (5 mins) DiBartolo | | |
| Senate Business | | |
| AS President's Report (10 mins) | Putting hiring committees together for CIS and Art positions. Will be putting together a committee for the chancellor hiring committee. Pulled a few APs. Need to review the APs coming up next month – copyright and intellectual property. | |
| Approval of Minutes and Voting Record for 2020.01.15 | Motion: to approve the minutes and voting record from 1.15.2020 with change to location.(Bastedo, Gimple, MSC 3 abstentions) | |
| Old Business | | |
| BP/AP 7210 (10 mins) | Cheryl DiBartolo reported. Workgroup has put together a draft. Goal is to have a district wide process. Valley also put together a work group. Have tried to make the policy more open to interpretation. Then each campus can choose the specifics. ? About the issues. What were the sticking points– degree requirement, service – to what, for what? Is there an appeal process? Yes. Discussion: | Motion: Gimple, Green, retracted Motion: to send out for comments (Williams, Brink, MSC) |
| Veteran's/STEM resolution (5 mins) | First Reading – Veterans Center Discussion: what happens next? Should we have a report on the research? Will happen . 5 minute recess called by the president @3:57 pm Resumed at 4:03 pm | Motion: Not move forward (McLaren, McKee, MSF) Motion: to move forward for second reading |

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| | <p>First Reading – STEM Center Discussion:</p> | <p>(Williams, Brink, MSF) Motion: take the resolution back to the exec board and revise, Green, Brink, MSC 3 absentions) Motion: Green, McLaren, 4 nays, 1 abstention, MSC)</p> |
| Basic Skills Update (5 mins) | . Moved to future meeting | . |
| New GE Pattern update (5 mins) | Debbie Bogh – moved to next meeting | |
| New Business | | |
| Institutional Racism (20 mins) | <p>Kristina Hannon - opened floor for questions and specific concerns. What does senate need from HR? Her job to ensure we are meeting all regulations as far as the environment and how employees are treated. ? About what she needs from us. Question about training for hiring committees? Our hiring practices are not in line with the population of students. Happening at a lot of colleges. Kristina presented some ideas for solutions. Students do feel safe on campus and do not feel like they are experiencing racism on the campus. ? About training – Kristina can send information to the campus leadership. Kevin reviewed some of the opportunities they are planning for the campus.</p> | |
| Classified Luncheon (5 mins) | Supporting the luncheon with \$300 - | <p>Motion: to contribute \$300 to the luncheon (Menchaca, McLaren, MSC)</p> |
| 4.0 Faculty Scholarships (5 mins) | <p>Direction - do we want to combine our 4.0 money with endowment money? Number of 4.0 students has increased significantly over the last few years and leaves less money for each student. ? About whether we want to add \$100 from endowment fund to the 4.0 fund.</p> | <p>Motion: to add the \$1000 to 4.0 funds (McKee, Green, MSC)</p> |

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| BP 3505 Review (5 mins) | Will send out a comment sheet to get information to send forward to DA. | |
| Guided Pathways Scale of Adoption (5 mins) | State looking to coalesce data on reports. This is an annual update/progress report with combined information. Wants to identify how Crafton will address the requests. Needs to receive approval from Senate and board of trustees to move forward. Discussion: does this define what programs must do to participate in Guided Pathways. Is there a plan to gather some of the information or are we on our own to do the work? Can bring the report back at a later date to discuss. May want to delay. | Motion: to support (Gimple, DiBartolo, MSF 6 yes, 12 nay, 3 abstentions) |
| AB 705 Changes (5 mins) | Request for comments - | |
| AS Committee Reports | | |
| 1st meeting of the month (3 mins): A. Chairs (Green) B. Honors Steering (Cannon) C. Curriculum (Bogh) 2nd meeting of the month: (3 mins) D. Basic Skills (Harris) E. Educational Policy () F. Educational Technology (Hamlett) Other Reports: | A. Will add building numbers to schedule, Starfish flags B. Article in Redlands Daily Facts – have had 5 so far. Student research brainstorming syposium coming up. If you would like to participate as a faculty member, contact Judy. | |
| Announcements | Art Show coming up. April 21 st - Cal Baptist one the spot admissions. Black History Month- had opening ceremony today. Will be having a fashion show. | |
| Other Business | | |
| Future Business | | |
| Future Agenda Items | -Institutional Racism/Sexism/Harassment in the workplace -Student Lingo (Violetta Vasquez) -Registration and Web Advisor -Participation in Facilities change workgroup -Safety Plan update (Cook, Horan, Strong) | |

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| Adjourn | |
| AP/BP Schedule | |
| Month | BP/AP (See District Assembly website for lead information and complete schedule) |
| December/January | AP 3900 Speech: Time, Place, and Manner BP 3900 Speech: Time, Place, and Manner AP 4400 Community Services Programs BP 4400 Community Services Programs AP 4500 Student News Media BP 4500 Student News Media AP 6540 Insurance BP 6540 Insurance AP 7270 Student Workers BP 7270 Student Workers AP 7348 Accommodations Exec Director |
| February | AP 3710 Securing Copyright BP 3710 Securing Copyright AP 3715 Intellectual Property BP 3715 Intellectual Property AP 3725 Information and Communications Technology BP 3725 Information and Communications Technology AP 3750 Use of Copyrighted Material AP 5015 Residence Determination BP 5015 Residence Determination AP 5017 Responding to Inquiries of Immigration Status AP 6700 Civic Center and Other Facilities Use BP 6700 Civic Center and Other Facilities Use |
| March | AP 4103 Work Experience BP 4103 Work Experience AP 5030 Fees BP 5030 Fees AP 7240 Confidential Employees BP 7240 Confidential Employees AP 7250 Educational Administrators BP 7250 Educational Administrators AP 7260 Classified Supervisors and Managers BP 7260 Classified Supervisors and Managers |

April

AP 5040 Student Records, Directory Information, and Privacy
BP 5040 Student Records, Directory Information, and Privacy
AP 5150 Extended Opportunity Programs and Services
BP 5150 Extended Opportunity Programs and Services