The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:
   • Rely primarily upon the advice and judgment of the academic senate, OR
The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

## Members – Roll Call by Sign in

| SINS(11) (-7) | Math, Eng, Art & Instr. Suprt (9) | Career Ed & Hmn Dvlpmnt(6) | Student Services(6) |
|---|---|---|---|
| Denise Allen | Brandi Bailes | Reynaldo Bell | Debbie Bogh |
| Jeff Cervantez | Tom Bryant | TL Brink | James Grabow |
| Richard Hughes | Catherine Hendrickson | Jim Holbrook | Kashaunda Harris |
| Julie McKee | Mark McConnell | Meridyth McLaren | Robert McAtee |
|  | Snezana Petrovic | Thomas Serrano | Violetta Vasquez |
|  | Patricia Menchaca | Gary Williams |  |
|  | Sherri Wilson | **Senators at Large(+7)** | **Part-Time Reps** |
|  | Susana DeLaPena | Jonathan Anderson | Vonny Bastedo |
|  |  | Laurie Green | Judy Cannon |
|  |  | Mariana Moreno | Tina Gimple |

**Guests:** Dr. Wei Zhou, Georgina Nunez
**In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.**

| Items | Recommendation/Discussion/Future Business | Action |
|---|---|---|
| Call Meeting To Order |  |  |
| **Statements from the public** (5 mins) |  |  |
| **Chancellor's Report** (15 mins) |  |  |
| **Administrative Report** (5 mins) | Update on TESS |  |
| CTA Report (2nd mtg)<br>(5 min) McLaren |  |  |
| Classified Senate Report (1st mtg) (5 mins) |  |  |
| Student Senate Report (1st mtg)<br>Georgina Nunez (5 mins) |  |  |

| | | |
|---|---|---|
| Treasurer's Report (1st mtg) (1 min) | | |
| **Senate Business** | | |
| **Approval of 1.17.18 minutes and voting record** | | |
| **AS President's Report** (5 min) | | |
| AP 2410 (McConnell) (10 mins) | Review amendments by SBVC and from 1.17.18 CHC AS meeting and take action as the body sees fit. | |
| **AS Committee Reports**<br>1st meeting of the month (3 min)<br>    A. District Assembly (TL)<br>    B. Chairs (Sherri)<br>    C. Honors Steering (Judy)<br>    D. Noncredit (Denise)<br>2nd meeting of the month: (3 min)<br>    **E.** Curriculum (Brandi)<br>    **F.** Basic Skills (Kashaunda)<br>    **G.** Educational Policy (Rich)<br>    **H.** Educational Technology (Brandi/Jeff)<br>Other Reports<br>SSEEM (as needed)<br>EPI (Robert) | None | |
| **Consent** | | |
| APs and BPs | AP/BP 4101-Independent Study, AP 4227-Repeateable Courses, AP 4228-Course Repetition Significant Lapse of Time, AP 4229- Course Repetition Variable Units, AP/BP 4240- Academic Renewal, AP/BP 5040- Student Records, Directory Information, and Privacy. | |
| **Old Business** | | |
| Faculty of the year/Part time faculty of the year/Classified of the year (10 mins) | Review of prior process – recommendations needed for this year as well as subsequent years. | |
| Drop for nonpayment (Aycock) (5 mins) (Con't from last meeting) | Review current process and consider alternatives | |
| **New Business** | | |
| Mental Health grant (Wurtz) (5 mins) | | |
| NSF grant (Wurtz) (5 mins) | | |
| ETC Recommendation on online course caps (5 mins) | | |
| **Other Business** | | |
| Announcements | | |
| Adjourn | | |
| **Future Business** | | |

| Future Agenda Items | Calendar (16 week and Thanksgiving) |
|---|---|
| | Discussion about and prioritization of committees |
| | Full time Faculty Prioritization (fall) |
| | PPR Web Tool updates |
| | Definition of a Program |
| | Registration and Web Advisor |
| | EPI Update |
| | AS Bylaws revision (standing committee, resolution writing) |
| | Amazon (closed classes) |
| | Statewide AS resolutions |
| | Guided Pathways Plan (Keith) |
| **BPs** | **APs** |
| 4010-Academic Calendar<br>4020-Program Curriculum and Course Development<br>4060-Delineation of Functions Agreements<br>4070 Course Auditing and Auditing Fees<br>4102-Career and Technical Programs<br>4103-Work Experience<br>4110-Honary Degrees<br>4225-Course Repetition<br><br><br>5010-Admissions<br>5020-Nonresident Tuition<br>5030-Fees<br><br>5075-Course Adds, Drops, and Withdrawals<br>5110-Counseling<br>5150-Extended Opportunity Programs and Services | 4010-Academic Calendar<br>4020-Program Curriculum and Course Development<br><br>4060-Delineation of Functions Agreements<br><br>4070 Course Auditing and Auditing Fees<br><br>4102-Career and Technical Programs<br>4103-Work Experience<br>4110-Honoray Degrees<br>4225-Course Repetition<br>4235-Credit by Examination<br>4236-Advanced Placement Credit<br><br>5010-Admissions<br>5020-Nonresident Tuition<br>5030-Fees<br>5045-Student Records - Challenging Content and Access Log<br>5075-Course Adds, Drops, and Withdrawals<br><br>5110-Counseling<br>5150-Extended Opportunity Programs and Services |
| | |