The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR
- The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<table>
<thead>
<tr>
<th>SINS(10) (-5)</th>
<th>LAM(9) (-3)</th>
<th>Career Ed &amp; Hmn Dvlpmnt(5)(0)</th>
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<tbody>
<tr>
<td>Cheryl DiBartolo</td>
<td>Renee Azenaro</td>
<td>Reynaldo Bell</td>
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<td>Iris Kern Foster</td>
<td>Catherine Hendrickson</td>
<td>TL Brink</td>
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<td>Richard Hughes</td>
<td>Krista Ivy</td>
<td>Meridyth McLaren</td>
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<td>Julie McKee</td>
<td>Mark McConnell</td>
<td>Thomas Serrano</td>
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<tr>
<td>Steve Hellerman</td>
<td>Patricia Menchaca</td>
<td>Gary Williams</td>
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<tr>
<td>(italics=absent)</td>
<td>Nick Reichert</td>
<td>Senators at Large (12) (-8)</td>
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<tr>
<td></td>
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<td>Chloe De Los Reyes</td>
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<td></td>
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<td>Laurie Green</td>
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<td>Shirley Juan</td>
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<td>Hannah Sandy</td>
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<td>Student Services (5) (-1)</td>
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<tr>
<td></td>
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<td>Debbie Bogh</td>
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<td>James Grabow</td>
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<td>Kashaundra Harris</td>
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<td>Mariana Moreno</td>
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<td>Part-Time Reps (4) (-1)</td>
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<td>Yvonne Bastedo (SINS)</td>
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<td>Judy Cannon (SS)</td>
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<td></td>
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<td>Tina Gimple (SINS)</td>
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<td></td>
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<td>Andrew Bridges (SINS)</td>
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</table>

Guests:
In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

<table>
<thead>
<tr>
<th>Items</th>
<th>Recommendation/Discussion/Future Business</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call Meeting To Order</td>
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<tr>
<td>Statements from the public (3 minutes per speaker)</td>
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<tr>
<td>Report from the administration (5 mins)</td>
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<tr>
<td>CTA Report (1st mtg) (5 min) Green</td>
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<tr>
<td>Classified Senate Report (1st mtg) (5 mins) Brandice Mello</td>
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<tr>
<td>Student Senate Report (2nd mtg) (5 mins)</td>
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<tr>
<td>Treasurer's Report (2nd mtg) (5 mins) DiBartolo</td>
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### Senate Business

<table>
<thead>
<tr>
<th>AS President’s Report</th>
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<tbody>
<tr>
<td>Special Election</td>
<td>Special Election for AS Historian. Gary Williams nominated at 2019.10.02 meeting.</td>
</tr>
<tr>
<td>Fall Plenary</td>
<td>November 7-9 Newport Beach</td>
</tr>
<tr>
<td>AS bylaws (10 mins)</td>
<td>3rd reading</td>
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<tr>
<td>Approval of Minutes and Voting Record for 2019.10.02</td>
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</table>

### Old Business

<table>
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<tr>
<th>Measure CC Reprioritization list</th>
<th>Review</th>
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<td>DE changes (10 mins)</td>
<td>Changes to the class schedule description</td>
</tr>
</tbody>
</table>
| Promise Program (20 mins) | Souts reported.  
? About academic requirements – workshops, seminars? Yes, there is a requirement.  
What if the student falls below the grade requirement? Do they have to meet with someone? Yes – counselor, tutoring, some type of support service. Not required if the student is doing well, only if they fall below the gps requirement. When will they be dropped. Have a year to correct.  
Request to separate out the STEM students from the data to see impact of Promise on them.  
Comment that some of the Promise students are stellar!  
Have videos online about the Promise Program.  
425 total students– about a third would have gone somewhere else if not for the promise program. |
**Professor of the Year (10 mins)**

Suggestion to attend or have a report available for the board.

Discussion: capitalize Classified Employee, change chair on nomination form

Motion: to approve with minor changes to nomination form (Azereno, Hughes, MSC)

**Campus Safety/Senate Resolution (5 mins)**

Moved to next agenda

**Course Caps (5 mins)**

Discussion. DE course caps-revisit resolution from 2018?
Move to next agenda as well. Want to revisit the cap in online classes. Originally set at 35 but then was moved to FTF cap.
? Whether it could be an average of enrollment.
Implications for efficiency.
Discrepancy between Crafton and Valley in terms of how they were determined.
? About how many can a professor teach online before quality goes down?

**New Business**

**District letter (5 mins)**

Collective letter to governor and state chancellor about funding formula
Has been joined with 5 other districts. Not sure where to go next.
Asking the state to fully fund or change the formula.
Do we (the Senate) want to continue to participate or let the District take it on?
Are other Senates participating? Not really at this point.
Is it part of the 10+1? Yes – budget processes are.
Agreement it would be a good idea to include Senate on the letter.
Give approval to Mark to sign without bringing it back to the Senate? As long as the letter doesn’t look very different than what we saw. Yes!

**District Calendar (5 mins)**

Spring Break overlaps with both RUSD and YCJUSD for a week.
Have balanced the days of the week so now class pattern is shortened.

**TESS IEPE (15 mins)**

Discussion – Melissa Oshman, the new Technology person (replaced Wayne Bogh)
Distributed IEPI plan. Funds come from the state. No matching requirement. No ongoing commitment.

