

Crafton Hills College

Academic Senate Agenda

Date: Nov 15th, 2017 (3:00pm-5:00pm)
Next Meeting: Dec 6th 2017
Time: 3:00 – 5:00p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<u>Math, Eng, Art & Instr. Suprt (9)</u> Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Patty Quach Sherri Wilson Susana DeLaPena	<u>Career Ed & Hmn Dvlpmnt(6)</u> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+7)</u> Jonathan Anderson Laurie Green Mariana Moreno	<u>Student Services(6)</u> Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez <u>Part-Time Reps</u> Vonny Bastedo Judy Cannon Tina Gimple
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Guests: Keith Wurtz, Rebecca Warren Marlatt, Mike Strong, Mark Snowwhite, Renee Azenaro, Kirsten Colvey, Joe Cabrales, Kristina Heilgeist, Katherine Martinez (Statewide Puente Rep), Georgina Nunez, Nadar Gergis,
In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order at 3:04	
Statements from the public (5 mins)	none	
Administrative Report (5 mins)	Mike Strong reported A. Campus forum December 5. Submit questions to Mark to be addressed at forum. College hour	

CTA Report (2nd mtg) (5 min) McLaren	Luncheon today. Main focus was wages. Encouraged faculty to fill out survey at CTA website.	
Classified Senate Report (1 st mtg) (5 mins)		
Student Senate Report (1 st mtg) Georgina Nunez (5 mins)		
Treasurer's Report (1st mtg) (1 min)		
Senate Business		
Approval of 11.1.17 minutes and voting record	Motion: to approve minutes and voting record (Bastedo, Hendrickson, MSC 2 Abstentions – Holbrook, Bell)	
AS President's Report (15 min)	<p>Mark reported on Plenary sessions. His reflections were live streamed. Available online. DACA session. How are we preparing for when this goes away? Have a training manual coming out. Need to have a common understanding of the rules. District Assembly was interesting. Chancellor introduced looking at the how the money is divided between the campuses and Crafton's potential growth.</p> <p>Were some resolutions that were popular with many but had a core against them – most coming from a small school, connected to a bigger system.</p>	
AS Vice President's Plenary Report (15 min)	<p>Attending the Online College session. Was frightening. No shared governance will be included in the creation. Chancellor's office will oversee quality. No faculty, tutors and tutors can't grade anything. No resolutions going in, many after the session.</p> <p>Pathways – definitely a 10+1. Faculty need to be leading the discussion and making the decision with regards to pathways. Faculty should be determining when courses are offered and how. Library faculty needs to be included as well.</p> <p>Transfer – UC system has agreed to pilot 2 transfer degrees – STEM focus - Chemistry & Physics. CTE transfer degrees</p>	

<p>AS Committee Reports 1st meeting of the month (3 min) A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) D. Noncredit (Denise) 2nd meeting of the month: (3 min) E. Curriculum (Brandi.) F. Basic Skills (Patricia) G. Educational Policy (Rich) H. Educational Technology (Denise) Other Reports SSEEM (as needed) EPI (Robert)</p>	<p>E. Passed several DE addendums and math courses. Kim will contact Curriunet to add the fields F. Worked on Integration plan G. Forwarded comments on AP/BP process. H. Approved a new DE instructor. Have a few more lined up to approve. Have also asked for feedback form department chairs about DE course caps.</p>	
Old Business		
<p>Ed master plan Score Card (Keith) (3 mins)</p>	<p>Committee identified outcome measures. Had to get feedback from certain areas on specific targets. Discussion about where we want to leave the targets and ease of use of the tool. Will go back to Crafton Council.</p>	
<p>Dual Enrollment (High School) courses (3 mins)</p>	<p>List of courses for Spring 2018. Working on getting a system in place to have faculty leading these discussions.</p>	
<p>Puente Proposal (Susana) (15 mins)</p>	<p>Presented general information on the program as well as information about what it would entail to have the program at Crafton. Motion: add an additional 5 minutes for questions (Williams, Brink, MSC 1 abstention, Holbrook)</p>	<p>Motion: to recommend moving forward with the Puente project to Crafton Council (Allen, Williams, MSC – 1 nay Holbrook)</p>
<p>Athletics (3 mins)</p>	<p>Reaffirmation of our existing plan – supported Athletics a few years ago, but it seems to have been forgotten. ? about what has gotten in the way of moving forward with athletics – Money Looking for direction. ? Would we be open to considering sports that are not as costly. Initial plan had specific sports mentioned but no reason we couldn't explore other options. Discussion: need to look at the impact of our decisions. No interest in writing another plan.</p>	<p>Motion: to bring this resolution back and update (Holbrook, Bastedo, MSC)</p>
New Business		
<p>Honors Logo (J. Cannon) (3 mins)</p>	<p>Final comments due Dec. 6 – Discussion: why college repeated, actual name of the program. Why is honors bold? Does CHC need to be on it? We are one of many institutes.</p>	<p>Motion: to approve</p>

