

Crafton Hills College

Academic Senate Agenda

Date: December 5th, 2018 (3:00pm-5:00pm)

Next Meeting: January 16, 2019

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p><u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee</p>	<p><u>Math, Eng, Art & Instr. Suprt (9) (-1)</u> Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson</p>	<p><u>Career Ed & Hmn Dvlpmnt(6)(-2)</u> Reynaldo Bell Meridyth McLaren Thomas Serrano Gary Williams</p> <p><u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno</p>	<p><u>Student Services(6) (-2)</u> Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez</p> <p><u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple</p>
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Guests: Michelle Riggs, Mike Strong, Keith Wurtz

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President called the meeting to order at 3:03 pm.	
Statements from the public (3 minutes per speaker)	Michelle Riggs – Investiture Ceremony for new President. Friday, Feb 1, 2019 204 pm. Needs help with planning.	
Chancellor’s Report (15 mins)		
President’s (Administrative) Report (10 mins)		
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) Brandice Mello	Thanks to Snezana for her workshop. Classified are attending a caring campus workshop next week. Brandice Mello has been chosen as part of	

	the statewide Guided Pathways advisory committee.	
Student Senate Report (1st mtg) Brooke Sumners		
Treasurer's Report (1st mtg)	No report	
Senate Business		
AS President's Report	Have been doing lots of hiring. Now have a new VPI – Keith Wurtz DA – looking at management evaluations – selection of evaluatees. Betty Jo Wood is in hospice care. Are collecting money for a table on campus in her honor.	
Approval of 11.7.18 Minutes & Voting Record	Motion: to approve the minutes and voting record (Wilson, Bailes, MSC, 1 abstention, Bogh) Discussion: committee reports are off with first and 2 nd meeting.	
AS Committee Reports 1st meeting of the month (5 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri) 2 nd meeting of the month: (5 min) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Brandi/Jeff)	<i>(Second committees will report at the January 16 meeting)</i> A. Last meeting looked at Faculty Hiring Prioritization (posted on chairs website), AVID training B. Have t-shirts with logo. Have had many students attending research conferences. Will be participating in the U of R Women's Studies conference. Are allowing Crafton students to apply to present. C. Approved many courses including several non credit ones.	
Old Business		
Promise Program (15 mins)	The amount of money earmarked for this program has skyrocketed. A board member is supportive of this program, but has not provided any direction, guidelines or data to support it. Plan includes new counselors but no additional instructional faculty. Proposal has gone to San Manuel for a matching grant. Information available on the District Assembly website. Transparency issue. Who wrote this? Once again instructional faculty are completely left out of a huge project. Lots of parts involved that we may not be prepared to supply. Valley has the structure in place for this program. Crafton doesn't. Feels very top down. Being told what we will do with no opportunity to contribute. If San Manuel says yes, then it is a done deal. What can we do? Will bring this to District Budget committee. If this goes through, we are going to have to make sure the faculty voice is strong about making sure	Mark will post the program document/information on the AS website Motion: to extend the discussion for 10 minutes (Williams, Hellerman, MSC) Add to next agenda for further discussion.

	we have the instructional and support faculty necessary.	
New Business		
IEPI Plan Status Update (10 mins)	Keith Wurtz - have a \$200,000 to help with enrollment management. 3 rd visit today. Seems to have helped increase efficiency. Working on a 2 year scheduling plan which will support guided pathways. Will continue to work on suggested strategies and share with the campus. Will bring resource allocation model changes and impacts to the January meeting.	
Through the Gate Transfer Study (15 mins)	Mariana Moreno - presented information on program. Asked faculty to start thinking about students who should or could transfer, but don't. Reviewed local and state information about students who do and do not transfer, relationship to ethnicity, degree achievement and barriers.	
CHC FCC Allocation (10 mins)	Investment recommendations from CHC budget committee Document was created by the district budget committee. The funds going to Crafton don't have any restrictions. The Crafton budget committee made some recommendations. 1 st - one time funding based on PPR requests. Mainly benefiting instructional programs. 2 nd use as seed money for new programs or initiatives. Community College is not for profit. Why are we investing in revenue generating programs, why not things that benefit students – incentives to transfer, etc.	Motion: to approve the recommendation (Allen, Menchaca, MSC, 1 nay, McKee, 1 abstention, Green)
Bond (Measure CC) (15 mins)	Revisit prioritization – have projects left over from the last bond. Need to see if they are still relevant or if we need to update. Have to stay fairly consistent with what we asked the voters for.	Motion: to meet on January 31, 2018 (Bogh, Hellerman, MSC 4 nays, McLaren, McKee, Cervantez, Petrovic)
Other Business		
Announcements - Jazz band concert coming up, fabulous concerts have been presented so far, Student Art Exhibit is happening now – included students from other departments as well, City of Yucaipa, Winter Fest this Saturday 3-9 pm, parade at noon.		
Future Business		
Future Agenda Items	Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members Faculty of the Year/Classified of the Year Registration and Web Advisor President Elect Guided Pathways (articulation) CLEP UC Pathways	
Adjourn		

Month	BP/AP
September	4060 Delineation of Functions Agreements 4100 Graduation Requirements for Degrees and Certificates 4226 Multiple and Overlapping Enrollments 4232 Pass/No Pass
October	2510 Collegial Consultation
November	4250 Probation, Dismissal, and Readmission 5045 Student Records-Challenging Content & Access Log - no BP 5055 Enrollment Priorities
December/January	5110 Counseling 5120 Transfer Center 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
February	5150 Extended Opportunity Programs and Services 5300 Student Equity
March	5500 Standards of Student Conduct 5530 Student Rights and Grievances
April	4103 Work Experience 4104 Contract Education - no BP