Motion: approve the plan and budget (Bogh, McLaren, MSC)
Why so much infrastructure? It was the grant – specific to TESS. Membership -
? About security of web browsers, webpages with tests. May not be in the scope of this grant. Comment about Oracle training. Is this for clerical help?
Are there parts of this that align with accreditation? Previous or current? Not that Melissa is aware of.

1 nay – Hendrickson, 1 abstention, Ivy).

AS Committee Reports

1st meeting of the month (3 mins):
A. Chairs ( )
B. Honors Steering (Judy)
C. Curriculum ( )

2nd meeting of the month: (3 mins)
D. Basic Skills (Kashaunda)
E. Educational Policy (Rich)
F. Educational Technology (Cynthia Hamlett)

Other Reports:

D. Have turned over chairship to Mark. Meeting with him to hand off the information.
E. Addressed language in AP 3415. A bit vague – exigent circumstance – may be in ed code. Could use a few more people to serve on the committee. Meet 12-1 on 2nd and 4th Wednesdays.
F. Move to next agenda

Announcements

Monday 1 pm – family law attorney coming to present in Hellerman's class PSAH 226, Tuesday, at 11, a judge presenting to Hellermans class. Any interested students should come and listen. A good connection for students. Next Thursday, Oct 24 – CNTL 215, 4:30 – personal injury lawyer presenting.
Thanks to all who participated in VPSS search. Great gallery opening last week for Art by Us.

Other Business

Future Business

Future Agenda Items

- Basic Skills
- Institutional Racism/Sexism/Harassment in the workplace
- Student Lingo (Violetta Vasquez)
- Registration and Web Advisor
- President Elect and Exec elections
- Guided Pathways
- Equity/SSSP/BSI changes (VPSS)
- Kristina Hannon-Screening Committee guidelines
- Participation in District work
- Participation in Facilities change workgroup

Adjourn

AP/BP Schedule
<table>
<thead>
<tr>
<th>Month</th>
<th>BP/AP (See District Assembly website for lead information and complete schedule)</th>
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</table>
| September           | AP 3415 Immigration Enforcement Activities  
                      AP 3430 Prohibition of Harassment  
                      BP 3430 Prohibition of Harassment  
                      AP 3435 Discrimination and Harassment Complaints and Investigations  
                      AP 3440 Service Animals  
                      BP 3440 Service Animals  
                      AP 6750 Parking  
                      BP 6750 Parking  
                      AP 6751 Parking Citation Payment Plan  
                      BP 6751 Parking Citation Payment Plan  
                      AP 7450 Mileage Reimbursement  
                      BP 7450 Mileage Reimbursement |
| October             | AP 3415 Immigration Enforcement Activities  
                      AP 5203 Lactation Accommodations  
                      AP 6345 Bids and Contracts  
                      AP 6365 Contracts  
                      AP 7110 Delegation of Authority  
                      BP 7110 Delegation of Authority  
                      AP 7236 Sub and Short term employees  
                      BP 7236 Sub and Short term employees |
| November            | AP 3540 Sexual Assaults on Campus  
                      BP 3540 Sexual Assaults on Campus  
                      AP 4320 Off Campus Speakers  
                      BP 4320 Off Campus Speakers  
                      AP 6530 District Vehicles  
                      BP 6530 District Vehicles  
                      AP 7210 Academic Employees  
                      BP 7210 Academic Employees  
                      AP 7215 Academic Employees: Probationary Contract Faculty |
| December/January    | AP 3900 Speech: Time, Place, and Manner  
                      BP 3900 Speech: Time, Place, and Manner  
                      AP 4400 Community Services Programs  
                      BP 4400 Community Services Programs  
                      AP 4500 Student News Media  
                      BP 4500 Student News Media  
                      AP 6540 Insurance  
                      BP 6540 Insurance  
                      AP 7270 Student Workers  
                      BP 7270 Student Workers  
                      AP 7348 Accommodations Exec Director |
<table>
<thead>
<tr>
<th>Month</th>
<th>Courses Offered</th>
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| February| AP 3710 Securing Copyright  
            BP 3710 Securing Copyright  
            AP 3715 Intellectual Property  
            BP 3715 Intellectual Property  
            AP 3725 Information and Communications Technology  
            BP 3725 Information and Communications Technology  
            AP 3750 Use of Copyrighted Material  
            AP 5015 Residence Determination  
            BP 5015 Residence Determination  
            AP 5017 Responding to Inquiries of Immigration Status  
            AP 6700 Civic Center and Other Facilities Use  
            BP 6700 Civic Center and Other Facilities Use |
| March   | AP 4103 Work Experience  
            BP 4103 Work Experience  
            AP 5030 Fees  
            BP 5030 Fees  
            AP 7240 Confidential Employees  
            BP 7240 Confidential Employees  
            AP 7250 Educational Administrators  
            BP 7250 Educational Administrators  
            AP 7260 Classified Supervisors and Managers  
            BP 7260 Classified Supervisors and Managers |
| April   | AP 5040 Student Records, Directory Information, and Privacy  
            BP 5040 Student Records, Directory Information, and Privacy  
            AP 5150 Extended Opportunity Programs and Services  
            BP 5150 Extended Opportunity Programs and Services |