

Crafton Hills College

Academic Senate Agenda

Date: Oct 3rd, 2018 (3:00pm-5:00pm)

Next Meeting: October 17, 2018

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u>	<u>Math, Eng, Art & Instr. Suprt (9) (-1)</u>	<u>Career Ed & Hmn Dvlpmnt(6)(-2)</u>	<u>Student Services(6) (-2)</u>
Denise Allen Jeff Cervantez Richard Hughes Julie McKee	Brandi Bailes Tom Bryant Susana DeLaPena Catherine Hendrickson Mark McConnell Patricia Menchaca Snezana Petrovic Sherri Wilson	Reynaldo Bell Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+12)</u> Jonathan Anderson Renee Azenaro Cheryl DiBartolo Andrew Bridges Iris Kern Foster Laurie Green Steve Hellerman Mariana Moreno	Debbie Bogh James Grabow Kashaunda Harris Violetta Vasquez <u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple

Guests: Brandi Mello, Mike Strong, Rebecca Warren Marlatt, Hannah Sandy, Trinetta Barrie, Laura Oliver, Angel Rodriguez
In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Academic Senate President, Mark McConnell called the meeting to order at 3:03 pm.	
Statements from the public (3 minutes per speaker)	Trinetta Barrie, Career Center Coordinator presented– in news about opening of career clothes closet. Opening next Tuesday. Passed out flyers and gave out information about career center services. Hello Major, Hello Career Fair coming up as well. Denise Allen reminded everyone that elections are coming up. Meet and Greet on Thursday for Jim	

	Holbrook (Area 6) at Brewcaipa. Meet and Greet for Sam Irwin (Area 4) is October 16. Attorneys coming to Steve Hellerman's classes on Oct 16 and 17 th . All are welcome to attend.	
Administrative Report (10 min)	Rebecca Warren Marlatt presented. Congrats to Professional Development, a good flex day. Thanks to Debbie and Ernesto for creating comprehensive Ed Plans to use as examples for the high schools. Have been some conversations about a potential Promise Program. Board is very interested in funding this program. Mike Strong presented. Bond will be on the ballot in November. In the campaign phase at this point. Gave an update on President's hiring. Starting to screen. Expected January start date. Forum will be after Thanksgiving. Sent out a food service survey. ? about who was involved with food service conversations – Student Senate, Bookstore. Survey has been sent out to everyone. ? about keys. Who do we call when we lock our keys in the office? Security? Was denied a master key. Dean can make the request for keys.	Agendize key conversation.
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg)	Laura, VP of Classified Senate presented. Some concerns about the rebranding of district and colleges – purpose and cost.	
Student Senate Report (1st mtg) Brooke Sumners	High School senior day next week. Donated some money to the food pantry on campus. Club rush had a good turn out. Physics and Ecology won the booth competition.	
Treasurer's Report (1st mtg)	Balance stands at \$2199.07.	
Senate Business		
AS President's Report	District Assembly update – met yesterday. A large agenda. Have created a clean and transparent process for moving things through DA. Have adopted a policy archive to track changes. Signed off on Basic Skills budget. Have copies if anyone would like to see the specific breakdown. Have some resolution to AP/BP 2410. Board will vote at the next meeting on the revised version that is agreeable to all sides. Have gone back to more collegial language in the AP/BP. Gary has researched the process for submitted a complaint to AACJ. Guidelines require attempts to resolve at local level first. CTE search and interview has concluded. Has not gone to board yet. Presidential forums – Nov 13 Fall Plenary session is coming up. Main issues – online college, funding, guided pathways amongst others. Mark will bring the specific sessions next meeting.	Send Rich an updated list of APs and BPs.

