

**Academic Senate Meeting
Agenda**

Date: Dec 7th, 2016 (3:00pm-5:00pm)

Next Meeting: Jan 18th 2017

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p><u>Sciences(10)</u> Denise Allen-Hoyt Brandi Bailes Jeff Cervantez Richard Hughes Julie McKee Patricia Menchaca Ernesto Rivera Jeff Schmidt</p>	<p><u>Math, Eng, Art & Instr. Suprt (9)</u> Tom Bryant Catherine Hendrickson Liz Langenfeld* (sabbatical) Mark McConnell Snezana Petrovic *On leave</p>	<p><u>Career Ed & Human Dvlpmnt(6)</u> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Gary Williams <u>Senators at Large</u> Susana DeLaPena James Grabow Patty Quach</p>	<p><u>Student Services(5)</u> Robert McAtee Mariana Moreno Evan Sternard <u>Part-Time Reps (4)</u> Judy Cannon Yvonne Bastedo Dianne Purves Bethany Tasaka</p>
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Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Statements from the public		
Administrative Report (5 min)		
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg)		
Student Senate Report (1st mtg) Nicole Sarmiento		
Treasurer's Report (1st mtg)		
Senate Business		
AS President &/or President Elect Reports	<ul style="list-style-type: none"> • AdHoc Registration Committee meeting update • Update on developing a district level student success policy • Curriculum Approved for the Fall Term 	
Senators	Still Vacant – 3 seats for senators at large	

Approval of 11.16.16 Minutes & Voting Record		
AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Judy) 2 nd meeting of the month: (5 min) D. Curriculum (Catherine) E. Basic Skills (Patty) F. Educational Policy (Rich) G. Educational Technology (Jeff) EPI (as needed - Robert) Professional Responsibilities (as needed – Tom)	Oct: AP4104, AP4105, BP4105, AP4220, BP4220 Nov: AP4222, BP4222, AP4235, BP4235, AP5010, BP 5010 Dec: AP5031, BP5031, AP5110, BP5110, AP5130, BP 5130	
Old Business		
Enrollment fees and drop Policy as per Title 5. (Dr. Zhou)	“Under Title 5 section 58502, students must be charged the enrollment fee at the time of enrollment, but section 58502 also allows districts to defer collection of enrollment fee. Where a district permits deferral, a student who registers in advance may be dropped from a course if he or she does not pay the required enrollment fees prior to the beginning of instruction”.	
Puente Project (Susana)	Update	
Commencement (2017) (Ericka)	Caps and Gowns: costs	
Grants (Keith Wurtz)	Update	
Outsourcing of Bookstore (Mike)	Update	
AdHoc Registration Committee webex presentation update (Denise)	https://www.youtube.com/watch?v=MktMw8k-tSM	
New Business		
Canvas Migration (Denise)	Beta Testers for Spring: Margaret Yau, Denise Allen, Jeff Cervantes, Kelly Boebinger, Gwen DiPonio. Training plan - Canvas shells	
Online Teaching Website (Denise)	Update	
Evening Student Services (Mark)	Crafton Center Access till 10pm Restrooms access in CCR Access to Evening Administrator	
End of Semester Party (AS Exec)	Holiday gathering - Dr. Bryan Reece Farewell Thursday Dec. 15 th ? (6pm - 9pm) Mill Creek? Other ideas/suggestions?	
Announcements		
Adjourn		
Future Business		
Future Agenda Items	Strong Workforce Initiative – 1.7 mil FMP/EMP 24 Hour Drop for non-payments (March 2017) Website Management and Maintenance Plan (Donna)	

Update on policy on Student Success - ongoing
 Full time Faculty Prioritization (Year to Year)
 Funding for Graduation
 International Baccalaureate (Debbie) Faculty Prioritization (Year to Year)
 AS Exec to develop policy on Faculty Fund expenditures
 Program Sharing/highlights

Future APS and BPS

October	November	December	January	February
AP 4104	AP 4222	AP 5031	AP 5200	AP 7125
AP 4105	BP 4222	BP 5031	BP 5200	BP 7125
BP 4105	AP 4235	AP 5110	AP 7100	AP 7145
AP 4220	BP 4235	BP 5110	BP 7100	AP 7150
BP 4220	AP 5010	AP 5130	AP 7120	BP 7150
	BP 5010	BP 5130	BP 7120	AP 7211