

Crafton Hills College

Academic Senate Minutes

Date: August 15th, 2018 (3:00pm-5:00pm)

Next Meeting: Sept 5th 2018

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

SINS(11) (-7)	Math, Eng, Art & Instr. Suprt (9) (-1)	Career Ed & Hmn Dvlpmnt(6)(-1)	Student Services(6) (-1)
Denise Allen Jeff Cervantez Richard Hughes Julie McKee	Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Sherri Wilson Susana DeLaPena	Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+6)</u> Jonathan Anderson Laurie Green Mariana Moreno	Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez <u>Part-Time Reps</u> Yvonne Bastedo Judy Cannon Tina Gimple

Guests: Keith Wurtz, Rebeccah Warren-Marlatt, Dr. Audre Levy, Van Muse, Michelle Riggs, Steve Hellerman, Rene Azenaro, Brandice Mello, Cheryl DiBartolo, Brooke Sumners, Andrew Bridges, Iris Kern-Foster.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Mark McConnell called the meeting to order at 3:21 pm	
Statements from the public	Marketing programs assistant – putting together outreach events. Laura Hoyt. If there is an event send her the information. What is the best way to get things on the Crafton webpage. Email them to Laura and she will send them to the web person.	
Administrative Report (5 min)	President Dr. Audre Levy – welcomed us back. Keith Wurtz – reported. Issue with WebAdvisor. Had been fixed. Issues with textbooks. Working on fixing. Have a slight dip in FTEs. ? about cancelled classes. Cancelled a few last week. Letting the ones now go for this week. Have heard that Valley has cancelled quite a few.	
CTA Report (2nd mtg) (5 min) McLaren	Luncheon today – Updates about contracts, questions	
Classified Senate Report (1 st mtg)		
Student Senate Report (1 st mtg)		

Treasurer's Report (1st mtg)		
Senate Business		
AS President's Report	Introduced new faculty – Kristin Ivey (Librarian), Iris Kern-Foster (MITN), Andrew Bridges (Philosophy), Brooke Sumners – VP of Student Senate Academic Affairs Had Plenary last week.	
Approval of Senators	FT At Large (eligible for election by division in the spring): Rene Azenaro Steve Hellerman Iris Kern-Foster	Motion: to approve the slate as presented as Senators at Large (Williams, Gimple, MSC)
Approval of 5.16.18 Minutes & Voting Record	Motion: to approve (Allen, Wilson, MSC)	
Bylaws	Review revision recommendations Will bring back for first and second reading. Recommendation to revisit the 5 absences. Remove unexcused. Please submit suggestions in writing. Change CHC President to AS President or VP.	
2018-2019 AS Committees	Review 2018-2019 Membership and Charges Membership forms have been collected. Will start putting out the forms starting next week. Noncredit Committee – shall we remove? Recommendation from Chair to dissolve Diversity & Inclusion, does it exist? Yes. Rebeccah will send meeting times and days to Patricia. Basic skills committee has changed meeting day.	Motion: to dissolve non credit committee (Allen, Wilson, MSC)
10+1 issues	Clarify 18-19 agenda items (for future business) Information from Plenary sheets as summarized and distributed. Anything that needs more discussion or to be added to the agenda, let Mark know. Recommend for exec to start addressing timeline for the topics.	
AS Committee Reports (NONE) 1st meeting of the month (5 min): A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) 2 nd meeting of the month: (5 min) D. Curriculum (Sherri) E. Basic Skills (Kashaunda) F. Educational Policy (Rich) G. Educational Technology (Brandi/Jeff) Other Reports (as requested)		
Old Business		
Emeritus Resolutions (5 mins)	Bob Crise, Jim Holbrook, John Gist – issue with District's policy. Faculty must be here 20 years to be granted Emeritus status. Will be resolved once we address Advancement in Rank.	
Faculty Liaisons (10 min)	Revisit/reaffirm (dual enrollment, noncredit, legislative, CTE, Guided Pathways)	Motion: to approve the

	<p>Need refill or reaffirm the people in these positions. Clarified what the role of liaisons. Our voice at meetings that involve these topics.</p> <p>Gary Williams volunteered to continue as Legislative Liaison.</p> <p>Sherri Wilson, Mariana Moreno willing to serve on Guided Pathways, with more information.</p> <p>Should have a chair be the liaison for Dual Enrollment. Patricia Menchaca and Julie McKee willing to do Dual Enrollment.</p> <p>Denise Allen for non credit</p> <p>Laurie Green will continue for CTE.</p> <p>Liaison may also need to attend regional or even state level meetings.</p> <p>Most of these positions are defined in AS CCC.</p>	Liaisons (Bogh, DeLaPena, MSC)
Advancement in rank (20 min)	<p>Revise policy (AP 7210)</p> <p>Would have to suggest changes to DA and then have DA present the changes to the board. We have APs and BPs that are different for each campus. Do we need a motion? Perhaps have the AS Execs meet. Have to be careful about tying title to job description – then becomes a union issue. Can be an issue with new professors with being able to present or publish. Take to chairs for feedback before Execs meet.</p> <p><i>Discussion:</i> need to figure out how faculty as a whole feel, not just a few. Need to have our position figured out before we go to Valley</p>	Motion: to send to chairs for discussion with the departmental faculty (Wilson, Green, MSC).
4.0 Faculty Scholarship (10 min)	<p>Seek out senators and non-senators to contribute (\$10/month) Need to spread this information to all faculty.</p> <p>Also encourage faculty to support the Faculty Association Fund.</p>	
New Business		
Other Business		
<p>Announcements – Audition Information for fall shows – Monday at 7pm in PAC, Geography student doing well – promoted at his job. Student Senate President at Crafton is on the Statewide Student Senate – she was dual enrollment student as well as an honors student. CTA endorsed 3 of the Board of Trustee candidates. Jeff Cervantes is running for Calimesa City Council. Foundation is celebrating all of the scholarship awardees – August 30th – 5-6 pm. Casino Night at Mill Creek on August 30th to benefit Mentone City Council.</p>		
Future Business		
Future Agenda Items	<p>Approval of 8.9.17 minutes and voting record (Sept)</p> <p>Program Viability Revise</p> <p>Full time Faculty Prioritization (fall)</p> <p>Faculty of the Year</p> <p>Registration and Web Advisor</p> <p>President Elect</p> <p>Guided Pathways (articulation)</p>	
Adjourn	Meeting was adjourned at 4:45 pm.	
BPs	APs	

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