

# Crafton Hills College

## Academic Senate Agenda

Date: Sept 5<sup>th</sup>, 2018 (3:00pm-5:00pm)

Next Meeting: Sept 19th 2018

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

| <u>SINS(11) (-7)</u>  | <u>Math, Eng, Art &amp; Instr. Suprt (9) (-1)</u>   | <u>Career Ed &amp; Hmn Dvlpmnt(6)(-1)</u>   | <u>Student Services(6) (-1)</u>   |
|---|---|---|---|
| Denise Allen<br>Jeff Cervantez<br>Richard Hughes<br>Julie McKee | Brandi Bailes<br>Tom Bryant<br>Catherine Hendrickson<br>Mark McConnell<br>Snezana Petrovic<br>Patricia Menchaca<br>Sherri Wilson<br>Susana DeLaPena | Reynaldo Bell<br>TL Brink<br>Meridyth McLaren<br>Thomas Serrano<br>Gary Williams<br><u>Senators at Large(+6)</u><br>Jonathan Anderson<br>Laurie Green<br>Mariana Moreno<br>Renee Azenaro<br>Steve Hellerman<br>Iris Kern Foster | Debbie Bogh<br>James Grabow<br>Kashaunda Harris<br>Robert McAtee<br>Violetta Vasquez<br><br><u>Part-Time Reps</u><br>Yvonne Bastedo<br>Judy Cannon<br>Tina Gimple |

### Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

| Items   | Recommendation/Discussion/Future Business | Action |
|---|---|--------|
| Call Meeting To Order   |   |        |
| Statements from the public                                    |   |        |
| Administrative Report (10 min)                                | Print Shop, AB 19                         |        |
| CTA Report (2 <sup>nd</sup> mtg)<br>(5 min) McLaren           |   |        |
| Classified Senate Report (1 <sup>st</sup> mtg)                |   |        |
| Student Senate Report (1 <sup>st</sup> mtg)<br>Brooke Sumners |   |        |
| Treasurer's Report (1st mtg)                                  |   |        |
| Senate Business   |   |        |
| AS President's Report   |   |        |

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|--|--|--|
| Approval of Senators   | FT At Large:<br>Cheryl DiBartolo<br>Andrew Bridges   |  |
| Approval of 8.9.18 & 8.15.18 Minutes & Voting Record   | Motion: to approve   |  |
| 10+1 issues  | Exec to Add to agenda as future business   |  |
| AS Committee Reports<br><b>1st meeting of the month (5 mins):</b><br>A. District Assembly (TL)<br>B. Chairs (Sherri)<br>C. Honors Steering (Judy)<br>2 <sup>nd</sup> meeting of the month: (5 min)<br>D. Curriculum (Sherri)<br>E. Basic Skills (Kashaunda)<br>F. Educational Policy (Rich)<br>G. Educational Technology (Brandi/Jeff)<br>Other Reports (as requested)<br><b>Professional Development (5 mins)</b> |  |  |
| <b>Old Business</b>  |  |  |
| Advancement in Rank (10 mins)  |  |  |
| Emeritus Resolutions (5 mins)  | Bob Crise, Jim Holbrook  |  |
| Bylaws (10 mins)   | Recommendation was to revisit the 5 absences. Remove unexcused.  |  |
| 2018-2019 AS Committees (10 mins)  | 2018/2019  |  |
| Posting Policy (5 mins)  | Proposal   |  |
| <b>New Business</b>  |  |  |
| Bereavement Policy (10 mins)   | Open for input   |  |
| AS Committees – Membership (5 mins)  |  |  |
| Program Discontinuance (10 mins)   | Open for comments and suggestions – review and forward revision recommendations with line numbers to Denise Allen  |  |
| <b>Other Business</b>  |  |  |
| Announcements  |  |  |
| <b>Future Business</b>   |  |  |
| Future Agenda Items  | Advancement in rank - Revise policy (AP 7210) – forwarded to chairs to take to their dept members<br>2018-2019 AS Committees - Charges & membership (as revised) to be forwarded for input to AS sub committee chairs<br>Faculty of the Year<br>Registration and Web Advisor<br>President Elect<br>Guided Pathways (articulation)<br>CLEP<br>UC Pathways<br>10+1 Issues and Concerns from Fall 18 retreat<br>John Gist Emeritus Resolution |  |

|                  |  |
|------------------|--|
| Adjourn          |  |
|                  |  |
|                  |  |
| <b>Month</b>     | <b>BP/AP</b>   |
| September        | 4060 Delineation of Functions Agreements<br>4100 Graduation Requirements for Degrees and Certificates  |
| October          | 4226 Multiple and Overlapping Enrollments<br>4232 Pass/No Pass<br>2510 Collegial Consultation  |
| November         | 4250 Probation, Dismissal, and Readmission<br>5045 Student Records-Challenging Content&Access Log - <b>no BP</b><br>5055 Enrollment Priorities |
| December/January | 5110 Counseling<br>5120 Transfer Center<br>7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies                               |
| February         | 5150 Extended Opportunity Programs and Services<br>5300 Student Equity   |
| March            | 5500 Standards of Student Conduct<br>5530 Student Rights and Grievances  |
| April            | 4103 Work Experience<br>4104 Contract Education - <b>no BP</b>   |