

Crafton Hills College

Academic Senate Minutes

Date: January 16th, 2019 (3:00pm-5:00pm)

Next Meeting: January 30, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<u>Math, Eng, Art & Instr. Suprt (9) (-1)</u> Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson	<u>Career Ed & Hmn Dvlpmnt(6)(-2)</u> Reynaldo Bell Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno	<u>Student Services(6) (-2)</u> Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez <u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple
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Guests: Michelle Riggs, Mike Strong, Keith Wurtz

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS VP Patricia Menchaca called the meeting to order at 3:05 pm.	
Statements from the public (3 minutes per speaker)	Soupapalooza, Feb 1 st – noon LRC 110	
President's Report (15 mins)	Kevin Horan not able to attend. At a state budget meeting. Keith Wurtz presented. Working on the alignment with statewide goals (6 goals/objectives). Enrollment about the same place as last spring. A few issues with the wait list, but seem to be ok now.	

	? About financial aid being delayed because of government shutdown? Not that we know of.	
CTA Report (2nd mtg) (5 min) McLaren	Luncheon today. Update of negot	
Classified Senate Report (1 st mtg) Brandice Mello		
Student Senate Report (1 st mtg) Brooke Sumners		
Treasurer's Report (1st mtg)		
Senate Business		
AS President's Report	Motion: to add TL Brink to the agenda as a new senator (Hellerman, Green, MSC). Discussion: None Motion: to add TL Brink as a senator (Allen, Cervantez, MSC) Discussion: none	
Approval of 2018.12.05 Minutes & Voting Record	Motion: to approve the minutes and voting record with correction (Allen, Bogh, MSC) Discussion: time of investiture is incorrect.	
AS Committee Reports 1st meeting of the month (5 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri) 2nd meeting of the month: (5 min) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Brandi/Jeff)	<i>(Second committees will report at the January 16 meeting)</i> D. approved English (2) and Math (2) faculty to attend the CAP conference. E. Have not met yet. G. Approved a new certification process and working on new forms. Have created tech questions for interview questions. Will go through AS and Crafton Council before going to HR. Addressing regular and effective contact assessment for our campus. Improving resources for writing DE addendums. Working on accessibility and online teaching course requirement. Updated the DE webpage. Have approved more instructors and DE addendums. Have had 8 instructors reach out this semester for more information about being certified.	
Old Business		
Promise Program (15 mins)	Update and need for an ad hoc committee Going to the board meeting tomorrow. Our recommendations did not go in to the document that was being presented. Do we want to discuss this at a special meeting? Discussion: to extend an invite to all faculty, highlighting the topic. Are we meeting after the document goes to board? The program, yes, but what exactly it will look like at Crafton is something	Motion: to hold a special AS meeting on Jan 30, 2019 to discuss the Promise Program (move bond projects to 2/6/19) Williams, Harris, MSC 2 nay- green,

	<p>we need to decide. Concern that we should not delay the bond project discussion.</p> <p>Discussion: request of list of projects from previous bond from admin.</p>	<p>McKee, abstain, Cervantez, Hellerman, Petrovic, Kern-Foster, Brink, Wilson, Bailes, DiBartlo, Hughes, Bridges, Cannon, McLaren</p> <p>Motion: reports at 2.6.19 be in written format and have bond projects be the only new business item (Wilson, Bryant, MSC, abstentions Green, Brink)</p>
New Business		
Tobacco Free Campus (10 mins)	Hannah Sandy – will reschedule until later in February	
Resolution-Patricia Shelby (5 mins)	Julie McKee – wanted to nominate a part time professor for Emeritus. Not a process we have. Read a resolution.	Motion: to support the resolution (Allen, Brink, MSC).
Online Fast Track (5 mins)	McConnell – can't have this fully online until we get our lab classes online. We have no science labs online. Could transfer the class in from another college.	Motion: to send it ETC for planning (Wilson, McKee, MSC)
BP & AP 5120 (5 mins)	Have created a policy for both colleges to have a transfer center.	Motion: to approve the AP and BP (Green, Anderson, MSC)
BSI – statewide merger (10 mins)	<p>BSI is needing some direction from AS about some of the new funding changes. Not sure how the decisions will be made about spending once the 3 funding sources merge. (SSSP, BSI, Student Equity)</p> <p>Has not been a lot of transparency in the allocation process. Needs to be more transparency of the decisionmaking process. Faculty created the BSI committee to have some say in the money allocation. Some concern we may lose our input when another group takes control of the money.</p> <p>Discussion: can we hire faculty with some of this money?</p>	Motion: to keep the Basic Skills' financial status and keep it as a standing committee of the AS (Anderson, Brink, MSC 3 nay Hellerman, Kern-Foster, Bogh)
Announcements	Art Exhibit next Wednesday. Artist talk from 5-6 pm. Exhibitors are CSUSB Professors. Need some help with arranging flowers before investiture (Feb 1 st).	

	Financial aid checks are delayed not because of the shutdown but because of the change of system – BankMobile. Auditions for upcoming shows. Melody Gunter – Part timer interested in being a PT rep. Rich brought fruit for us.	
Other Business		
Future Business		
Future Agenda Items	Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members Faculty of the Year/Classified of the Year Registration and Web Advisor President Elect Guided Pathways (articulation) CLEP UC Pathways Bond (Measure CC)/District priorities	
Adjourn		
Month	BP/AP	
September		
October	2510	Collegial Consultation
November		
December/January		
February	5150 5300	Extended Opportunity Programs and Services Student Equity
March	5500 5530	Standards of Student Conduct Student Rights and Grievances
April	4103 4104	Work Experience Contract Education - no BP