Professor Emeritus	Resolution for John Gist – will post the document and add to next agenda.	Add to next agenda.
Approval of 9.19.18 Minutes & Voting Record	Motion: to approve the 9.19.18 minutes and voting record (Bastedo, Green, MSC 1 abstention, Bogh) <i>Discussion: none</i>	
AS Committee Reports 1st meeting of the month (5 mins): A. Chairs (Sherri) B. Honors Steering (Judy) C. Curriculum (Sherri)* 2 nd meeting of the month: (5 min) D. Basic Skills (Kashaunda) E. Educational Policy (Rich) F. Educational Technology (Brandi/Jeff)	A. Roger Mateo from bookstore presented at the last meeting. Faculty need to inform Follet's of any previous price arrangements. Book orders are out for spring – same form as used previously. Discussed room assignments. Will pilot R25. Fall 19 schedules due Nov 2. Have agreed on specific lengths for short term classes. Summer June 3- August 10 – can do an 8 week or two 5 weeks. B. First hybrid honors course – philosophy. Had a brain storming session last week. Very successful 11 Faculty, 40 students. Looking and doing multiple sessions next semester. Honor faculty luncheon – Nov 14. Friday, Nov 30 Student research conference. Looking for faculty to present research as well. Allison Ramundo was accepted at U of Alabama for biomedical research. Has now started at UCLA. ? about deadline for submission of proposals – Nov 13. C. Approved courses. Have been doing an number of course deletions. Need to have a faculty member or chair at the meeting to answer questions the committee may have. Curriculum meets 2 nd and 4 th Mondays.	
Old Business		
Bylaws (10 mins)	2 nd reading Have stopped reposting documents if there are no changes. Want to have everything posted for the meeting.	Motion: to approval (Allen, Bailes, MSC)
Bereavement Policy (10 mins)	2 nd reading. <i>Discussion: what happens after it passes?</i> Goes to Crafton Council.	Motion: to approve (Cervantez, Bastedo, MSC)
Branding Discussion (Angel)	Snezana provided some background about the rebranding process. Angel here to present information not dictate what happens. Angel presented information about the number of high school students and which community colleges they attend. ?s about how many go to 4 years, any data about why they choose the college? Somewhat.	

	<p>Would like to get a copy of the presentation so we can review and provide feedback.</p> <p>Different information from what was presented at District Assembly.</p> <p>Provide any name suggestions.</p>	
New Business		
Timeline of the President and VPI hiring's	<p>Not in the best situation for these hirings. Lots of interims. Interim timelines are running out. New regulations have limited amount of time an interim can serve.</p> <p>Chancellor and current president will select VPI.</p>	<p>Need to get clarification of make up of the second level hiring committee.</p>
Curriculum	<p>We need to establish ownership of courses we no longer offer so if needed they can be removed. Need to get a list from Kim of these specific courses.</p> <p>Need to include Troy Dial when we have this conversation. Don't want to delete classes if we don't know the full impact.</p>	<p>Get more information from Troy and Kim</p>
Other Business		
<p>Announcements – Snezana played a video about SLOs – Professional development workshop about SLOs, first show of the season on Friday, Red. Please encourage the students to attend. Lorena Guillen Tango Ensemble coming on Monday – Free, open to the public. CTA printed contracts are available in Keith's office. STEM field trip – free for students, \$15 for other faculty and families – March 29th. Vonnie will be a grandma in April.</p>		
Future Business		
Future Agenda Items	<p>Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members</p> <p>Faculty of the Year/Classified of the Year</p> <p>Program Discontinuance (10 mins)</p> <p>2018-2019 AS Committees - Charges & membership (as revised) to be forwarded for input to AS sub-committee chairs</p> <p>Registration and Web Advisor</p> <p>President Elect</p> <p>Guided Pathways (articulation)</p> <p>CLEP</p> <p>UC Pathways</p> <p>10+1 Issues and Concerns from Fall 18 retreat</p> <p>John Gist Emeritus Resolution</p>	
Adjourn	Meeting adjourned at 4:45 pm.	
Month	BP/AP	
September	<p>4060 Delineation of Functions Agreements</p> <p>4100 Graduation Requirements for Degrees and Certificates</p> <p>4226 Multiple and Overlapping Enrollments</p> <p>4232 Pass/No Pass</p>	
October	2510 Collegial Consultation	
November	<p>4250 Probation, Dismissal, and Readmission</p> <p>5045 Student Records-Challenging Content & Access Log -no BP</p> <p>5055 Enrollment Priorities</p>	
December/January	5110 Counseling	

	5120 Transfer Center 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
February	5150 Extended Opportunity Programs and Services 5300 Student Equity
March	5500 Standards of Student Conduct 5530 Student Rights and Grievances
April	4103 Work Experience 4104 Contract Education - no BP