

Crafton Hills College

Academic Senate Minutes

Date: March 20, 2019 (3:00pm-5:00pm)

Next Meeting: April 3, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

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| <u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee | <u>Math, Eng, Art & Instr. Suprt (9) (-1)</u> Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson | <u>Career Ed & Hmn Dvlpmnt(6)(-2)</u> Reynaldo Bell Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno | <u>Student Services(6) (-2)</u> Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez <u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple |
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Guests: Laura Oliver, Michelle Riggs, Brooke Sumners

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

| Items | Recommendation/Discussion/Future Business | Action |
|--|--|--------|
| Call Meeting To Order | AS President called the meeting to order at 3:07 pm. | |
| Statements from the public (3 minutes per speaker) | Michelle Riggs presented on Gala – this Saturday. | |
| President's Report (5 mins) | | |
| CTA Report (2nd mtg) (5 min) McLaren | Rally on Friday for negotiations. Beginning to figure out faculty interaction with Oracle. | |
| Classified Senate Report (1 st mtg) Brandice Mello | | |
| Student Senate Report (1 st mtg) Brooke Sumners | | |
| Treasurer's Report (1st mtg) | | |

Senate Business

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| AS President's Report | Not much since last week was Spring Break. Watch side conversations at the end of the AS meetings – interfering with Announcements Mark met with new TESS Director. Very interested in working with all of the entities on campus. Doesn't want to stay so separated. | |
| Approval of Minutes and Voting Record | Motion: to approve minutes and voting record from March 6, 2019 (Bailes, Williams, MSC, 2 abstentions, Bogh, Bastedo) Discussion: correction to Math class number. | |
| AS Committee Reports 1st meeting of the month (3 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri) 2 nd meeting of the month: (3 mins) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Brandi/Jeff) Other Reports: Professional Development (5 mins) | D. working with equity group to do budget. Will present soon to AS. E. none F. Looking at getting @One training for this summer. Have a Canvas training shell. Sent a letter of intent for a DE grant. Professional Development – workshops coming up on March 29 th . | |
| Old Business | | |
| Professor of the Year/ Classified of the Year (5 mins) | Forms – will send to chairs. | |
| New Business | | |
| Spring Plenary Update | Mark reviewed the main resolutions. Can look up specifics online. Wide variety of topics. Mark will live blog after each session-an email with a link will be sent out. ?about changing math requirements – any chatter? Not yet. Any talk of the Online College? | |
| Credit By Exam and Dual Enrollment (10 mins) | There is a current board policy about the number of units you have to have to take credit by exam (12 units). Can't make any local changes without addressing it at the District level. Will come back again. Pros and cons for changing this. Need to check on any state regulations that may impact. | |
| AP/BP 3570 (5 mins) | Smoke Free Campus – would not support a reprimand of any kind. Removing designated areas just makes more work for grounds to deal with cigarette butts all over. Discussion: can we have non enforced zones? | Motion: to not support AP/BP 3570 (Bailes, Hellerman, MSC, 1 nay – Williams) |
| AP/BP 2410 (10 mins) | Looking at how APs/BPs are being handled. Have created a non manageable system. Proposing to take the 10% that are the oldest. The current system came about due to an accreditation recommendation – hadn't reviewed any, so tried to do them all. Responsibility should not be on the DA President. Should be done by the district research and planning office. | Motion: to approve (Bastedo, Brink, MSC) |
| AP/BP 5530 (5 mins) | Move to next meeting. Did not get posted. | |

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| AP 4104 | Contract Ed – added some clarification to the Policy. | Motion: to approve (Bogh, Basterdo, MSC) |
| Vision For Success Goals (5 mins) | Update from last meeting – none at the point. Will stay in contact with Keith to see what the state numbers end up being. | |
| Digital Media Academy Presentation (15 mins) | Iris Kern Foster gave a brief overview of the program and upcoming plans. | |
| Campus Safety/Active Shooter (15 mins) | Received an email 2 weeks after the incident. Cameras were not functioning in the library. Is this a Union issue? Yes, have addressed it in negotiations. Should we invite an admin to come in an answer questions? Should have the police chief come. Have offered active shooter training, but have not been well attended. Should do trainings on mandatory in service days. Do we have a list of all the classrooms that don't lock? No. Need to get that list to make the campus aware. Some locks require a key. We don't have keys to every room, part timers don't have keys. Not faculty job to find out this information. Our district is understaffed in terms of police presence. Mike Strong is responsible for the Emergency Preparedness plan for our campus. Michael Wyn is the district person. All incidents that pose a risk should be communicated. Cameras need to be addressed. Locks are expensive but need to be installed/upgraded. Will work on this in Exec. | |
| Announcements | Upcoming theatre show on stalking – Boy Meets Girl. Delves into the psychology of a stalking – this Friday and Saturday. Call to Action was presented to students, they are planning on attending. Iris is having an exhibit in the gallery. Mark will be conducting the Fontana USD Honors Orchestra in Fontana, with an original composition. College letters are coming in – have had 6 music students accepted to universities in California and Nevada. | |
| Other Business | | |
| Future Business | | |
| Future Agenda Items | <p>Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members</p> <p>Student Lingo (Violetta Vasquez)</p> <p>Registration and Web Advisor</p> <p>Equity Plan (Rebecca Warren Marlatt) (April 3 - 1 st read)</p> <p>President Elect and Exec elections (April)</p> <p>District Assembly positions</p> <p>Guided Pathways (articulation)</p> <p>CLEP</p> <p>Equity/SSSP/BSI changes Rebecca Warren-Marlatt</p> <p>Emeritus Resolutions and advancement</p> | |
| Adjourn | | |

| Month | BP/AP |
|------------------|---|
| September | |
| October | 2510 Collegial Consultation |
| November | |
| December/January | |
| February | 5150 Extended Opportunity Programs and Services 5300 Student Equity |
| March | 5500 Standards of Student Conduct 5530 Student Rights and Grievances |
| April | 4103 Work Experience 4104 Contract Education - no BP |