

Crafton Hills College

Academic Senate Minutes

Date: April 3, 2019 (3:00pm-5:00pm)

Next Meeting: April 17, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p>SINS(11) (-7) Denise Allen Jeff Cervantez Richard Hughes Julie McKee</p>	<p>Math, Eng. Art & Instr. Suprt (9) (-1) Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson</p>	<p>Career Ed & Hmn Dvlpmnt(6)(-2) Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams</p> <p><u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno</p>	<p>Student Services(6) (-2) Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez</p> <p><u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple</p>
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Guests: Laura Oliver, Nick, Keith Wurtz, Mike Strong

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Statements from the public (3 minutes per speaker)	Reported information on Illumin Walk	
President's Report (5 mins)	Thanks to all who attended the Gala. Was very successful. Raised 25% more funds than last year. Campus response to campus safety	
CTA Report (1st mtg) (5 min) McLaren	Negotiations update went out. Good for FT and PT faculty. Next negotiations will focus on benefits.	
Classified Senate Report (1 st mtg) Brandice Mello	None	
Student Senate Report (1 st mtg) Brooke Sumners	Stephanie filling in for Brooke. Elections coming up.	

Treasurer's Report (1st mtg)	Balance stands at \$2621.57. Have a retiree who would like retirement gift money donated to the Foundation. If anyone else would like that, let Julie know.	
Senate Business		
AS President's Report	Of the Year form is done and will go out to Chairs. Don't have a set process for celebrating retirees – looking at establishing an official policy.	
Approval of Minutes and Voting Record	Motion: to approve the minutes and voting record Bailes, Hellerman (MSC, 2 Abstentions -Bell, Serano)	
Old Business		
Credit By Exam and Dual Enrollment update (5 mins)	AP 4235: <ul style="list-style-type: none"> The student must be currently registered in the college and in good standing. The student must have completed 12 units at the college. Cannot make any changes at the local level until the AP is modified. May be a good thing to address but it will have to be taken on by someone to address changing the AP.	
Vision For Success Goals update (5 mins)	Update if there are new changes Keith provided an update. Want to use median income under Goal 4 as our measure. Can agendize for our next meeting.	Agendize Goal 4
Spring Plenary Update (5 mins)	Coming up next week. Resolutions can be added up to the day of the debate. Can find them on the Plenary website. Currently some address housing, training for the board of governors, ECE services for students, language surrounding AIDS, improving CC Apply, OE Resources, and adoption of several papers. ? Where can we get copies of the papers? Should have links. Encourage one of them to attend Work based learning workshops.	
New Business		
AS Elections 2019/2021	SINS (10), LAMS (9), CTE (5), SS (5), Part time (4-one per division) Seeking nominations Will also need a District Assembly President.	
CTE Grant (10 mins)	Keith Wurtz - Grant due May 1 st . Focuses on finishing occupational certificates online. ? About environmental scan – need to show the occupation is needed. ? About whether this is District or college based? Is this limited to CTE programs? We are expanding the definition to include other programs. How long do we have to spend the money? Will check on the spending timeline. Will check on participating in OEI.	
Tentative Budget	Mike Strong - presented tentative budget for next year. Recent salary increases have not been	

	included in this budget – has not been voted on by the union yet. Have been discussions about district covering the cost of the campuses based on what they need, rather than a 70/30 split. ? About whether we are looking at doing a campus staffing plan. Kevin might know.	
Facilities Master Plan	Mike Strong - in the past we had the educational master plan committee match the facilities master plan in membership. Committee will be drafting the plan, descriptions and providing the justification for it. It will come back to the Senate around May. Have been interviewing program managers to administer Measure CC money. Want to have the administering company do some estimates over the summer and bring back to the senate in the Fall. Would like to go to October board for approval. Won't sell the bonds until November. ? About relooking at the renovation of the PAC. The specifics would not be done until January.	Keep this on the agenda through the end of this year. Put Faculty prioritized list on website.
AP/BP 5530 (5 mins)	Moved from last meeting Mark reported on BP/AP - this was included on the prior agenda but the BPs/APs were not posted	Motion by Jeff C seconded by Tina Gimple – MSC no abstention
4.0 Scholarships (5 mins)	4.0 scholars are coming up and we will need to review how much money we have in the fund verses how many students are eligible.	
Equity Plan (10 mins)	Rebecca Warren Marlatt - first reading Needs to be continued to the next agenda – Motion was made to continue the item	Motion by Denise H 2 nd by Laurie G MSC
Campus Safety Resolution (10 mins)	Not Done.	
AS Committee Reports		
1st meeting of the month (3 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri) 2 nd meeting of the month: (3 mins) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Brandi/Jeff) Other Reports:	A. Sherri reported – asked if the nominations had been sent. This has been confirmed. Question was raised about the summer 2020 schedule and if it is past due. This request came as a surprise to many chairs. Will get more information and report back. B. Honors – a lot is going on. Events are well attended. This weekend is the honors council. Two students will be getting exemplary student awards. UCLA will be coming out to review the CHC honors program. Honors recognition will take place on May 8 th . C. A few courses and programs were approved. The next meeting has been postponed for this month as most who serve on the committee will be at a conference.	
Announcements	Snezana reported on the professional development activities and events that have been happening at CHC. She also reported on upcoming events. Rene reported on the reception for Iris Kern-Foster. Augmented reality features is really fun.	

	Tom reported on upcoming shows and also on the success of his theatre students and their acceptance to institutes of higher ed. Mark reported that music and theater production.	
Other Business		
none		
Future Business		
Future Agenda Items	Emeritus resolutions and advancement Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members Student Lingo (Violetta Vasquez) Registration and Web Advisor President Elect and Exec elections (April) District Assembly positions Guided Pathways (articulation) CLEP Equity/SSSP/BSI changes Rebeccah Warren-Marlatt Kristina Hannon-Screening Committee guidelines Professor/Classified of the Year	
Adjourn		
AP/BP Schedule		
Month	BP/AP	
September		
October	2510 Collegial Consultation	
November		
December/January		
February	5150 Extended Opportunity Programs and Services 5300 Student Equity	
March	5500 Standards of Student Conduct 5530 Student Rights and Grievances	
April	4103 Work Experience 4104 Contract Education - no BP	