

# Crafton Hills College

## Academic Senate Minutes

Date: February 20th, 2019 (3:00pm-5:00pm)

Next Meeting: March 6, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

<u>SINS(11) (-7)</u> <b>Denise Allen</b> <b>Jeff Cervantez</b> Richard Hughes Julie McKee	<u>Math, Eng, Art &amp; Instr. Suprt (9) (-1)</u> <b>Brandi Bailes</b> <b>Tom Bryant</b> <b>Susana DeLaPena</b> Catherine Hendrickson <b>Mark McConnell</b> <b>Patricia Menchaca</b> Snezana Petrovic Sherri Wilson	<u>Career Ed &amp; Hmn Dvlpmnt(6)(-2)</u> Reynaldo Bell <b>TL Brink</b> <b>Meridyth McLaren</b> <b>Thomas Serrano</b> <b>Gary Williams</b>  <u>Senators at Large(+12)</u> Jonathan Anderson <b>Renee Azenaro</b> <b>Cheryl DiBartolo</b> Andrew Bridges <b>Iris Kern Foster</b> <b>Laurie Green</b> <b>Steve Helleman</b> Mariana Moreno	<u>Student Services(6) (-2)</u> <b>Debbie Bogh</b> James Grabow <b>Kashaunda Harris</b> Violetta Vasquez  <u>Part-Time Reps</u> <b>Yvonne Bastedo</b> Judy Cannon Tina Gimple Andrew Bridges
---	---	---	--

Guests: Michelle Riggs, Mike Strong, Keith Wurtz

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
<b>Call Meeting To Order</b>	AS President Mark McConnell called the meeting to order at 3:10 pm.	
<b>Statements from the public (3 minutes per speaker)</b>	? - about inclement weather and closing campus	Add to a future agenda.
<b>President's Report (15 mins)</b>		
<b>CTA Report (2<sup>nd</sup> mtg) (5 min) McLaren</b>	Luncheon today. Negotiations update. Wages, not what we hoped or are willing to accept. Nothing on eval Suggestion to move CTA report to opposite luncheon.	

Classified Senate Report (1 <sup>st</sup> mtg) Brandice Mello		
Student Senate Report (1 <sup>st</sup> mtg) Brooke Summers		
Treasurer's Report (1st mtg)		
<b>Senate Business</b>		
<b>AS President's Report</b>	Working on the Promise Grant implementation. Mark has been working with Kevin to make this an effective program for everyone. Continue to gather information for the Bond. Hiring – math and english. Also positions at VALley Spring Plenary – Mark and Julie will attend. Will post information as we get closer.	
<b>Approval of 2018.12.05 Minutes &amp; Voting Record</b>	Motion: to approve minutes and voting record (Bogh, Green, MSC, 2 abstentions, Bell, Williams)	
AS Committee Reports 1st meeting of the month (5 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri) <b>2<sup>nd</sup> meeting of the month: (5 min)</b> <b>D. Basic Skills (Kashaunda)</b> <b>E. Educational Policy (Rich)</b> <b>F. Educational Technology (Brandi/Jeff)</b>	D. Working on the budget for the integrated committees. Still working on BSI tasks separately. Sending some reps to the upcoming CAP conferences. ? What is the plan for the separate BSI group? Not fully determined. Will return with ideas or plans.  E. AP/BP 5300 – Met and reviewed policy on today's agenda.  G. Have drafted some tech questions for hiring committee. Will bring to AS for approval. Have an issue if there is a change in instructor to a course. All of the course content shifts to the new instructor. Have approved more DE faculty and have 15 faculty waiting to start training.	Agendize – tech questions for hiring committees. Agendize discussion for what happen How to handle Changes in instructor for a course being built.s if an instructor of a DE course is changed.  Motion: to approve AP/BP 5300 (Bogh, Harris, MSC)
<b>Old Business</b>		
_____ of the year (5 mins)	FT/PT/Classified Proposed policy was presented. Discussion: are the list of qualities required? Yes. Will the nomination information be available? yes – will try to link to ballot.	Motion: to try this process in spring and revisit in fall (Allen, Bailes, MSC)
<b>New Business</b>		
<b>Tobacco free campus (5 min)</b>	Hannah Sandy – working with Denise Allen. Project based on a grant. Will come back to Senate when it has gone through District Assembly.	

<b>CHC General Education (15 min)</b>	Debbie Bogh – changes in state GE patterns and AT degrees has impacted Crafton’s GE pattern we established years ago. We have 28 required GE units. State only requires 18. We have many different types of students going through the college, so we want to revisit our GE pattern? Do we need to reduce our GE so we don’t have students going over units? ? Is double counting more classes a possibility? Not usually. Why not have one course requirements rather than units? State goes by units. Request to bring back some samples of options compared to what we are currently doing. <i>Discussion:</i> can we incorporate a recommendation for Crafton on the draft. Would having a range work better for Crafton?	Motion: for Debbie to create a comparison template (with a Crafton recommendation) and present to chairs for input (Allen, DeLa Pena, MSC)
<b>Vision for Success (10 min)</b>	Kevin Horan – we have the opportunity to define what this looks like for our campus.	
<b>Advancement in Rank</b>	Patricia Menchaca (full professor) Breanna Andrews (full professor) Discussion: where is the discussion with Valley? Looks like we will have 2 separate policies. Need to update ranks in the list of faculty in the catalog.	Motion: to approve by acclimation (Williams, Green, MSC)
Year end celebration	Will we contribute \$300? Discussion:	Motion: to contribute \$300 to the End of Year celebration (McLaren, Bastedo, MSC)
Announcements	During Spring Break –Redlands Bicycle Classic will be coming through campus. Welcome volunteers. March 1-2 – Improv Show Put a Sock In It Finishing up Black History Month with a reenactment – noon LRC 231 – Feb 27 <sup>th</sup> Iris Kern Foster is having an exhibition in the gallery. Writes of Spring Event Feb 26 <sup>th</sup> in LRC 226 Request to carefully consider the criteria for Classified of the Year to make sure nominees are not stereotyped by position.	
<b>Other Business</b>		
<b>Future Business</b>		
Future Agenda Items	Promise (Kevin Horan) Bond (Kevin Horan) Student Lingo (Violetta Vasquez) <b>Equity Plan (Rebeccah Warren Marlatt)</b> (April 3 - 1 <sup>st</sup> read) Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members Registration and Web Advisor President Elect	

	Guided Pathways (articulation) CLEP UC Pathways Bond (Measure CC)/District priorities
Adjourn	
<b>Month</b>	<b>BP/AP</b>
September	
October	2510 Collegial Consultation
November	
December/January	
February	5150 Extended Opportunity Programs and Services 5300 Student Equity
March	5500 Standards of Student Conduct 5530 Student Rights and Grievances
April	4103 Work Experience 4104 Contract Education - <b>no BP</b>