

# Crafton Hills College

## Academic Senate Minutes

Date: Sept 20<sup>th</sup>, 2017 (3:00pm-5:00pm)

Next Meeting: Oct 4th 2017

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

<b>SINS(11) (-7)</b> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<b>Math, Eng, Art &amp; Instr. Suprt (9)</b> Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Patty Quach Sherri Wilson Susana DeLaPena	<b>Career Ed &amp; Hmn Dvlpmnt(6)</b> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams <b>Senators at Large(+7)</b> Jonathan Anderson Laurie Green Mariana Moreno	<b>Student Services(6)</b> Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Evan Sternard Violetta Vasquez  <b>Part-Time Reps</b> Vonnie Bastedo Judy Cannon* Tina Gimple
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**Guests: Bob Stranger, Wei Zhou, Kathy Bakhit, Michelle Riggs, Kathy Gibson, Rene Azenaro, Keith Wurtz,**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
<b>Call Meeting To Order</b>	Meeting called to order at 3:07 Mark stated that the MCHS report would need to be removed from the agenda and brought forward at the next meeting. There were no objections Mark also asked if the body would be willing to consider an emergency addition to the agenda to consider a resolution to be read at the next board meeting. This requires a 2/3 vote to approve.	Motion by DAllen. 2 <sup>nd</sup> by SWilson. MSC
<b>Statements from the public</b>	Bob Stranger spoke about Inland Leaders Charter school and their interest to launch a MCHS at CHC. He shared interest in a location at the back side of the campus (behind the PAC). They are interested in moving forward with support of the Academic Senate to try to work on this proposal.	
<b>Administrative Report (5 min)</b>	Mike reported on room and space closures. Are	

	<p>short on custodial positions and as such need to figure out a way to keep our spaces clean until we can hire 2 new custodians.</p> <p>?Are there any ADA issues associated with these closures. Mike said the issues are being addressed. Senators asked Mike to please consider all funding options before closing spaces used by students. Wei reported that the college is growing and that enrollments are up for the fall term. This is good news. He also spoke about the resource allocation model and the district assessment.</p> <p>May invite a PRT team to visit our college, look at our issues and help use with recommendations for improvement.</p> <p>Kathy spoke about the Amazon initiative. She presented what we are currently exploring and what the initial conversations are in terms of programs and courses they would like to have.</p> <p>Denise asked that the Amazon Initiative be agendized on the next AS meeting so that it is clear what is being done and that there is opportunity for faculty voice and concerns to be heard and that decisions are made with faculty at the table.</p>	
<b>CTA Report (2<sup>nd</sup> mtg) (5 min) McLaren</b>	Denise reported on the progress and request for support with the negotiations	
Classified Senate Report (1 <sup>st</sup> mtg)		
Student Senate Report (1 <sup>st</sup> mtg) Georgina Nunez		
Treasurer's Report (1st mtg)		
<b>Senate Business</b>		
AS President's Report	<p>KVCR Proceeds – Mark reported on the guiding principles for how to spend KVCR dollars. District ignored the AS recommendations. KVCR has brought a proposal to the board on how they want to spend \$50M upfront.</p> <p>Mark reported on the board meeting that took place last Thursday. He spoke about the standard way in which AS presidents have historically reported to the board. The board president asked the AS president at valley to constrain her comments to the activities and events. And that she was not to speak about items on the agenda without pulling a speaker slip.</p> <p>Mark</p>	
Approval of 9.6.17 minutes and voting record	Motion to approve both the minutes and the voting record.	Motion by J. Holbrook 2 <sup>nd</sup> by L. Green MSC
<b>AS Committee Reports (NONE)</b> 1st meeting of the month (5 min): A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) D. Noncredit (Denise) 2 <sup>nd</sup> meeting of the month: (5 min) <b>E. Curriculum (Brandi.)</b>	Curricunet will change a bit. The units and hrs are changing to align to the new rules in the latest edition of	

