

Academic Senate Meeting Agenda

Date: May 3rd 2017 (3:00pm-5:00pm)

Next Meeting: May 17th 2017

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

| <u>Sciences(10)</u> | <u>Math, Eng, Art & Instr. Suprt (9)</u> | <u>Career Ed & Human Dvlpmnt(6)</u> | <u>Student Services(5)</u> |
|--|--|---|--|
| Denise Allen Jeff Cervantez Richard Hughes Julie McKee Patricia Menchaca Ernesto Rivera Jeff Schmidt | Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic | Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Gary Williams <u>Senators at Large</u> Susana DeLaPena James Grabow Patty Quach Sherri Wilson | Robert McAtee Mariana Moreno Evan Sternard <u>Part-Time Reps (4)</u> Judy Cannon Yvonne Bastedo Dianne Purves |

Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

| Items | Recommendation/Discussion/Future Business | Action |
|--|--|--------|
| Call Meeting To Order | | |
| Statements from the public | | |
| Administrative Report (5 min) | College Hour - shift from 12pm-1pm M&W to 3pm-4pm on M&W | |
| CTA Report (2 nd mtg) (5 min) McLaren | | |
| Classified Senate Report (1st mtg) | | |
| Student Senate Report (1st mtg) Nicole Sarmiento | | |
| Treasurer's Report (1st mtg) | 4.0 Scholars - have \$1815.60 in the account and 13 eligible students which comes to \$139.00 dollars per. Does anyone else wish to contribute? We would need \$1950.00 or an additional \$135.00 in order to award each student \$150.00. | |
| Senate Business | | |
| AS President &/or President Elect Reports | Emeritus resolutions Brewcaipa event 6:00-9:30 | |

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| Senators | Elections for 2017-2019 terms | |
| Approval of 4.19.17 Minutes & Voting Record | | |
| Spring Plenary Resolutions | Update on vote | |
| Academic Senate Liaisons | CTE Liaison Noncredit Liaison Legislative Liaison Dual Enrollment Liaison | |
| KVCR Auction Proceeds Resolution | 2 nd reading, debate and vote | |
| Full Time Faculty Resolution | 1 st reading | |
| AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Julie) C. Honors Steering (Judy) 2 nd meeting of the month: (5 min) D. Curriculum (Catherine) E. Basic Skills (Patty) F. Educational Policy (Rich) G. Educational Tech (Jeff) EPI (as needed - Robert) | B. Chairs Charge D. Curriculum Committee 16-17 Report (Denise) | |
| Old Business | | |
| Workforce Readiness PILOT | Update on the two Certificates | |
| Noncredit Implementation | Answers to questions from consultant... next steps? | |
| Concurrent and Dual Enrollment (Kathy) | Dual enrollment course offerings, locations and faculty input. Update on status of the development of a Dual enrollment implementation plan as was requested by the AS at the March 1 st AS meeting. | |
| Diversity and Inclusion Plan | Comments on the plan | |
| Grant Position | Any update on this position? Is this a conditional hire - meaning the position has to be self-funding? | |
| Budget Discussion | Ideas, suggestions? What process shall we follow to address the anticipated deficit? | |
| New Business | | |
| Vericite | ETC recommends the AS support the use of Vericite for plagiarism checking | |
| DE Form 2b | ETC recommends the AS adopt the newly revised step 2b form for DE instructor approval for Canvas | |
| Puente Research Position | The basic skills committee recommends the AS support the Puente research position to be funded out of BSI funds. | |
| DRAFT - DBC Recommendation 2017-07 – Guiding Principles for FCC Auction Proceeds Strategic Financial Plan | Comments? Suggestions? | |
| Announcements | | |
| None | | |
| Adjourn | | |
| Meeting adjourned at 4:59 pm. | | |
| Future Business | | |
| Future Agenda Items | Strong Workforce Initiative – 1.7 mil Staffing Plan - (Wei) (May 17 th) Evening, weekend College and/or online degrees & certs (May 17 th) | |

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| | MCHS (May 17 th) Definition of a Program (Plenary) Program Viability (summer revise) IEPI Targets (Keith) - (May 17 th) ACCJC Standard IB3 (Keith) - (May 17 th) Website Management and Maintenance Plan (Donna) Full time Faculty Prioritization (Plenary) International Baccalaureate (Counseling) AS Exec to present policy on Faculty Fund expenditures (Plenary) Program Sharing/highlights (plenary) |
| Future APs and BPs - AP 7211 | |
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