

Crafton Hills College

Academic Senate Minutes

Date: March 7, 2018 (3:00pm-5:00pm)

Next Meeting: March 21st, 2018

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<u>Math, Eng, Art & Inst Suprt (9) (-1)</u> Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Sherri Wilson Susana DeLaPena	<u>Career Ed & Hmn Dvlpmnt(6)</u> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+9)</u> Jonathan Anderson Laurie Green Mariana Moreno	<u>Student Svcs(6) (-1)</u> Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez <u>Part-Time Reps</u> Vonny Bastedo Judy Cannon Tina Gimple
---	--	--	---

Guests: Angel Rodriguez, Alvin Jackson, Keith Wurtz, Michelle Riggs, Andrew Bridges, Renee Azenaro, Paul Walker, Mike Strong, Rebecca Warren Marlatt, Danielle McCoy, Chancellor Bruce Baron, Jr. Guitierrez

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order at 3:05 pm.	
Statements from the public (5 mins)	Michelle Riggs announced the Gala. Saturday, March 24 th . Tickets \$100. CTA information on elections/voting and salary increases – specifically financial position of the district. They have the funds to needed to cover the salary increases as requested for all steps and columns.	

Administrative Report (15 mins)	Mike reported on the changes in admin. He also reported on the online course caps and the AS resolution.	
Chancellor's Report (15 mins)	Chancellor Bruce Baron addressed the administrative leave of the CHC President and VPI as well as plans for how the vacancies will be covered. Reason provided was that these individuals were not a good fit for the college. Will be bringing in an interim President this summer – (Audre Levy). ?about Chancellor's statement about the direction of the college and the prior admin... does he want CHC to go in a different direction – Chancellor Baron stated that he did not believe CHC needed to change directions, that we were doing great work, but that the college need a President and a VPI that would support the vision. Suggestion to avoid a midyear hire if possible. The chancellor stated that he was confident that the recruitment firm would do a good job in helping us find strong candidates.	
DACA (Angel Rodriguez, Al Jackson) (15 mins)	Presented a document that outlines responses for district, college and employees if/when immigration officials comes on campus. Explained the difference between administrative and judicial warrants. In the event of an incident, faculty should call the chief of police – someone will respond as quickly as possible. How would an ICE officer know where a specific student is? FERPA issues – police will not give out this info. Info may come from a family member. Request to post document on AS website. Agreed. Request a copy of a judicial warrant to be added to the document. Request an electronic copy for everyone. Can do this as well once the document is finalized. Could also use posters on campus.	
CTA Report (2 nd mtg) (5 min) McLaren	None	
Classified Senate Report (1st mtg) (5 mins)	None	
Student Senate Report (1st mtg) Junior Gutierrez (5 mins)	Getting ready to do a close out session for a conference on March 16 th . Evening forum in senate office is coming up. Looking to participate in the 3 Peaks Challenge.	
Treasurer's Report (1st mtg) (1 min)	\$2377.26	
Senate Business		
Approval of 2.21.18 meeting minutes and voting record	Motion: to approve (Cervantez, Bastedo, MSC abstentions: Williams, Bell, Vasquez, Harris,	

