

Crafton Hills College

Academic Senate Minutes

Date: May 2, 2018 (3:00pm-5:00pm)

Next Meeting: May 16th, 2018

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

SINS(11) (-7) Denise Allen Jeff Cervantez Richard Hughes Julie McKee	Math, Eng, Art & Inst Suprt (9) (-1) Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Sherri Wilson Susana DeLaPena	Career Ed & Hmn Dvlpmnt(6) Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams Senators at Large(+9) Jonathan Anderson Laurie Green Mariana Moreno	Student Svcs(6) (-!) Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez Part-Time Reps Vonny Bastedo Judy Cannon Tina Gimple
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Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order at 3:05 pm	
Statements from the public (5 mins)	None	
Administrative Report (5 mins)	Mike Strong reported on noncredit. Rebecca distributed cards for police with DACA information. Reported on Avid – received some money to start our program. Six staff will be attending a summer institute.	Need to add Avid to our next agenda as a discussion item

	Keith Wurtz – honors faculty lead will be Judy Cannon. Chairs elections is done. Chairs for next year were announced. No chair forwarded for Fire – will follow the process for choosing a new one.	
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) (5 mins)	None	
Student Senate Report (1st mtg) Junior Gutierrez (5 mins)	None	
Treasurer’s Report (1st mtg) (1 min)	Balance is \$2,674.26	
Senate Business		
Approval of 4.18.18 meeting & voting and voting record	Motion: to approve (Holbrook, Bastedo, MSC 2 abstentions, Williams, Bell)	
Curriculum Committee Chair (5 mins)	Revision - The curriculum committee is recommending Kim Salt and Gwen DiPonio serve as co-chairs for the 18-19 academic years. Want to have co-chairs	Motion: to approve (Brink, DeLaPena, MSC)
AS President’s Report (10 min)	<ul style="list-style-type: none"> • Fall committee meeting room requests and clerical support • Hiring committee(s) update – have had many faculty volunteers willing to serve. • End of year AS events – do we want to do something as a senate? Yes, will explore options and send out. • Mark’s notes from spring plenary are available online. Vote of no confidence for Statewide Community College Chancellor was expected at plenary but did not come forward. May happen at Fall plenary. • Chairs election/selection process worked well. • District Assembly is moving forward well. The process seems to be working. Talk of going out for a bond. Need some guidance for how to proceed. Bond and advertising does not seem to be targeted towards Crafton or Crafton master plan. ? is the change in marketing a reflection of the district’s new priorities? What about projects that were prioritized before? 	<p>Add Mike to next agenda to discuss bond funding priorities.</p> <p>Add funding for end of year AS party to next agenda.</p>
President Elect	Update – Mark is willing to serve a 2 nd term, so we do not need a president elect for the 18-19 year, but will still need one for 19-20.	

<p>AS Committee Reports</p> <p>1st meeting of the month (3 min)</p> <p>A. District Assembly (TL)</p> <p>B. Chairs (Sherri)</p> <p>C. Honors Steering (Judy)</p> <p>2nd meeting of the month: (3 min)</p> <p>D. Curriculum (Sherri)</p> <p>E. Basic Skills (Kashaunda)</p> <p>F. Educational Policy (Rich)</p> <p>G. Educational Technology (Brandi/Jeff)</p> <p>Other Reports</p> <p>Noncredit (Denise)*</p> <p>SSEEM (as needed)</p> <p>EPI (Robert)</p>	<p>A. Approved several APs and BPs. Good discussion and comments. Process is working.</p> <p>B. Meeting this Friday for electronic Sticky Friday.</p> <p>C. Two students got an award at the HTC conference. 27 Research presentations this year. Have their banquet next week. Three students receiving Honor's fellowship awards. Need to alert Honors of a faculty change in classes. Will have a TAP visit soon – Honors accreditation.</p>	
Consent		
<p>APs and BPs</p>	<p>AP 4104 – pull – question</p> <p>Can you close a class? Contract ed, yes. We do have contract ed classes that do not require students to follow the college registration process. However, if students wish to receive college credit they need to register. Not for credit contract ed, does not have to follow the standard registration process.</p>	<p>Motion: to approve (Brink, Holbrook, MSC)</p> <p>Agendize 7211 – documents were posted but not on this agenda.</p>
<p>Curriculum Committee</p>	<p>17-18 Curriculum course and program approval</p>	<p>Motion: to approve (Holbrook, Bogh, MSC)</p>
Old Business		
<p>SSSP Budget 17/18 (Rebeccah) (10 mins)</p>	<p>Has been awhile since SSSP has reported on the budget. Have been some misunderstanding and confusion amongst faculty about where the money is going and how the decisions were made about what to fund. Reviewed the major funding expenditures. Money is used to reduce disproportionate impacts. Money is allocated based on the number of ed plans we generate. Have to hire counselors to do the ed plans. Original plan was put together in 2014, has only been updated once since then. Aren't taking applications for money for events because there isn't any extra money at this point. Have sent emails out about applying for roll over money.</p> <p>?s</p> <p>How do we measure whether the positions funded through SSSP are doing meeting the intended outcomes? Measurement is student success data. Do the people making the financial decisions look at the PPR to see what was prioritized for funding? For positions, yes. Would it be possible to include</p>	<p>Motion: to extend conversation by 5 minutes (Brink, Petrovic MSC)</p>

