

There are several questions I have regarding noncredit courses

1. Currently we have the following disciplines in curricunet
  - a. Course for older adults (COA/N)
  - b. Elementary and secondary basic skills (ESBS/N)
  - c. English as a second language (ESL/N)
  - d. Home Economics (HEC/N)
  - e. Health and Safety Education (HSE/N)
  - f. Immigrant Education (Including Citizenship) (IEC/N)
  - g. Mathematics noncredit (MATH/N)
  - h. Parenting (PRT/N)
  - i. Short Term Vocational (VOC/N)
  - j. Workforce preparation (WFP/N)

I need to know which departments each of these department falls under or we need to create a new department, non credit education, for these. However, if we create a new department then someone needs to be in charge of it for Curriculum and teaching assignment issues.

Short Term Vocational could be an issue as we will have many different disciplines offering courses that are called VOC/N. How will students know that they are looking for VOC/N and not let's say FIRET/N? We could create a discipline Short Term Vocational education (Fire technology) and then call it FIRET/N much like we did for Anatomy and Microbiology.

## **Crafton Hills College Course Outline**

- 1. Discipline:** Short Term Vocational Noncredit
- 2. Department:** Business, Economics And Information Technology
- 3. Course Title:** Basic Wildland Firefighter Training
- 4. Course I.D.:** VOC/N 670

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- 1. Discipline:** Biological Sciences (Anatomy)
  - 2. Department:** Biological Science
  - 3. Course Title:** Human Anatomy and Physiology I
  - 4. Course I.D.:** ANAT 150

1. **Discipline:** Short Term Vocational Noncredit (Fire Technology)
2. **Department:** ? (Noncredit Education)
3. **Course Title:** Basic Wildland Firefighter Training
4. **Course I.D.:** FIRET/N 670

Of course this would mean that I would need to know all of the disciplines that would like to offer noncredit vocational courses or I need permission to create those areas in curricunet if the need arises.

2. With this new noncredit plan, does it allow any discipline to offer a noncredit course? What exactly are the criteria we want for noncredit courses?