

# Crafton Hills College

## Academic Senate Agenda

**Date: November 7th, 2018 (3:00pm-5:00pm)**

**Next Meeting: December 5, 2018**

**Time: 3:00 – 5:00p.m.**

**Location: LRC 226**

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

<u>SINS(11) (-7)</u>	<u>Math, Eng, Art &amp; Instr. Suprt (9) (-1)</u>	<u>Career Ed &amp; Hmn Dvlpmnt(6)(-2)</u>	<u>Student Services(6) (-2)</u>
Denise Allen Jeff Cervantez Richard Hughes Julie McKee	Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson	Reynaldo Bell Meridyth McLaren Thomas Serrano Gary Williams  <u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno	Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez  <u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple

**Guests:** Audrey Levy, Laura Oliver, Brooke Sumners

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Mark McConnell called the meeting to order at 3:05 pm	
Statements from the public (3 minutes per speaker)		
Chancellor's Report (10 mins)	Postponed to another meeting	
President's (Administrative) Report (10 mins)	President Levy presented. A. Bond was successful. List of projects for each school to be covered by the money was distributed. Question about parking. On the previous bond, pretty low priority on this list. Don't know when the projects will begin. List and order not set in stone.	Chancellor can come and discuss. Need to post and agendize.

	<p>B. Presidents' Forum – November 13, Second levels on Nov 15</p> <p>C. VPI interviews Nov 8, Forums Nov 26, 27<sup>th</sup> second level.</p> <p>? About a schedule for the forums. Yes</p> <p>D. Information about Promise Program. Met with San Manuel about matching grant. ? About the population – how was it chosen? Why did it not come to the Senate for approval? Who will oversee the students, which office? Details need to be worked out. ? About the grant – does it exclude any other request from San Manuel? Yes. How did the amount go from 10M to 53M?</p> <p>E. State is going to reopen 4 year degrees for Community Colleges. Encourage us to start thinking about which programs we might want to offer as a potential 4 year degree.</p> <p>F. Holiday Party – December 5</p>	
CTA Report (2 <sup>nd</sup> mtg) (5 min) McLaren		
<b>Classified Senate Report (1<sup>st</sup> mtg)</b> <b>Brandice Mello</b>	None	
<b>Student Senate Report (1<sup>st</sup> mtg)</b> <b>Brooke Sumners</b>	Trustee forum was held two weeks ago. Thanks to those that attended. Had the statewide Student Senate meeting last week. Was an interesting experience for the 10 students who attended.	
<b>Treasurer's Report (1st mtg)</b>	Balance stands at \$2343.57	
<b>Senate Business</b>		
<b>AS President's Report</b>	<p>Presidential Forum – November 13 (time TBD)</p> <p>VPI Forum – November 26 @ 1 PM.</p> <p>District Assembly – covering APs and BPs. Spend a lot of time focused on these. Also have other topics to cover.</p> <p>AS Plenary was this past weekend. Information is posted on Mark's blog. Will post his voting record as well. Some concern about the conversation regarding accepting equivalences for some degrees. Had a discussion about a lack of diversity on campuses, but no solutions. Consensus that it is an issue for many campuses but no ideas about how to fix.</p> <p>Guided pathways was discussed. Process must be faculty driven. If it isn't, the state isn't going to fund. They don't want to fund administrative decisions.</p> <p>Keith is going to propose 2 faculty positions.</p> <p>Funding model is causing some panic. No one can seem to make it work, including the state. We have 3 years to figure it out.</p>	

