

## CHC AS BYLAWS:

The Curriculum Committee is authorized by the Academic Senate to make recommendations to the Board of Trustees about the curriculum of the college, including approval of new courses, deletion of existing courses, proposed changes in courses, periodic review of course outlines, approval of proposed programs, deletion of programs, changes in programs, review of degree and certificate requirements, approval of changes in degree and certificate requirements, and approval of prerequisites and co-requisites. The Curriculum Committee meets twice per month.

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Statement related to equating courses From the CHC Curriculum Committee Chair, Kim Salt

Courses that equate are reciprocal. So if one campus says it doesn't equate then it cannot equate at either campus. Hence, if faculty at each campus do not agree then it is not equated.

Process.... We ask faculty if the course they are proposing is also taught at Valley. If it is, then they are to look over the course outlines to decide if they cover the same material and if so, whether they feel the course equates. Then they fill out that information on Curricunet. Years ago both Valley and we decided we would put this field on curricunet. CHC did, Valley did not.

There are some courses we do not equate that are year long courses. We do not have them equate because it would do students harm to take the first semester course at Valley and then the second semester at Crafton because they are not exactly the same courses and students would miss important information. In addition, most 4 year campuses require the student to take both semesters at the same campus not district.

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CHC Curriculum Handbook Pg 8

"To assist students taking coursework at both CHC and SBVC, the colleges work to "equate" courses. Courses which are equated will transfer between the two schools as well as satisfy prerequisite and corequisite requirements and fulfill degree requirements at one school, even if the student took the course at the other. For this reason, it is important that you consult the SBVC Catalog and/or faculty when writing your course outline. If you are satisfied the course equates with the SBVC course of the same number, make that notation on the Course Outline Proposal and Approval form."

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From <http://www.ccccurriculum.net/faculty-authority/>

For California community college faculty, authority over the curriculum is codified in California Education Code section 70902(b)(7): "The governing board of each district shall establish procedures to ensure faculty, staff, and students the opportunity to express their opinions at the campus level, and to ensure that these opinions are give every reasonable consideration, **and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.**" (Bold face type is added for emphasis in the Ed Code and Title 5 references provided here for reference.)

Title 5 regulations, which detail the implementation of California Education Code, state the faculty authority for curriculum through section 53200, definitions, where the academic senate and its purview are defined:

The Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and professional matters mean the following policy development matters:

1. **Curriculum, including establish prerequisites and placing courses within disciplines.**
2. **Degree and certificate requirements.**
3. Grading policies.
4. **Educational program development.**
5. **Standards or policies regarding student preparation and success.**
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

For further powers assigned to the academic senate, see Title 5 §53203. Local board policies may assign further responsibilities to the academic senate related to curriculum.

Academic senates may delegate some or all responsibility for curriculum matters to a curriculum committee per Title 5 §55002(a)(1): “Curriculum Committee: The college and /or district curriculum committee recommending the course shall be established by the mutual agreement of the college and/or district administration and the academic senate. The committee shall be either a committee of the academic senate or a committee that includes faculty and is otherwise comprised in a way that is mutually agreeable to the college and/or district administration and the academic senate.”

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# 2017 Curriculum Institute

**Deadline to Register/Application Deadline:**

Monday, June 12, 2017 - 5:00pm

The 2017 Curriculum Institute will be held at the **Riverside Convention Center** 3637 Fifth Street, Riverside, CA 92501 on July 12 - 15, 2017.

[Click here for parking information in Riverside](#)