		(Williams, Green, MSC)
Catalog Updates (K. Heilgeist) (5 mins)	(was listed under Future Business for Nov 15) – Process has gone through all of the bodies who may be impacted. Catalog should be available in mid-March this year. Are tracking year to year changes, hits and searches. Lots of new features and functions available in the new catalog.	
TESS (M. Strong) (3 mins)	Update on the moving TESS into the East Complex. Appears to be feasible. Mike met with impacted departments to plan for their needs. When will this happen? Will start renovations in summer for fall/winter move ins.	
Professional Development (S. Petrovic) (5 mins)	PD and 10+1 – Need input about what types of workshops we want. Need to follow up about the Diversity Committee.	
BSI/SE/SSSP Integrated Plan (5 mins)	Draft of the BSI/SE/SSSP Integrated Plan 1st reading	Motion: to postpone to next agenda. (Allen, Hughes, MSC)
Other Business		
Finals Schedule (10 mins)	Study Session-explorative -Motion: move to future agenda (Allen, Bastedo, MSC)	
Announcements	Part time English instructor coming out with a book. Friday and Saturday 8:00 pm– play –How the World Began. Fire Tech selling Christmas Wreaths - \$20. Shout out to Theatre and EMS Students for enacting a disaster. Fire Car wash - Saturday Mmclaren Picasso2017	
Adjourn		
Future Business		

<p>Future Agenda Items</p>	<p>Bond research report (Jose Torres) November 29 Guided Pathways (final draft) December 6 Multiple Measures and Common Assessment Initiative (S. Wilson) CAP (Calif Acceleration Project) (S. Wilson) Calendar (16 week and Thanksgiving) Discussion about and prioritization of committees Drop for nonpayment ETC Recommendation on online course caps (future agenda) PPR Web Tool updates Definition of a Program Full time Faculty Prioritization (fall) PPR Process Registration and Web Advisor EPI Update International Baccalaureate (Debbie B) AS Bylaws revision (standing committee, resolution writing) Program Viability (recommended revise) Amazon (closed classes)</p>
<p>BPs</p>	<p>APs</p>
<p>4101-Independent Study 4102-Career and Technical Programs 4103-Work Experience 4110-Honary Degrees</p> <p>4240-Academic Renewal 5020-Nonresident Tuition 5040-Student Records, Directory Information, and Privacy 5050-Student Success and Support Program 5075-Course Adds, Drops, and Withdrawals 5150-Extended Opportunity Programs and Services</p>	<p>4101-Independent Study 4102-Career and Technical Programs 4103-Work Experience 4110-Honorary Degrees 4227-Repeatable Courses 4228-Course Repetition – Significant Lapse of Time 4229-Course Repetition – Variable Units 4240-Academic Renewal 5020-Nonresident Tuition 5040-Student Records, Directory Information, and Privacy 5045-Student Records - Challenging Content and Access Log 5050-Student Success and Support Program</p> <p>5075-Course Adds, Drops, and Withdrawals</p> <p>5150-Extended Opportunity Programs and Services</p>