

Crafton Hills College

Academic Senate Minutes

Date: March 21, 2018 (3:00pm-5:00pm)
Next Meeting: April 4th, 2018
Time: 3:00 – 5:00p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<u>Math, Eng, Art & Inst Suprt (9) (-1)</u> Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Sherri Wilson Susana DeLaPena	<u>Career Ed & Hmn Dvlpmnt(6)</u> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+9)</u> Jonathan Anderson Laurie Green Mariana Moreno	<u>Student Svcs(6) (-1)</u> Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez <u>Part-Time Reps</u> Vonny Bastedo Judy Cannon Tina Gimple
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Guests: Mike Strong, Rebecca Warren-Marlatt, Renee Azenaro

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order at 3:07 pm.	
Statements from the public (5 mins)	Reminder of the Great Teachers Conference – April 20, Cal Poly Pomona. Swim team victory was exciting to see.	
Administrative Report (15 mins)	Mike Strong A. Introduced the Follet team. Bookstore transitioned on Monday. Excited to work with faculty and happy to address any	

	<p>questions or concerns that faculty may have. ? About ordering – will stay the same for now. May implement changes in the future. Will still work with district printing for any faculty generated items. Comment that the transition was seamless for EMS. ?Whether prices will be comparable to Amazon – to standard prices yes. ?About reserve books. Will meet with librarians to discuss further. ? About keeping student workers. Yes, plan to keep anyone who wants to stay. ?New phone number – no.</p> <p>B. FTEs are up over last year.</p> <p>C. Rebecca Warren-Marlatt presented on Guided pathways plan. Board will read first draft this Thursday and second draft at their next meeting. Due March 30th</p> <p>Dual enrollment – are getting a lot of interest from the high schools. Looking into closed campus classes offered during the school day. ?Who is going to be involved in creating the plan. Will certainly include faculty. Don't schedule meetings at 11:00 on Tuesday.</p> <p>Rebecca also distributed the end of the year event calendar.</p>	
<p>CTA Report (2nd mtg) (5 min) McLaren</p>	<p>Update on negotiations. Will hear more on Friday. Reminder to vote for the new CTA officers. Voting will start on Monday.</p>	
<p>Classified Senate Report (1st mtg) (5 mins)</p>	<p>N/A</p>	
<p>Student Senate Report (1st mtg) Junior Gutierrez (5 mins)</p>	<p>N/A</p>	
<p>Treasurer's Report (1st mtg) (1 min)</p>		
Senate Business		
<p>Approval of 3.7.18 meeting minutes and voting record</p>	<p>Motion: to approve the minutes (Hendrickson, Hughes, MSC)</p>	
<p>AS President's Report (10 min)</p>	<p>This Saturday – CHC is hosting the Academic Senate Area D meeting. All proposed resolutions are on the State AS website. President McConnell</p>	

	<p>will email the resolutions to anyone who is interested – just send him an email request. Have received a lot of communication from admin since the transition. A positive thing. Transition going smoother than expected.</p>	
<p>AP 5015 & AP 3715 (10 mins)</p>	<p>AP 5015 – Residence Determination - language is as per ed code. Ed code will have to change before we can change our language Discussion: language in law is antiquated, need to take this to DA and the state for change. No need to follow stupid. Have to exercise caution when editing language. We can vote this down and the board can choose to do what they want but our challenge will be on record. Language of the law will apply even if we don't have an AP. We can make the statement, but then need to direct someone to follow up. Can pass and attach a resolution addressing our concerns. Can also vote down and do the same thing. A no vote will make a stronger statement. AP 4240 – Academic Renewal- Valley is recommending a change in the grade point requirement. We approved everything except the change to 2.0. We approved 2.5. The state allows down to 2.0. AP 3715 – Intellectual Property - review of recommended revisions – Need to address inconsistency in document regarding technology. Need to address work created during a sabbatical – contradiction in AP. Issue with Grant publishing language – anything published by a journal is now owned by the journal, not the district. Maybe something like “anything created is owned by the person who created it”</p>	<p>Motion: to approve (Brink, Hendrickson, MSF – 4 yes, 15 no, 2 abstentions – see voting record for specifics).</p> <p>Motion: to approve 4240 with revision to a 2.0. (Harris, Gimple, MSC, 2 nay – Holbrook, Serano)</p> <p>Motion: to approve 3715 with revisions (Bailes, Holbrook, MSC12 nay, Hendrickson, Petrovic)</p>
<p>AS Committee Reports 1st meeting of the month (3 min) A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) D. Noncredit (Denise) 2nd meeting of the month: (3 min) E. Curriculum (Brandi) F. Basic Skills (Kashaunda) G. Educational Policy (Rich) H. Educational Technology (Brandi/Jeff) Other Reports SSEEM (as needed) EPI (Robert)</p>	<p>E. Haven't met – want to make sure we get information about the proposed state funding model that is based in part on certificate completion. Have all of the Admin duties in Curricunet been reassigned so the curriculum approval process is not delayed. Yes F. Updating request for funds form. Changes coming – BSI 2.0 from State Chancellor's office. G. Did not meet – Spring Break – completed 9 APs & BPs at the first meeting of the month. H. Did not meet- Spring Break</p>	<p>Request to have list of courses and certificates that have been approved forwarded to AS each month.</p>
<p>Consent</p>		