<p><b>F. Basic Skills (Patricia)</b>  <b>G. Educational Policy (Rich)</b>  <b>H. Educational Technology (Denise)</b>  Other Reports  SSEEM (1<sup>st</sup> meeting)  EPI (Robert)</p>	<p>the PCAH  Basic skills have not yet met. Time has been changed to the 2<sup>nd</sup> and 4<sup>th</sup> Friday  Rich reported on the first batch of APs and BPs – they are looking at using policy stat. The recommendations would need to come forward to AS prior to being forwarded for approval. As a reminder these need to come forward to the AS for approval prior to being agendized at District Assembly.  Denise reported on ETC, instructor approval and course approval. CHC 062 class will include 3 sections in the spring... Current DE instructors will be asked if they want to teach the classes.</p>	
<b>Old Business</b>		
<p>DUAL Enrollment (3<sup>rd</sup> request)</p>	<p>What is being offered proposed for the spring in Redlands (and where) and what is being proposed in Yucaipa? And which faculty members have been engaged in the decision about the courses to be offered?  In spite of several requests, the AS has not been consulted on this program in spite of the fact that this is an academic and professional matter.  Kathy passed out several handouts that showed the current classes (for fall) and proposed classes for the spring. She also handed out a table of proposed partnership courses and the faculty who have been consulted.  Need stats from the classes. And really need to look at the courses and the quality thereof.  There is a resolution to address the AS issues and concerns under new business on the agenda</p>	
<p>Consideration of PTA proposal</p>	<p>Presentation was made and senate was asked if they would be willing to support this progrm.</p>	<p>PMenchaca moved to support the PTA program, 2<sup>nd</sup> by DAllen MSC.</p>
<p>MCHS (Meridyth)</p>	<p>Was removed from the Agenda</p>	
<p>ESL (Gary) Viability</p>	<p>Gary presented on the ESL viability program proposal. He presented the pros and cons.</p>	<p>Motion by DAllen to continue this item to the next meeting. 2<sup>nd</sup> by SDeLaPena MSC</p>
<p>STEM Program</p>	<p>Patricia provided a presentation on the stem Program. The resolution will come back to AS at the next meeting.</p>	
<b>New Business</b>		
<p>Resolution on Collegial Consultation</p>	<p>First Reading Mark read the resolution summarized the whereas's, read the resolves in their entirety</p>	<p>Motion made by DAllen - 2<sup>nd</sup> by GWilliams. MSC</p>
<p>Resolution on Dual Enrollment</p>	<p>First Reading Mark read the resolution summarized the whereases, read the resolves in their entirety</p>	<p>Motion made by TLBrink – 2<sup>nd</sup> by</p>

		DAllen
University of LaVerne	Kathy presented an initial proposal from University of LaVerne to offer classes at CHC. Will be agendized at the next meeting.	
Amazon (proposal)	Postponed to the Oct meeting	
PPR Process: planning cycle	10+1 #9 - Processes for program review: Recommended Change: Planning and Program Review Cycle	Motion by GWilliams, 2 <sup>nd</sup> JCervantez to continue this item to the next agenda
Zero Cost Textbook (Keith)	Moved to the October AS agenda	
Pathways Grant (Keith)	Moved to the October AS agenda	
College Hour	Pros and Cons – Moved to the October agenda	
<b>Other Business</b>		
Announcements – Snezena provided an update on the professional development activities planning and upcoming.		
<b>Future Business</b>		
Future Agenda Items	Discussion about and prioritization of committees Resolution on STEM (Oct 4) PPR Web Tool updates Program Viability (summer revise) Definition of a Program Full time Faculty Prioritization (fall) Common Assessment Initiative (fall) CAP (Calif Acceleration Project) Multiple Measures Project Update (fall) PPR Process Puente Proposal (Susana) Registration and Web Advisor EPI Update International Baccalaureate (Debbie B)	
Adjourn	Meeting adjourned at 5:20pm	
<b>BPAs</b>		
<b>BPs</b>	<b>APs</b>	
4101-Independent Study 4102-Career and Technical Programs 4103-Work Experience 4110-Honary Degrees  4240-Academic Renewal 5020-Nonresident Tuition 5040-Student Records, Directory Information, and Privacy 5050-Student Success and Support Program 5075-Course Adds, Drops, and Withdrawals 5150-Extended Opportunity Programs and Services	4101-Independent Study 4102-Career and Technical Programs 4103-Work Experience 4110-Honoray Degrees 4227-Repeatable Courses 4228-Course Repetition – Significant Lapse of Time 4229-Course Repetition – Variable Units 4240-Academic Renewal 5020-Nonresident Tuition 5040-Student Records, Directory Information, and Privacy 5045-Student Records - Challenging Content and Access Log 5050-Student Success and Support Program  5075-Course Adds, Drops, and Withdrawals 5150-Extended Opportunity Programs and Services	

