

Crafton Hills College

Academic Senate Agenda

Date: September 4, 2019 (3:00pm-5:00pm)
Next Meeting: September 18, 2019
Time: 3:00 – 5:00p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(10) (-5)</u> Cheryl DiBartolo Iris Kern Foster Richard Hughes Julie McKee Steve Hellerman	LAM (9) (-1) Renee Azenaro Catherine Hendrickson Krista Ivy Mark McConnell Patricia Menchaca Nick Reichert <i>(italics = absent)</i>	Career Ed & Hmn Dvlpmnt(5)(0) Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams Senators at Large (12) (-10) Laurie Green Hannah Sandy	Student Services(5) () Debbie Bogh James Grabow Kashaunda Harris Mariana Moreno Violetta Vasquez Part-Time Reps (-1) Yvonne Bastedo (SINS) Judy Cannon (SS) Tina Gimple (SINS)
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Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order by AS President Mark McConnell at 3:10 pm.	
Statements from the public (3 minutes per speaker)	None	
Report from the administration (5 mins)	Where are we on accreditation? Keith Wurtz reported. Working with Chairs and Co-Chairs of committees to get feedback for writing of report.	

	<p>Recruiting for CIS and ART going forward for a F20 start.</p> <p>Reminder about the Foundation drive.</p> <p>Need feedback on Measure CC</p> <p>VPSS hiring in process. Will have interviews and open forums. S20 start date.</p> <p>LAM dean hiring also in process. S20 start date as well.</p>	
CTA Report (1st mtg) (5 min) Green	Meeting on Friday. Still need a FT Instructional faculty member for negotiations.	
Classified Senate Report (1st mtg) (5 mins) Brandice Mello	Meeting next Friday	
Student Senate Report (2 nd mtg) (5 mins)		
Treasurer's Report (2 nd mtg) (5 mins) DiBartolo		
Senate Business		
AS President's Report	<p>Need Historian, new senators</p> <p>AP BP on copyright and intellectual property coming up. Need to make sure ownership stays where it needs to.</p> <p>AP BP on harassment. Interesting wording. Available on district website. Schedule for which AP and BPs will be addressed this year has been published.</p> <p>Prioritization list from last spring was lost. Will be meeting again, with as many committee members from last year as possible, to redo the process. Since we are getting the one time money this year, it is important this is done. Many important things needs to be funded. Suggestion to have a better backup process in the future.</p> <p>Counselor position that was not replaced. Admin's position is that we have the same number of full time counselors that we did, so the vacancy has been filled. Some counselors have been reassigned to specific areas, so they are not available for general counseling. The span/purview of counseling department has expanded – stretching the counselors very thin.</p> <p>Question from Valley about review of outsourced entities. Are they good for the campus? They complete no type of review. Bookstore prices do not seem to be competitive. Still seem to have numerous issues with Follett.</p>	

	<p>Veterans Center faculty member position is not being refilled, instead replaced with full time classified position (CIS and Art are being filled). According to agreement with admin, positions should be refilled as they were originally. Need to look at what position involves and which would be more appropriate. Seems to be a pattern to replace faculty with classified postitions.</p> <p>State funding/hold harmless funding pattern seems to be skewed against Inland Empire schools and Hispanic serving institutions.</p> <p>Have quite a few vacancies for senators. Need a historian. And a president elect.</p>	
AS bylaws	Review and make suggestions...bring back to next meeting.	Add to next agenda.
Approval of Minutes and Voting Record for 2019.05.15 meeting	Will do at next meeting.	
Old Business		
Facilities Master Plan Project Reprioritization (30 mins)	Spent 15 minutes in groups prioritizing the building list.	
Advancement in Rank (10 mins)	<p>Need group to develop new AP (AP 7210) to take to the board. There is precedent at other colleges to have separate APs BPs for the process – one for each campus. Also need to define Emeritus.</p> <p>Suggestion to add a part time faculty to the process as well. How would it work for job announcements? It would be based on our titles. Cheryl, Iris, Meridyth, Andrew Bridges willing work on the writing.</p>	Send ranks to Keith so he can update website titles.
Campus Safety/Senate Resolution (20 mins)	<p>Action on Spring 2019 request for Campus Safety? Need for resolution?</p> <p>The information being distributed to the campus is not effective. The locks and doors are still an issue. What next? Bring draft of campus safety resolution from last year? Have a campus and district safety committee – perhaps need to involve them.</p>	
New Business		
Basic Skills (10 mins)	BS/SSE/AB705 - what should the new makeup of this committee be? (SEAP) Workgroup on the new makeup of this committee. Change in funding combined all three. Created the Student Equity and Achievement Program. Agreed to leave specific funding for BSI endeavors – conferences, materials. Co-chairs stepped down last year, no one has taken over. No direction or anyone in charge at this point. There was budget set aside for BSI – a lot for	

	<p>embedded tutoring. Can establish the committee from the faculty perspective. Keith would like to get feedback from Math and English about whether BSI should be rolled in with the others.</p> <p>A committee cannot decide to reallocate their money – it would have to come through the senate. BSI has done a good job with their decisions and how they have focused their money on instructional needs. Request an accounting of where the basic skills money went or how it was redistributed. Still have some of the members from last year available to serve again. English has to choose someone to represent their department. Mark will step in to get the committee going. Mark: this committee needs to stay in in the hands of the faculty and now is a good time to gain strength.</p>	
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AS Committee Reports		
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<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Chairs () B. Honors Steering (Judy) C. Curriculum () <p>2nd meeting of the month: (3 mins)</p> <ul style="list-style-type: none"> D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Cynthia Hamlett) <p>Other Reports:</p>	<p>A. Looked at the scheduling blocks to see if they will need to be altered based on our change in days next year. PLOs need to be added for all departments to catalog. Shared information for PT faculty.</p> <p>B. New honors course – sociology. Will be doing the research topic brainstorming session – Sept 19. If interested in participating, let Judy know.</p> <p>C. will ask for a written report</p>	
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<p>Announcements</p>	<p>Crafton Council – not following the Brown Act. Discussion about whether it is a Brown Act Committee. This issue was brought forward by our students. The documents that go through CC are not being archived in a way that makes them easily available for years to come. If they don't have to be Brown Act, perhaps they still should as a good practice.</p> <p>Faculty and Staff art show!</p> <p>Transfer Fair is next Wednesday – 10 am – 1 pm. UC Berkley will be staying after to do a special application workshop.</p> <p>Today is the 50th anniversary of EOPS. EOPS has been model for many college processes and other programs. Sept 12 – 2-4 pm.</p>	
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Other Business		
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Future Business		
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Future Agenda Items	Institutional Racism/Sexism/Harassment in the workplace Emeritus resolutions and advancement Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members Student Lingo (Violetta Vasquez) Registration and Web Advisor President Elect and Exec elections Guided Pathways Equity/SSSP/BSI changes(VPSS) Kristina Hannon-Screening Committee guidelines Professor/Classified of the Year (revisit to determine process validity) Participation in District work Participation in Facilities change workgroups
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Adjourn	
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AP/BP Schedule	
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Month	BP/AP
September	
October	
November	
December/January	
February	
March	
April	