The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:
- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

**Members – Roll Call by Sign in**

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<tr>
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<tbody>
<tr>
<td>Denise Allen</td>
<td>Brandi Bailes</td>
<td>Reynaldo Bell</td>
<td>Debbie Bogh</td>
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<td>Jeff Cervantez</td>
<td>Tom Bryant</td>
<td>TL Brink</td>
<td>James Grabow</td>
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<tr>
<td>Richard Hughes</td>
<td>Catherine Hendrickson</td>
<td>Jim Holbrook</td>
<td>Kashaunda Harris</td>
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<tr>
<td>Julie McKee</td>
<td>Mark McConnell</td>
<td>Meridyth McLaren</td>
<td>Robert McAtee</td>
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<td>Snezana Petrovic</td>
<td>Thomas Serrano</td>
<td>Violetta Vasquez</td>
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<td>Patricia Menchaca</td>
<td>Gary Williams</td>
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<td></td>
<td>Sherri Wilson</td>
<td>Senators at Large(+7)</td>
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<td></td>
<td>Susana DeLaPena</td>
<td>Jonathan Anderson</td>
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<td>Laurie Green</td>
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<td></td>
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<td>Mariana Moreno</td>
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**Guests:** Dr. Wei Zhou, Junior Gutierrez

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

<table>
<thead>
<tr>
<th>Items</th>
<th>Recommendation/Discussion/Future Business</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call Meeting To Order</td>
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<tr>
<td>Statements from the public</td>
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<tr>
<td>(5 mins)</td>
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<tr>
<td>Administrative Report</td>
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<td>(5 mins)</td>
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<tr>
<td>Chancellor's Report</td>
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<td>(15 mins)</td>
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</tbody>
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### Senate Business

**Approval of 1.30.18 voting record, 2.7.18 minutes, 2.7.18 voting record.**

- Margaret Yau, and Mariana Moreno—advance to Full Professor.
- Mike Alder, Trinette Barrie, Jeff Cervantez, Evan Sternard advance to Associate Professor.

### AS President’s Report (10 min)

**AS Committee Reports**

1st meeting of the month (3 min)
- A. District Assembly (TL)
- B. Chairs (Sherri)
- C. Honors Steering (Judy)
- D. Noncredit (Denise)

2nd meeting of the month: (3 min)
- E. Curriculum (Brandi)
- F. Basic Skills (Kashaunda)
- G. Educational Policy (Rich)
- H. Educational Technology (Brandi/Jeff)

Other Reports
- SSEEM (as needed)
- EPI (Robert)

### Consent

### Old Business

**Guided Pathways/GP event (10 mins) (McConnell)**

Follow up

**NSF Grant (10 mins)**

Keith Wurtz

### New Business

**1st Read: Program Initiation Document (5 mins)**
<table>
<thead>
<tr>
<th>CHC response to student death (administrative procedure) (10 mins)</th>
<th>Rebecca Warren-Marlatt</th>
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<tbody>
<tr>
<td>OEI Consortium (10 mins) Cervantez/Bailes</td>
<td>Discussion: looking for feedback/do faculty want to move forward with application?</td>
</tr>
<tr>
<td>KVCR Funds expenditure plans (10 mins) McConnell</td>
<td></td>
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</tbody>
</table>

**Other Business**

Announcements

Adjourn

**Future Business**

**Future Agenda Items**

Calendar (16 week and Thanksgiving)
Discussion about and prioritization of committees
Full time Faculty Prioritization (fall)
Registration and Web Advisor
EPI Update
AS Bylaws revision (standing committee, resolution writing)
Amazon (closed classes)
Statewide AS resolutions
Financial Aid – fully online option
Definition of a Program
Faculty of the year
SSSP Budget 2017/2018-breakdown of what was funded (ongoing vs. 1 time) (Mike Strong)

**BPs**

4010-Academic Calendar
4020-Program Curriculum and Course Development
4060-Delineation of Functions Agreements
4070 Course Auditing and Auditing Fees
4102-Career and Technical Programs
4103-Work Experience
4110-Honorary Degrees
4225-Course Repetition
5010-Admissions
5020-Nonresident Tuition
5030-Fees
5075-Course Adds, Drops, and Withdrawals
5110-Counseling
5150-Extended Opportunity Programs and Services

**APs**

4010-Academic Calendar
4020-Program Curriculum and Course Development
4060-Delineation of Functions Agreements
4070 Course Auditing and Auditing Fees
4102-Career and Technical Programs
4103-Work Experience
4110-Honorary Degrees
4225-Course Repetition
4235-Credit by Examination
4236-Advanced Placement Credit
5010-Admissions
5020-Nonresident Tuition
5030-Fees
5045-Student Records - Challenging Content and Access Log
5075-Course Adds, Drops, and Withdrawals
5110-Counseling
5150-Extended Opportunity Programs and Services