	<p>State Chancellor, vote of no confidence murmurs. Nothing formal. Was given a warning to improve. Also came up at the Student Statewide meeting. Vote of no confidence came forward but did not pass.</p> <p>Patricia reported on her workshops. Online college was created against the recommendation of the Statewide AS. The college will have no Senate and no faculty, will not report to ACCJC. Funded differently as well. UC system piloting 2 transfer degrees – Physics and Chemistry. Will pilot then expand. Chancellor denied the degree. UC walked away. Chancellor threatened so they came back. Will continue to have conversations. No other colleges have administrators on the equivalency committee. Also attended a Diversity session. Was more of a discussion about issues people have had on their home campuses. Suggestion to have more conversations, starting in Senate.</p> <p>Email sent to students about a mandatory classes. Email sent from someone in HR without approval.</p>	
<b>Approval of 10.17.18 Minutes &amp; Voting Record</b>	Motion: to approve the minutes and voting record (Bastedo, Hellerman, MSC 1 abstention, Williams)	
<p>AS Committee Reports 1st meeting of the month (5 mins):</p> <ul style="list-style-type: none"> <li><b>A. Chairs (Sherri)</b></li> <li><b>B. Honors Steering (Judy)</b></li> <li><b>C. Curriculum (Sherri)</b></li> </ul> <p>2<sup>nd</sup> meeting of the month: (5 min)</p> <ul style="list-style-type: none"> <li>D. Basic Skills (Kashaunda)</li> <li>E. Educational Policy (Rich)</li> <li>F. Educational Technology (Brandi/Jeff)</li> </ul>	<ul style="list-style-type: none"> <li>A. Non sticky Friday last Friday. Rooms will be assigned by R25. R25 will not take certain room requirements into consideration. Need to make specific room requests through Keith.</li> <li>B. Judy at UC Honors conference with approximately 8 students. Only CC to have students go. Honors Luncheon next Wednesday.</li> <li>C. Approved several courses. Will need to address courses for older adults at some point.</li> </ul> <p><i>(Second committees will report at the December 5 meeting)</i></p>	Agendize room assignment
<b>Old Business</b>		
Program Discontinuance (5 mins)	<p>2<sup>nd</sup> Reading</p> <p><i>Discussion:</i> needs to be disseminated to everyone, not just faculty. Will do after it goes to Crafton Council.</p>	Motion: to approve (Allen, McKee, MSC, 1 abstention, Bailes)
AS Committee Charges (5 mins)	<p>1<sup>st</sup> Reading -</p> <p>Discussion: do we want to change how the documents will be posted? Kristi Simonson will be collecting the documents from all of the other committees. Need to update BSI charges. ? About IEAO no longer a Senate Committee? Suggestion to make a table.</p>	Motion: to approve (Bastedo, McLaren, MSC)

New Business		
Professional Development (5 mins)	Online Flex submission This year can be digital only. Funding request steps are available online.	
Advancement in Rank (10 mins)	Response from SBVC - the system rewards service. They don't want to give tenure without some effort on the part of faculty. Need to have a grandfather clause. One policy is preferable. We should work with Valley to come up with a new process. We need to be able to continue to use our process until we get a common one. We have 2 colleges, why can't we have 2 policies. Should try to work on one. If we can't get consensus then keep two separate ones.	Motion: to work with Valley but in the meantime continue with our policy (Petrovic, Allen, MSC).
Curriculum (10 mins)	Need to address classes in the catalog that we no longer offer. Troy has the list. If there are classes in the catalog that we will not offer, they need to be uncoupled from the major or removed entirely.	Forward list to chairs.
Promise Program (10 mins)	Have expressed concerns about the top down process of this grant. Michelle Riggs was not included in the discussion (one of her grants will be impacted). We need the details of the money. Lack of transparency. Request to see the data that lead to the decision this was a need. How did they consider existing programs when making this decision? How does it differ from existing programs?	
AP/BPs (5 mins)	AP 4250/BP 4250 AP 5045 AP 5055/BP 5055 Minor changes and clean ups (formatting, titles). Ed Policy looked at, but nothing major. Need to check for language that says passing grade, because a D is not a passing grade for prereqs. Language ok	Motion: to approve (Allen, Harris, MSC)
Community Service Federal Recognition (5 mins)	Julie McKee - President's Service Award. We are a certifying organization. If students do service hours, they can get an award from the POTUS.	Add BSI and Rebeccah Warren Marlatt to next agenda.
Other Business		
Announcements – Statewide EOPS conference – topic was Social Justice. Looking at statewide changes and impact on EOPS.		
Future Business		
Future Agenda Items	Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members Faculty of the Year/Classified of the Year Registration and Web Advisor President Elect Guided Pathways (articulation) CLEP UC Pathways	
Adjourn		
<b>Month</b>	<b>BP/AP</b>	

September	4060 Delineation of Functions Agreements 4100 Graduation Requirements for Degrees and Certificates 4226 Multiple and Overlapping Enrollments 4232 Pass/No Pass
October	2510 Collegial Consultation
November	4250 Probation, Dismissal, and Readmission 5045 Student Records-Challenging Content & Access Log - <b>no BP</b> 5055 Enrollment Priorities
December/January	5110 Counseling 5120 Transfer Center 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
February	5150 Extended Opportunity Programs and Services 5300 Student Equity
March	5500 Standards of Student Conduct 5530 Student Rights and Grievances
April	4103 Work Experience 4104 Contract Education - <b>no BP</b>