

Crafton Hills College

Academic Senate Minutes

Date: May 4th, 2016 (3:00pm-5:00pm)

Next Meeting: May 18th, 2016

Time: 3:00p.m. – 5:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<p>Sciences(10) Denise Allen-Hoyt Brandi Bailes Jeff Cervantez Richard Hughes Julie McKee Patricia Menchaca Ernesto Rivera</p>	<p>Math, Eng, Art & Instr. Suprt (9) Tom Bryant Catherine Hendrickson Liz Langenfeld Mark McConnell Dean Papas Snezana Petrovic Jeff Schmidt (Marina Kozanova)</p>	<p>Career Ed & Hmn Dvlpmnt(6) Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Gary Williams</p> <p>Senators at Large(7) Sherri Wilson Laurie Mann Hanna Sandy Patty Quach</p>	<p>Student Services(5) Debbie Bogh Robert McAtee Mariana Moreno Evan Sternard</p> <p>Part-Time Reps (4) Dianne Purves Yvonne Bastedo</p>
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Guests: Jeff Warsinski, Bethany Tasaka, Dr. Cheryl Marshall, Gio Sosa

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	The meeting was called to order by AS President Denise Allen-Hoyt at 3:03 pm.	
Statements from the public	CTA agreement was ratified. Herbivore fest was a huge success! Yucaipa Annual Arts & Music Festival – May 13-15. Transfer recognition Luncheon – May 19 th	
Administrative Report (5 min)	Dr. Cheryl Marshal reported. <ol style="list-style-type: none"> A. Congrats to Colleen Maloney-Hines on the success of the Herbivore festival. B. Educational Masters Plan is still being finished. Received feedback on Flex Day. Will finish off with information from Alma. Will not be completed by the end of this semester. Will most likely go out at back to school day in fall. C. Working on putting together a woman's golf team for fall. Also looking ahead to swimming. Have hired a swim coach. 	

	<p>D. Foundation has raised around \$5000 for athletics.</p> <p>E. Working on Professional Development position. A few technical issues that need to be worked out.</p> <p>F. Interviews for researcher positions are being conducted.</p>	
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1 st mtg)		
Student Senate Report (1 st mtg)		
Treasurer's Report (1st mtg)		
Senate Business		
AS President's Report	<ul style="list-style-type: none"> • Presidential Hiring Committee – have scheduled the forums. Do not know how many candidates yet. Soliciting questions from campus staff as well as the surrounding community. Approximately 50 minutes per candidate. • Hiring status updates 	
AS Senators	AS Exec is recommending Ted Phillips to serve as an AS member for the 15-17 term starting in the fall of 2016.	Motion: to approve (Brink, Sernard, MSC 1 abstention, Holbrook)
Approval of 4.20.16 Minutes & Voting Record		Motion: to approve (Purves, Bastedo, MSC, 3 abstentions, Cervantes, McAtee, Rivera)
<p>AS Committee Reports</p> <p>1st meeting of the month (5 min):</p> <p>A. District Assembly (Jim)</p> <p>B. Chairs (Mark)</p> <p>C. Honors Steering (Debbie)</p> <p>2nd meeting of the month: (5 min)</p> <p>D. Curriculum (Robert M)</p> <p>E. Basic Skills (Patricia)</p> <p>F. Educational Policy (Rich)</p> <p>G. Educational Technology (Denise)</p> <p>Other Reports (as needed)</p> <p>SSEEM (1st meeting)</p> <p>EPI (Robert)</p> <p>SSSP (as needed)</p> <p>Student Equity (as needed)</p>	<p>A. Reviewed several APs & BPs. Need to assess whether all of our APs and BPs are necessary. Also need to have a consistent process that is not altered constantly. Voted for seats for next year. Jeremiah Gilbert (SBVC) will serve at the 2016-2017 DA president. Denise Allen-Hoyt will serve as VP. Still have one seat open.</p> <p>B. Sticky Friday. Reviewing the handbook.</p> <p>C. Completed the interviews for the honors coordinator.</p> <p>EPI – Hiring a 3rd party group to help integrate some of the documents. Group will start as soon as they are board approved to help with the Hobson tool. Hoping to go live in late fall, early spring. Also working towards using the tool at Valley.</p>	
Old Business		
Spring Plenary Resolutions & Associated Appendices	<p>Approved resolutions were posted as well as the new discipline approval timeline</p> <p>John Stankis was elected as vice president for the statewide academic Senate.</p> <p>There are 3 finalist for the State Chancellor position. Should find out in June. Our attempt to broaden the definition of diversity on the statewide senate</p>	

	resolution was not successful. But we can consider creating a new resolution for the statewide senate fall plenary.	
Hiring Prioritization Process/replacements	Review revisions and forward to Crafton Council. Need to strike 'unplanned or unexpected.' Discussed revisions as recommended and moved to accept most. Made a few additional minor revisions.	Motion: to approve with amendments (Holbrook, Purves, MSC)
IEPI (Targets)	Set targets – Recommendation to go with 'recommended' Following students to completion could be difficult. Basic skills rate may be easier to measure. This would be completion of basic skills before entering into college level. This does have a political presence as well.	Motion: to accept the recommended targets for success rate, math and English remedial (Holbrook, Purves, MSC)
New Business		
Common Assessment Initiative	Implementation Date, Timeline and Process http://cccassess.org/ There is an 11 step preparation process. Must be in place in Fall 16 and in use by Spring 17. Will be added to our summer plenary. Need to tie this to our EMP. Cannot lose sight of which courses we need to offer to be a comprehensive college. May have a lot of data on a certain course but is not the only thing that should be taken into consideration.	Need to add money for food for summer plenary.
Cranium Café (Robert)	Overview https://www.craniumcafe.com/ OEI recommended online counseling solution. We are required to provide online counseling support for online students. Cranium Café is very secure. Will be presenting to ETC next week.	
Strong Workforce program - Economic and Workforce Development	Information item 200 million may be included in Governor's budget for Workforce programs. We need to start these conversations early so we are not rushed at the end.	Add to agenda for first meeting in Sept.
Announcements		
<ul style="list-style-type: none"> • End of Year Party – Friday May 27th (Post Graduation) • Marching toward Graduation (caps & gowns, graduate breakfast, convocation) • Daniel Bahner Dedication – Thursday May 26th. • This Friday and Saturday – Dance show. In conjunction with Redlands Ballet. • EPI – sneak peak next week. Wednesday 3-5 • Need to agendize the professor emeritus • Diversity Day – Tuesday 10-4 on campus. Will be music, movies, • Any change to office layouts? Have not heard about any. 		
Adjourn		
Future Business		
Future Agenda Items	AS Exec to develop policy on Faculty Fund expenditures Ad Hoc Registration Committee of AS Course Caps (Reece) Student Death Policy (sent to VPSS) Posting Policy (Postponed till Fall) Flexible Calendar (Postponed till Fall) International Baccalaureate (Debbie)	

	Prioritizing a list for projects (bond/other \$) (??) Non-Credit, International, MCHS (pending research) How do we make sure all voices (PT & FT) are heard and are represented?
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BP & AP Review Cycle:

[Click here to view CCLC Policies & Procedures](#)