

Crafton Hills College

Academic Senate Agenda

Date: May 1, 2019 (3:00pm-5:00pm)

Next Meeting: May 15, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<u>Math, Eng, Art & Instr. Suprt (9) (-1)</u> Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson	<u>Career Ed & Hmn Dvlpmnt(6)(-2)</u> Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno	<u>Student Services(6) (-2)</u> Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez <u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple Andrew Bridges
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Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Mark McConnell called the meeting to order at 3:10 pm.	
Statements from the public (3 minutes per speaker)	None	
President's Report (5 mins)	None	
CTA Report (1st mtg) (5 min) McLaren	Update about General meeting, negotiations, Ratification vote	
Classified Senate Report (1 st mtg) Brandice Mello	Classified professionals week in June.	

Student Senate Report (1 st mtg) Brooke Sumners	SB 291 – going to rally in Sacramento to lobby for it. Elections next week (May 8 & 9) in the quad. Chancellor will be going to one of their meetings.	
Treasurer's Report (1st mtg)	Balance is \$2766.07. Will be buying retirement cubes next week.	
Senate Business		
AS President's Report	<p>Advancement in Rank-forwarded to DA. Issue with AP and BP. May make it more of a local process which supports Crafton doing it differently than Valley.</p> <p>Breavement policy has been forwarded to Kevin and will go to Crafton Council before the end of the year.</p> <p>Tech requirement for hiring committee. Will have to continue discussion next year.</p> <p>Issues with buying daily parking permits. Frustrations and impacts. Mike Strong is addressing.</p> <p>President's Circle donations are unrestricted money. Looking at ways of taking faculty donations available to senate.</p> <p>We are hiring many faculty.</p>	
Approval of Minutes and Voting Record for 4.17.2019 meeting	Motion: to approve the minutes and voting record from 4.17.19 (Bastedo, Bailes, MSC)	
Old Business		
Campus Safety Resolution update (10 mins)	<p>McConnell – reported on the steps being taken to address this issue. Resolution has brought up issues at the district as well.</p> <p>Reminder to include issues of weather and cancelling classes. Whose call is it to cancel.</p> <p>Issue with campus security, overall. Response time, hanging up on people when they call.</p>	
Vision For Success Goal 4 update if needed (5 mins)	Keith Wurtz – don't have the most recent updates yet.	
New Business		
Distance Education (10 mins)	<p>Bailes, Cervantez</p> <p>Have proposed a new instructor approval process. Want to keep the good parts that have been developed but streamline the process. Will focus more on the training, rather than DE doing so much oversight. Form</p> <p>Our new process will start in F19. Will merge with the proposed District process when they get it developed.</p> <p>? About OEI. Should look at impact of participating on other small college.</p>	Motion: to accept the proposed process (Allen, Gimple, MSC)
TESS Exec (10 mins)	<p>Brandi Bailes reported on the District committee. This committee prioritizes projects. Looking at preferred names. New director is committed to getting it figured out. He is very interested in working with campuses and faculty on projects. SIS – student information systems is another big project. Have to replace WebAdvisor.</p>	

	How do we give them this information? Don't have links yet. Can give feedback to Mark for now.	
New senators (10 mins)	-Elections for officers on 15 th -Appointments for 2019/2020 by division -District Assembly President Discussion: none	Motion: to accept senators who have agreed to serve for next year. (Hendrickson, Bogh, MSC)
Equity Plan (20 mins)	Second Read – Rebecca reviewed the plan. ? - suggestions that were sent do not seem to be included. Rebecca will check. Can we postpone the second reading until we get the edits added? Language to add. The AS will explore the feasibility of a common course numbering system. ? About Stem clarification language. Did not have this document posted so we could read. And there were quite a few changes from the first reading. We can approve with	Motion: to approve (Brink, Cervantez, MSC, 1 nay Bastedo-channeling Holbrook).
GE Changes (20 mins)	Debbie Bogh – took the proposed patterns to Chairs. Looked at it over 2 meetings. The 19 unit pattern Had full support of chairs. This change also has impact for SLOs. Have to make sure what we have will fit, or make changes. Discussion: none	Motion: to accept as the new general ed framework (Wilson, Bastedo, MSC) Add to agenda where this needs to go next.
Facilities Master Plan updates (if needed) (5 mins)	Mike Strong – we have to numerically rank the projects. Have to weight the criteria and then assign numbers to each project. Can work on the weighting of criteria now and then rank all of the projects at fall plenary. Mark will post the information from Mike on the AS website.	.
AS Committee Reports		
1st meeting of the month (3 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri) 2 nd meeting of the month: (3 mins) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Brandi/Jeff) Other Reports:	A. GE Pattern. New calendar will have impact on blocks and scheduling. B. Attended TAP transfer meeting. 93% of CHC Honors students who applied to UCLA were accepted. Much higher than state average (65%). Had an on campus research conference. Are planning on doing one every semester. UCLA will be here to evaluate the CHC Honors program. Honors luncheon next week. Have a student going to Stanford to present at a research conference. C. Suggestion to post the minutes from curriculum on the AS website. Kim and Gwen will be co-chairs	

	again. Reminder not to offer courses until they are fully articulated.	
Announcements	<p>Student art show. Reception, May 15, 12-2 pm. American Idiot, this weekend. Student Trustee, Elijah, is killing it as the Student Trustee on the Board. Valerie Johnson got a student internship in DC. Student Recognition Dinner was great. Attendance was low. Transfer Luncheon, May 16th</p>	
Other Business		
Future Business		
Future Agenda Items	<p>Emeritus resolutions and advancement Student Lingo (Violetta Vasquez) Registration and Web Advisor President Elect and Exec elections (April) District Assembly positions Guided Pathways (articulation) CLEP Kristina Hannon-Screening Committee guidelines</p>	
Adjourn		
AP/BP Schedule		
Month	BP/AP	
September		
October	2510	Collegial Consultation
November		
December/January		
February	5150	Extended Opportunity Programs and Services
	5300	Student Equity
March	5500	Standards of Student Conduct
	5530	Student Rights and Grievances
April	4103	Work Experience
	4104	Contract Education - no BP