

Crafton Hills College

Academic Senate Minutes

Date: October 2, 2019 (3:00pm-5:00pm)

Next Meeting: October 16, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(10) (-5)</u> Cheryl DiBartolo Iris Kern Foster Richard Hughes Julie McKee Steve Hellerman <i>(italics=absent)</i>	<u>LAM (9) (-3)</u> Renee Azenaro Catherine Hendrickson Krista Ivy Mark McConnell Patricia Menchaca Nick Reichert	<u>Career Ed & Hmn Dvlpmt(5)(0)</u> Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large (12) (-8)</u> Chloe De Los Reyes Laurie Green Shirley Juan Hannah Sandy	<u>Student Services (5) (-1)</u> Debbie Bogh James Grabow Kashaunda Harris Mariana Moreno <u>Part-Time Reps (4) (-1)</u> Yvonne Bastedo (SINS) Judy Cannon (SS) Tina Gimple (SINS) Andrew Bridges (SINS)
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Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Statements from the public (3 minutes per speaker)		
Report from the administration (5 mins)		

CTA Report (1st mtg) (5 min) Green		
Classified Senate Report (1st mtg) (5 mins) Brandice Mello		
Student Senate Report (2 nd mtg) (5 mins)		
Treasurer's Report (2 nd mtg) (5 mins) DiBartolo		
Senate Business		
AS President's Report		
AS bylaws (10 mins)	2 nd reading	
Approval of Minutes and Voting Record for 2019.09.18		
Old Business		
Basic Skills (10 mins)		
Promise Program (20 mins)		
Professor of the Year (10 mins)	Review Process	
Campus Safety/Senate Resolution (20 mins)	Does the resolution need to be brought back for a 1 st reading?	
Course Caps (10 mins)	Clarification	
New Business		
DE Committee changes (10 mins)	Proposed change in membership	
Area D Meeting (5 mins)	Rio Hondo College, Sat. October 12 10-3:30. Need representative.	
Open Forum Questions for the VPSS (20 mins)	Develop open forum questions	
AS Committee Reports		

<p>1st meeting of the month (3 mins): A. Chairs () B. Honors Steering (Judy) C. Curriculum ()</p> <p>2nd meeting of the month: (3 mins) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Cynthia Hamlett)</p> <p>Other Reports:</p>		
Announcements		
Other Business		
Future Business		
Future Agenda Items	<ul style="list-style-type: none"> -Institutional Racism/Sexism/Harassment in the workplace -Student Lingo (Violetta Vasquez) -Registration and Web Advisor -President Elect and Exec elections -Guided Pathways -Equity/SSSP/BSI changes (VPSS) -Kristina Hannon-Screening Committee guidelines -Participation in District work -Participation in Facilities change workgroup 	
Adjourn		
AP/BP Schedule		
Month	BP/AP (See District Assembly website for lead information and complete schedule)	
September	AP 3415 Immigration Enforcement Activities AP 3430 Prohibition of Harassment BP 3430 Prohibition of Harassment AP 3435 Discrimination and Harassment Complaints and Investigations AP 3440 Service Animals BP 3440 Service Animals AP 6750 Parking BP 6750 Parking AP 6751 Parking Citation Payment Plan BP 6751 Parking Citation Payment Plan AP 7450 Mileage Reimbursement BP 7450 Mileage Reimbursement	

October	AP 3415 Immigration Enforcement Activities AP 5203 Lactation Accommodations AP 6345 Bids and Contracts AP 6365 Contracts AP 7110 Delegation of Authority BP 7110 Delegation of Authority AP 7236 Sub and Short term employees BP 7236 Sub and Short term employees
November	AP 3540 Sexual Assaults on Campus BP 3540 Sexual Assaults on Campus AP 4320 Off Campus Speakers BP 4320 Off Campus Speakers AP 6530 District Vehicles BP 6530 District Vehicles AP 7210 Academic Employees BP 7210 Academic Employees AP 7215 Academic Employees: Probationary Contract Faculty
December/January	AP 3900 Speech: Time, Place, and Manner BP 3900 Speech: Time, Place, and Manner AP 4400 Community Services Programs BP 4400 Community Services Programs AP 4500 Student News Media BP 4500 Student News Media AP 6540 Insurance BP 6540 Insurance AP 7270 Student Workers BP 7270 Student Workers AP 7348 Accommodations Exec Director
February	AP 3710 Securing Copyright BP 3710 Securing Copyright AP 3715 Intellectual Property BP 3715 Intellectual Property AP 3725 Information and Communications Technology BP 3725 Information and Communications Technology AP 3750 Use of Copyrighted Material AP 5015 Residence Determination BP 5015 Residence Determination AP 5017 Responding to Inquiries of Immigration Status AP 6700 Civic Center and Other Facilities Use BP 6700 Civic Center and Other Facilities Use
March	AP 4103 Work Experience BP 4103 Work Experience AP 5030 Fees BP 5030 Fees AP 7240 Confidential Employees BP 7240 Confidential Employees AP 7250 Educational Administrators BP 7250 Educational Administrators AP 7260 Classified Supervisors and Managers BP 7260 Classified Supervisors and Managers

April

AP 5040 Student Records, Directory Information, and Privacy
BP 5040 Student Records, Directory Information, and Privacy
AP 5150 Extended Opportunity Programs and Services
BP 5150 Extended Opportunity Programs and Services