The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

• Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Sciences(10)	Math, Eng, Art & Instr. Suprt (9)	Career Ed & Hmn Dvlpmnt(6)	Student Services(5)
Denise Allen-Hoyt	**Tom Bryant**	Reynaldo Bell	**Debbie Bogh**
Brandi Bailes	**Catherine Hendrickson**	**TL Brink**	Daniel Bahner
Jeff Cervantez	Liz Langenfeld	**Jim Holbrook**	Robert McAtee
Richard Hughes	**Jessica McCambly**	**Meridyth McLaren**	Mariana Moreno
Julie McKee	**Mark McConnell**	**Gary Williams**	**Evan Sternard**
Patricia Menchaca	**Dean Papas**	-1	**Part-Time Reps (4)**
Ernesto Rivera	**Snezana Petrovic**	**Senators at Large(5)**	**Dianne Purves**
-3	Jeff Schmidt		**Yvonne Bastedo**
	-1		Alicia Hallex

Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Denise Allen called the meeting to order at 3:03 pm.	
Statements from the public	None	
Chancellor	No Show	

Administrative Report (5 min) Bryan	Dr. Bryan Reece reported.
	    A. Enrollment is flat or slightly down. Putting together an enrollment management task force to address strategies for growth.
	    B. Continuing to deal with accreditation recommendations.
	    C. 3 peaks challenge for fall is being planned. Wanting to do something different this year. In the past was usually a physical challenge. Want to do more of a service challenge this year.
	    D. Almost achieved our 1 year scheduling goal.
	    E. Will be doing a search for 3 faculty. Looks to be one retirement so may be 4	

	faculty positions.	
	F. DE Plan draft has been put together. Need to submit substantive change reports for any program that offers 50% or more of their courses online. Will be holding off on creating new DE classes until we get that process in place. Question about enrollment being flat. How are we doing with the 9 week classes? Online classes had the best enrollment. Still flat even with those. Will students be involved in the faculty hiring decision? They are included in the hiring process but not in the decision about which positions to hire.	
CTA Report (2nd mtg) **(5 min) McLaren**	Luncheon was today. STRS workshop November 13 at the CTA office, website is available with additional CTA information. Negotiations meeting this Friday.	
Classified Senate Report (1st mtg) (3 min)		
Student Senate Report (1st mtg) (3 min)		
Treasurer's Report (1st mtg)	Continue to promote 4.0 scholarship and faculty funds	
Senate Business		
AS President's Report	Thanks to the AS VP for chairing the Oct 7th meeting. Reminder – we are assessed for all district expenses including legal expenses. Comments about the ACCJC follow up report given to the board. (Jim) Jim Holbrook attended the board meeting. Assisted with the accreditation report to the Board. The Board seemed surprised by the report that there are ongoing issues that might result in the colleges being left on warning. AS President attended the budget committee. They have sent out a breakdown of how the increase DO funds are being spent. Reminded the committee that the issue is not how the money is being spent but rather the decision to fund an increase without consulting the academic senate.	
AS Senators	Seats open for 5 more	
Approval of 10.7.15 Minutes & Voting Record	Motion: to approve the minutes (Holbrook, Bastedo, MSC)	
AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Daniel) **2nd meeting of the month: (5 min)** **D. Curriculum (Robert M)** **E. Basic Skills (Patricia)**	D. Curriculum - Diane Purves – nothing to report E. Basic Skills - working on the funding application. Discussing budget. F. Ed Policy – first meeting last week. Will start a review of the APs and BPs. District website was under construction. Started the discussion	

F. Educational Policy (Rich) **G. Educational Technology (Denise)** Other Reports **SSEEM (1st meeting - Dean)** EPI (Robert)	about the student death policy. May be some legal issues that need to be answered by a lawyer. Welcome to Dr. Lisa Norman, HR and Jose Torres, Fiscal Services H. ETC - Discussion: The DE part of a course must have its own approval process. How is all of the information gained by the committee, integrated into the other parts of our institutional procedures? This is all laid out in the current DE plan. The revised plan will come to AS later in the semester. Have a hold on any new DE addendums until we get the substantive change request submitted to ACCJC. Other - 2015-2016 SSSP Draft Plan – 2nd review Kirsten Colvey presented information on the Student Success Plan (SSP). Revised plan has been completed. Comments need to be submitted. Final version has to be sent by October 30.	Motion: To approve the DE charge. (Petrovic, Brink, MSC) Motion: to approve the SSP for signature by the AS President. Notification only of revisions (Holbrook, Purves, MSC)
Old Business		
Vote of No Confidence	Discussion and recommendation for next steps. Response came from the district in September. Response was that there would be no response from the board on this matter. What do we do now? Legally the board does not have to respond. Not a very collegial response, but legally allowed. Could we request response even though it isn't legally required? Suggestion to leave it alone and be vigilant about leading from this point forward.	Motion: Accept the district response and let it stand (Bogh, Holbrook, MSC).
Resolution on District Budget Process	2nd Reading - Resolution F15.04 Discussion: When could we expect a response on this? Spelling correction suggestions. Jose Torres is trying to create a better system and to establish a process that is inclusive.	Motion: approve Resolution F15.04 for 2nd reading (Bailes, Bogh, MSC)
District Assessment for Degrees	How would the body like to proceed? The question isn't the process or how we got to this point. The question is how do we respond to being assessed for these fees. May not be anything we can do about this, but we should have a statement about our displeasure at the district's choice to do this. Could we ask for an update on this policy so it doesn't happen again? Continue discussion at the next AS meeting.	
International Program (Cheryl)	International Student Program – President Cheryl Marshall – opportunity to participate in a	Motion: to move forward

	pilot program. Would help provide some of the money needed to do the research we said we needed to do in Resolution F15.02. Opportunity for diversity and growth. There are a number of needs international students have. We need to make sure we have all the supports in place before. This is a great way to get support for our international students. And to identify issues and needs for growing a quality international program.	with the international program pilot with course adjustment as needed (Holbrook, Bastedo, MSC)
Course Caps (Bryan)	Bryan will present next time.	
New Business		
ACCJC Recommendations	Review	
ACCJC Resolution (Denise)	1st Reading Resolution F15.05 and support letter Need to be careful about following the resolution without some justification for why and how the decision was made. This would be a statewide change – affecting all calif community colleges.	Motion: to approve for first reading and to send support letter. (Purves, Bailes, MSC 1 nay - Williams)
Campus Posting Policy (Mike Strong)	Review and submit comments prior to Nov 4 meeting Did not received the posting policy until today so we will move it to our November 4th meeting.	
Hiring Prioritization Process	Review and submit comments prior to Nov 4 meeting The hiring prioritization process draft has been created. Will be posted with a comment sheet.	
Announcements - None		
Adjourn – Meeting was adjourned at 4:55 pm.		
Future Business		
Future Agenda Items	AS Exec to develop policy on Faculty Fund expenditures CANVAS/Blackboard updates (November) Student Death Policy (with Ed Policy) Revisit program policies and approvals including transfer degree policy Open Educational Resources and affordability act (Nov 4) