

**SSSP, Equity, And BSI Allowable Expenditures**

<b>Allowable Expenditures (2014-15 through 2017-18)</b>		
<b>SSSP</b>	<b>Equity</b>	<b>BSI</b>
<ul style="list-style-type: none"> <li>• SSSP Director/Coordinator and staff</li> <li>• Office supplies and postage</li> <li>• Publications and outreach materials</li> <li>• In-state travel and training</li> <li>• Computer hardware and software and equipment</li> <li>• Food and beverages</li> <li>• Counseling, advising and other student educational planning services</li> <li>• Follow-up services</li> <li>• Orientation services</li> <li>• Assessment for placement</li> <li>• Research, admissions and transfer functions directly related to fundable SSSP services</li> </ul>	<ul style="list-style-type: none"> <li>• Equity-related Outreach</li> <li>• Student Services and Student Services categorical programs</li> <li>• Research and evaluation</li> <li>• Hiring student equity program coordinator</li> <li>• Support student equity planning process</li> <li>• Professional development</li> <li>• Adapting academic or career-related programs or courses</li> <li>• Instructional support services</li> <li>• In-state travel</li> <li>• Other direct student support</li> </ul>	<ul style="list-style-type: none"> <li>• Program and curriculum planning and development</li> <li>• Student assessment</li> <li>• Advisement and counseling services</li> <li>• Supplemental instruction and tutoring</li> <li>• Articulation</li> <li>• Instructional materials and equipment</li> <li>• Any other purpose directly related to the enhancement of basic skills, ESL instruction, and related student programs.</li> </ul>
<b>Unallowable Expenditures (2014-15 through 2017-18)</b>		
<b>SSSP</b>	<b>Equity</b>	<b>BSI</b>
<ul style="list-style-type: none"> <li>• Construction</li> <li>• Gifts</li> <li>• Stipends for students</li> <li>• Office furniture</li> <li>• Other staff salaries and benefits</li> <li>• Political or professional dues, memberships or contributions</li> <li>• Rental of off-campus space</li> <li>• Legal and audit expenses</li> <li>• Indirect costs</li> <li>• Unrelated travel costs</li> <li>• Vehicles</li> <li>• Clothing</li> <li>• Courses</li> <li>• Admissions and Records Office (not related to SSSP services)</li> <li>• Supplanting</li> </ul>	<ul style="list-style-type: none"> <li>• Construction</li> <li>• Gifts</li> <li>• Stipends for students</li> <li>• Computer, office supplies and furniture</li> <li>• Other administrative, faculty, or staff salaries or benefits</li> <li>• Political or professional dues, memberships or contributions</li> <li>• Rental of off-campus space</li> <li>• Legal and audit expenses</li> <li>• Indirect costs</li> <li>• Unrelated travel costs</li> <li>• Vehicles</li> <li>• Clothing</li> <li>• Courses (faculty salaries)</li> <li>• Unrelated research</li> <li>• Supplanting</li> </ul>	<ul style="list-style-type: none"> <li>• Supplanting current district expenditures for matriculation and assessment services, basic skills, ESL instruction, and related student programs</li> </ul>

**Allowable Expenditures 2018-9 and Beyond**

Annual allocations of funds under the Basic Skills Initiative (BSI), Student Equity (SE) program, and Student Success and Support Program (SSSP) must be utilized for program implementation as prescribed in California Education Code and California Code of Regulations, title 5. Within these parameters, districts and colleges are afforded the discretion and flexibility to make spending decisions locally.

**Unallowable Expenditures 2018-9 and Beyond**

1. Gifts -- funds may not be used for gifts or monetary awards of any kind. Expenditures for a public purpose are not considered a gift of public funds; such expenditures must be coordinated with financial aid departments and be within a student’s cost of attendance.
2. Stipends for Students -- funds may not be used to pay stipends to students for participation in program or classroom activities.
3. Political Contributions -- funds may not be used to pay for political contributions.
4. Courses -- funds may not be used to pay for the delivery of courses that generate full time equivalent students (FTES).
5. Supplanting -- Any funds spent on these programs should supplement, not replace, general or state categorical (restricted) district funds expended on similar program activities prior to the availability of program funding. This restriction applies to categorical programs and any other federal, state, and county programs.

The Chancellor’s Office will not provide an exhaustive list of allowable and non-allowable expenditures, as decisions for each expenditure must be made locally according to program objectives and activities, in addition to the “reasonable and justifiable” criteria outlined above.