	<p>the PPR process in making these decisions? Yes. Colleges do have some discretion in terms of what they spend the money on. Where can we get more information about allowable expenses? State Chancellor's office would have the information. Funding streams are more personnel intensive now than they were at the beginning. Don't have as much discretionary funds.</p> <p>?Any conversations about how to free up some of the money that is going to salaries so it can go to other supplies or instructional support? Not yet. Will need to have these conversations soon. Have more permanent positions on SSSP funds. ?Will senate be consulted for budget? Will Senate approve? Faculty were not aware that money could be spent on instruction when the budget was initially prepared. Now they are aware, they should be part of the process. Can faculty make suggestions for future budgets?</p> <p>?What happens to the positions if the SSSP funds are terminated?</p>	
New Business		
Resolution in opposition to the proposed online community college	<p>Adapted from a draft provided by CCA. Shall the AS support? Appears the online college may not move forward, still we want to make sure we continue to make our opposition known.</p> <p>?Who drafted this? CCA ?About Robust – it is a value statement. Who determined that the DE program needed the money? This was a response to the Chancellor's office claim that colleges weren't doing anything for online. They claimed they could do it better. We do it without additional funding.</p>	Motion: approve (Allen, Bailes, MSC 1 abstention - Holbrook)
Resolution in opposition to Performance-Based Funding Formula	<p>Adapted from a draft provided by CCA. Shall the AS support? Have asked for evidence that this will work. Not everyone gets degrees or certificates.</p>	Motion: to approve (Bogh, Hughes, MSC 1 abstention, Holbrook)
Adding Students from Waitlists	<p>Can Faculty do this prior to the first day of class? Is there any reason they cannot? Faculty can not overload their class before the start of the semester. Need to verify that students can enroll in another class at the same time for a waitlist class. Need to research this and find out if it is even possible, may not even be able to do this in WebAdvisor.</p>	
Other Business		

Announcements	<p>Resolutions for retiring faculty? Coming. Bicycle classic is an amazing event. Let's be supportive. Flex report is due. Can do online. Student exhibition – opening reception is Thursday. Dance show – Friday and Saturday 8 pm Friday, Saturday and Sunday is the 7th Annual Yucaipa Music & Arts Festival. Herbivore Festival is Sunday. Music events start tonight – Choir, Songwriter recital and many more Swim team went to a conference and did well. Monday and Tuesday – HR open forums for what we desire in a college president CCR 233</p>
Adjourn	
Future Business	
Future Agenda Items	<p>Program Initiation Document Curriculum Committee Report (17-18) Discussion about and prioritization of committees Full time Faculty Prioritization (fall) Planning and Program Review Prioritization Process Registration and Web Advisor EPI Update AS Bylaws revision (standing committee, resolution writing) Faculty of the year (selection process) President Elect Definition of a Program SSSP Budget and expenditures update on May 2 End of year curriculum approval summary Bereavement process Revisit/reaffirm faculty liaisons (dual enrollment, noncredit, legislative, CTE, Guided Pathways) Guided Pathways (articulation)</p>
17-18 BPs	17-18 APs
4225 – Course Repetition	<p>4225 – Course Repetition 4235 – Credit by Examination 4236 – Advanced Placement Credit 5030 – Student Rights and Grievances</p>