

**Crafton Hills College
Academic Senate Meeting
Minutes**

Date: April 19th 2017 (3:00pm-5:00pm)

Next Meeting: May 3rd 2017

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p><u>Sciences(10)</u> Denise Allen Jeff Cervantez Richard Hughes Julie McKee Patricia Menchaca Ernesto Rivera Jeff Schmidt</p>	<p><u>Math, Eng, Art & Instr. Suprt (9)</u> Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic</p>	<p><u>Career Ed & Human Dvlpmnt(6)</u> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Gary Williams <u>Senators at Large</u> Susana DeLaPena James Grabow Patty Quach Sherri Wilson</p>	<p><u>Student Services(5)</u> Robert McAtee Mariana Moreno Evan Sternard <u>Part-Time Reps (4)</u> Judy Cannon Yvonne Bastedo Dianne Purves</p>
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Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS meeting called to order at 3:08 pm by AS President Denise Allen. A scholarship was awarded to Diane Purvis to go to Plenary.	
Statements from the public	None	
Administrative Report (10 min)	17-18 Draft Budget Update Mike Strong reported. A. Target for 16-17 was 5029. Noncredit classes have met with some problems. Will achieve 4668. Short by about 300 FTEs = about 1.5 million deficit. Anticipate a total deficit of about 900,000. Will look at what the bare bones budget can be for next year and then have to look what this means for overall allocation model. Need to ask the district what they want Crafton to be? We have added a number of programs to the campus to work towards being a	Will add to the May agenda to further discussion.

	comprehensive college. But these all have expense and expenses are going up. B. Enrollment strategies meeting to help generate ideas about how to increase enrollment.	
CTA Report (2nd mtg) (5 min) McLaren		
Classified Senate Report (1 st mtg)		
Student Senate Report (1 st mtg) Nicole Sarmiento		
Treasurer's Report (1st mtg)	Request for Classified Senate Luncheon - \$300 Balance stands at \$2082.47	Motion: to gift \$300 to to the Foundation for the classified luncheon (Wilson, Bailes, MSC)
Senate Business		
AS President &/or President Elect Reports	Adhoc committee on NonCredit: Susanna DeLaPena, Tom Bryant, Snezana, Yvonne Bastedo Noncredit workshop report – program has been delayed. Have some details to work out before offering noncredit. Have 2 faculty retiring. Need volunteers to draft the emeritus resolution.	
Senators	Elections update for 2017-2019 terms - email has been sent out - Please help recruit. Have only heard back from faculty already serving on senate. AS Party – May 3 rd at Brewcaipa. To celebrate accomplishments and work of the 2015-2017 senate. Will have pizza and snacks.	
Approval of 4.5.17 Minutes & Voting Record	Motion: to approve minutes and voting record (Purves, de la Pena, MSC 1 abstention – Bastedo) Correction to last minutes – Bailes abstained on second motion about 9+1.	
Spring Plenary Resolutions	Any recommendations? Any resolutions you want us to speak in favor of? Against? And if so, why?	
KVCR Auction Proceeds	Resolution was read	Motion: to accept for first reading (Sternard, Purves, MSC)
AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Julie) C. Honors Steering (Judy) 2nd meeting of the month: (5 min) D. Curriculum (Catherine) E. Basic Skills (Patty) F. Educational Policy (Rich) G. Educational Tech (Jeff) EPI (as needed - Robert)	C. Curriculum Chair for 2017-2018 - The Curriculum Committee held its annual nomination process for Curriculum Chair for the next academic year. The Curriculum Committee voted to nominate Kim Salt as the Curriculum Chair for the 2017-2018 academic year. Need to look at creating a training for new faculty for writing curriculum and using the system. E. Funding requests were approved. F. AP 7211 - FSA, Minimum Qualifications and Equivalency	Motion: to accept the recommendation from the curriculum committee (Hendrickson, Wilson, MSC)

	G. Approved Kenneth George to teach online (Business). Have a few more requests for approval. Working on hands on skills checklist to align to Canvas. Course shells for Canvas.	
Old Business		
Workforce Readiness PILOT	Update – will be looking at rebuilding the student pool.	
Concurrent and Dual Enrollment (Kathy)	Update on RUSD – continue to work on long term goals as well as selection of courses. Dual Enrollment meeting tomorrow with RUSD (Thursday) at 11 am. Want to make sure the faculty from the discipline where courses have been proposed have been consulted. That is the intention. Plan - update on the DUAL enrollment implementation plan	
Diversity and Inclusion Committee Strategic Plan	Feedback from Senate - suggestions for student involvement in events and activities	Motion: to extend the timeline for feedback to May 3 (Williams, De la Pena, MSC)
Athletics	AS approved Athletics Plan (posted) – and update on sports rollout discussion. Are we still in support? Commissioners and AD from community colleges in the conference came for a visit. Were impressed by the facilities – specifically the pool and tennis courts. Looking at soccer and cross country as potential sports. Athletes are full time students on an academic pathway. Member? – where are we on the roll out? A little behind the timeline of previous plan because that rollout was underneath Valley's athletics. An updated timeline was distributed.	Motion: to reaffirm our support the athletics program at Crafton (Bastedo, Wilson, MSC)
New Business		
Web Advisor (Glen Kuck) (20min)	Presented a Powerpoint presentation. Addressed some of the challenges with software in the community college system since all colleges have to be integrated.	
Student Success and Equity Plan (Rebeccah) (20 min)	Rebecca Warren Marlatt presented information and budget on SSSP and Equity programs.	
Staffing Plan - (Wei)	Institutional planning - Organizational structure and staffing plan	
Announcements		
None		
Adjourn		
Meeting adjourned at 4:59 pm.		
Future Business		
Future Agenda Items	Strong Workforce Initiative – 1.7 mil Evening, weekend College and/or online degrees & certs (May 17 th) MCSH (May 3 rd) Program Viability (May 3 rd) Enrollment Management Update (May 3 rd) Grant position update - (May 3 rd) IEPI Targets (Keith) - (May 17 th) ACCJC Standard IB3 (Keith) - (May 17 th)	

	Website Management and Maintenance Plan (Donna) Full time Faculty Prioritization (Plenary) International Baccalaureate (Counseling) AS Exec to present policy on Faculty Fund expenditures (Plenary) Program Sharing/highlights (plenary)
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Future APs and BPs - AP 7211
