

Crafton Hills College

Academic Senate Minutes

Date: Sept 21th, 2016 (3:00pm-5:00pm)

Next Meeting: Oct 5th 2016

Time: 3:00 – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>Sciences(10)</u>	<u>Math, Eng, Art & Instr. Suprt (9)</u>	<u>Career Ed & Hmn Dvlpmnt(6)</u>	<u>Student Services(5)</u>
Denise Allen-Hoyt Brandi Bailes* Jeff Cervantez Richard Hughes Julie McKee Patricia Menchaca Ernesto Rivera Jeff Schmidt	Tom Bryant Catherine Hendrickson Liz Langenfeld* (sabbatical) Mark McConnell Snezana Petrovic *means on leave	Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Gary Williams <u>Senators at Large</u> Hanna Sandy Patty Quach Kenneth George James Grabow	Robert McAtee Mariana Moreno Evan Sternard <u>Part-Time Reps (4)</u> Dianne Purves Yvonne Bastedo Bethany Tasaka

Guests: Wei Zhou, Richard Galope, Mike Strong, Sherri Lowen

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Called to order 3:06pm	
Statements from the public		
Administrative Report (5 min)	President Zhou: no official report Strong: construction update. Report strange smells or safety issues to Larry. Planning churn part 2. LADM is 2 weeks behind schedule	
CTA Report (2 nd mtg) (5 min) McLaren	Denise reported - CTA is working on several workload related issues	
Classified Senate Report (1 st mtg)		
Student Senate Report (1 st mtg) Nicole Sarmiento		
Treasurer's Report (1st mtg)	Welcome Back Barbeque - Contribution (\$115.00)	Motion: to approve \$115 for Professional Development

		Welcome Back Barbeque, (Sternard, Quach, MSC)
Senate Business		
AS President's Report	<ul style="list-style-type: none"> • AdHoc Registration Committee (Allen-Hoyt, Bailes, Bastedo, Hendrickson, Holbrook, McConnell, McLaren, Purves, Wilson). Meeting on Sept 30th noon-2. • Newly Proposed Shared Governance Committees: <ul style="list-style-type: none"> ○ Enrollment Strategies committee - chaired by Bryan Reece / 3rd Monday 1-2:30pm ○ Facilities Planning – 4th Monday 1-2:30pm • Ad Hoc Professional Responsibilities Committee 	
President-Elect Senators	<p>Still Vacant – 3 seats for senators at large</p> <p>The Academic Senate Exec has approved these individuals to serve for the remainder of the 15-17 AS term. - Judy Cannon – PT Rep</p> <p>The Academic Senate Exec has accepted a statement of resignation from: - Ted Phillips</p> <p>Susan De La Pena introduced herself and wants to serve on senate</p> <p>President- Elect – President Allen-Hoyt reminded the AS that the position is still open</p>	<p>Motion: to approve Judy Cannon and Susan DeLaPena and to accept resignation from Ted Phillips (Petrovic, Holbrook, MSC)</p> <p>Motion: To nominate Mark McConnell to serve as Academic Senate President Elect (Holbrook, Brink, MSC)</p>
Approval of 9.7.16 and 9.14.16 Minutes & applicable Voting Records		Motion: to approve minutes by with revisions as recommended (Williams, Rivera, MSC)
2 nd Reading Resolution CHC_F16.01	Resolution to forward to Statewide AS requesting Public Safety be added as a Discipline to the State Wide disciplines list.	Motion: to approve the resolution with revisions as noted, (Williams, McConnell, MSC)
AS Committee Reports (NONE) 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Gary) 2nd meeting of the month: (5 min) D. Curriculum (Catherine) E. Basic Skills (Patricia) F. Educational Policy (Rich)	D. Has been meeting and is moving forward courses, revisions, etc. E. Patricia reported. New chairs have been chosen –Quach, Souts X	F. Motion: to approve Sept AP's & BP's (Williams, McConnell, MSC)

<p>G. Educational Technology (Jeff) EPI (as needed - Robert)</p>	<p>F. Ed Policy has approved the AP's & BP's for Sept. Will start working on the Oct list. G. ETC has approved additional PT instructors to teach online. 5 more are in the queue.</p>	
Old Business		
<p>EMP/FMP</p>	<p>Update – Reviewed documents AS worked on last Wednesday Denise asked AS to examine docs for feedback and accuracy Mike passed out documents related the the FMP and gave a breif summary</p>	
<p>Strong Workforce Initiative – 1.7 mil</p>	<p>Update from 9.16.16 District Meeting. We are leaving this on the agenda to discuss as needed</p>	
<p>International Program</p>	<p>Update / need a motion for next steps Gary Williams provided a powerpoint handout and gave an overview of his research related to adding an international program at CHC AS responsibility is to determine whether we want to move forward with a plan to grow an international program at CHC</p>	<p>Motion: to move the international program on to phase B (Holbrook, Cervantes, MSC)</p>
New Business		
<p>Math Pathways & Math Placment</p>	<p>Multiple Measures Assessment Project Jody and Sherry gave a presentation on the math pathways and recommendations related to modification of our placement policies to include robust multiple measures placement/eligibility i.e., HS GPA, combined with self-reported information. This enhanced placement policy initial findings indicate the modified approach can result in increased success rates The math department proposed their plain and provided reasons for change Asked the AS for feedback and support</p>	<p>Motion: to support the implementation of the multiple measures project (Brink, Sternard, MSC)</p>
Announcements		
<p>Mark McConnell reported on a former student who is now in a band and doing very well. Snezena reported on the art show on display in the Gallery and encouraged all to drop by. Others reported by the faculty.</p>		
Future Business		
<p>Future Agenda Items</p>	<p>2016-2017 AS Committees (updated charges) Academic and Professional Responsibilities Task Force (report) Chancellor to address senate (Oct 5th) Website Management and Maintenance Plan (Donna) NetTutor – update (1st meeting in October) Non-Credit Program – Present findings (1st meeting in October) MCHS Program - Present findings (1st meeting in October)</p>	

	Update on policy on Student Success (1 st meeting in October) Senate and CTA relations Common Assessment Initiative New Faculty Hiring Prioritization (Chairs) International Baccalaureate (Debbie) AS Exec to develop policy on Faculty Fund expenditures Program Sharing/highlights
Adjourn	AS given time to work on growth initiatives Adjourned at 5pm