	Grabow) Need to change voting record to reflect Nay for Holbrook on advancement in rank.	
AS President's Report (10 min)	A week full of changes! Chancellor had a huge decision to be made and he followed the process as well as possible. Have 2 Dean positions – hiring committees have been formed. Evaluations – faculty have responded who are willing to serve. Have pamphlets from ACLU regarding right in different situations. Will scan and post on website.	
BP 2410 Discussion (10 mins)	BP 2410 – looking for feedback about changes. Discussion: a good time to move, statement in favor of motion.	Motion: to approve as amended (Brink, Hendrickson, MSC)
AS Committee Reports 1st meeting of the month (3 min) A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) D. Noncredit (Denise) 2 nd meeting of the month: (3 min) E. Curriculum (Brandi) F. Basic Skills (Kashaunda) G. Educational Policy (Rich) H. Educational Technology (Brandi/Jeff) Other Reports SSEEM (as needed) EPI (Robert)	A. Board appears to be willing to work with the senates and other collegial consultation bodies. B. Mike and Keith came to discuss changes. Discussed Lingo – workshops for students and faculty. Need to include scheduling time information on future schedules. Next chairs meeting will focus on VPI position and Spring19 schedule – using a new schedule matrix. Looked at program viability. ?about VPI intent for addressing the Department Chairs. Suggestion was made to the interim VPI to set up meetings with directors in addition to the dept chairs to make sure the all have an opporutinity to provide input. C. Has been a good spring. \$150,000 donation - \$30,000 over 5 years. Will give a \$1000 scholarship. Working on creating an endowment. D. Committee is still on recess.	
Consent		
APs and BPs	AP/BP 4300 AP 5013 AP/BP 5015 AP/BP 5030 AP 2510 AP/BP 3715 AP/BP 4020 pulled AP 5015 – question about antiquated language. Will check ed code and bring back at next meeting also pulled AP 3715 – ?about works created	Motion: to approve all except AP 5015 & AP 3715 (Allen, Gimple, MSC 1 nay- Holbrook)

	during a sabbatical. Vague wording about who owns it. Also a concern for EMS with the wording. Request to send Denise the language – she will revise and bring back to AS.	
Old Business		
Guided Pathways (10 mins) (McConnell)	There has not been a meeting yet. Looking to meet after the break – Monday and Tuesday (can attend one or the other) – 3-5.	
Program Initiation Document 1 st read (5 mins)	<i>Discussion:</i> description of a program is conflicting. Does this limit our ability to respond to money that suddenly becomes available? Difficult to finalize this until we have a definition of a program. Denise offered to work with Gary and Keith to draft a definition. Don't want to make it too confusing or overwhelming. Request was made to add a draft timeline.	Motion: to strike first sentence (Moreno, Allen, MSC) Motion: to continue to work on this after definition of a program (Wilson, Holbrook, MSC)
New Business		
Noncredit discipline course identifiers 1 st reading (10 mins)	Should we add additional identifiers? We need senate approval before we can build identifiers in the system. We need to decide on the process for how we make this decision. Suggestion to go to the local experts first (departments)	Motion: to move forward (Holbrook, Bastedo, MSC)
Other Business		
Announcements	Curtis Brock – placed highly in the 7 note composition challenged – called his ‘McConnell told me to’. 2:00 Friday – swim meet. Exhibition in gallery. AGS still looking for an advisor – see Ericka if interested. Restorative Youth Conference taking place over spring break. Tuesday after Break – narcan training.	
Adjourn	4:58pm	
Future Business		

<p>Future Agenda Items</p>	<p>Calendar (16 week and Thanksgiving) Discussion about and prioritization of committees Full time Faculty Prioritization (fall) Registration and Web Advisor EPI Update AS Bylaws revision (standing committee, resolution writing) Amazon (closed classes) Statewide AS resolutions Financial Aid – fully online option Definition of a Program Faculty of the year SSSP Budget 2017/2018-breakdown of what was funded (ongoing vs. 1 time) (Mike Strong)</p>
<p>BPs</p>	<p>APs</p>
<p>4020-Program Curriculum and Course Development 4060-Delineation of Functions Agreements 4110-Honary Degrees 4225-Course Repetition 5010-Admissions 5020-Nonresident Tuition 5030-Fees 5075-Course Adds, Drops, and Withdrawals 5110-Counseling 5150-Extended Opportunity Programs and Services</p>	<p>4020-Program Curriculum and Course Development 4060-Delineation of Functions Agreements 4110-Honoray Degrees 4225-Course Repetition 4235-Credit by Examination 4236-Advanced Placement Credit 5010-Admissions 5020-Nonresident Tuition 5030-Fees 5045-Student Records - Challenging Content and Access Log 5075-Course Adds, Drops, and Withdrawals 5110-Counseling 5150-Extended Opportunity Programs and Services</p>