APs and BPs	None	
Old Business		
Guided Pathways (10 mins) (McConnell)	<p>Keith has sent out the most current version. Have looked at other schools. Some good plans, but not all will work for us. Biggest issue is going to be scheduling. Need to work on website. Need to create priorities and protocols for how the money is going to be distributed. Need to make sure we have a classified person involved in decisions. Need to make sure faculty are being paid fairly for their time. Need professional development money and need to involve students in the conversations.</p> <p>? about faculty use of Starfish – ? about outreach with the pathways. Seem to only be focused on the students who are already here. Need to work on getting more students onto the campus.</p> <p>Need to look at where this is going to be in the future.</p> <p>Still have not addressed the issue of whom shall we serve.</p> <p>Starfish is good for DE students – gets counselors involved for students who aren't on campus.</p> <p>The grant allows us 5 years to discuss and create which pathways will work for us – not to have pathways start right away.</p> <p>Board has first reading tomorrow. Will hopefully will have time to do further edits.</p> <p>Need to make sure if faculty are being given release, that it is for faculty work, not management work.</p>	Invite Breanna to present information about faculty use of Starfish.
Definition of a Program	<p>To be included in the Program Initiation document</p> <p>One of the biggest hurdles to some of our processes is defining a program. We will need to define this for our campus – it is a local decision.</p> <p>Passed out the first run of starting to create a definition. Send comments or ideas to Denise.</p>	
Program Initiation Document (5 mins)	No update	
New Business		
Amazon classes (Keith)	<p>Keith unable to attend. Struggling because Amazon wants closed classes on site. Can only do this if it is contract ed. They don't want to do that. Looking at doing a live video stream – our instructors with a live feed that the Amazon students can watch at their facility.</p>	
SSSP Budget 17/18 (M. Strong)	<p>Breakdown of what was funded (ongoing vs. 1 time) Can bring next time.</p>	

Other Business	
Announcements	<p>Art gallery open. Will be no more exhibitions until student exhibit since the art department does not receive any financial support to do this. Library coordinator has posted. Please announce.</p> <p>Improve show – end of March. Godspell in early April. Midsummer Night’s Dream – end of April. Dance in May.</p> <p>First college to offer EMT Preception in teaching</p> <p>Rich Hughes has a presentation accepted.</p> <p>EOPS in process of progress reports. Can be done on Starfish, or on paper. Starfish is a great tool for supporting students.</p> <p>Former Music student is now working as a composer for an LA based production company. Many music shows</p> <p>12 FT faculty members going to Gala on Saturday. Going to consider a proposal at Yucaipa City Counsel meeting for the College Gateway – with banners going from the freeway at Oak Glen Rd to the college.</p> <p>Battle of the Campuses – Poetry Slam.</p> <p>STEM Success center official opened yesterday. Thanks to Patricia for all of her work to get the center opened.</p>
Adjourn	4:58
Future Business	
Future Agenda Items	<p>Calendar (16 week and Thanksgiving)</p> <p>Discussion about and prioritization of committees</p> <p>Full time Faculty Prioritization (fall)</p> <p>Registration and Web Advisor</p> <p>EPI Update</p> <p>AS Bylaws revision (standing committee, resolution writing)</p> <p>Statewide AS resolutions</p> <p>Faculty of the year</p> <p>SSSP Budget 2017/2018-breakdown of what was funded (ongoing vs. 1 time) (Mike Strong)</p>
BPs	APs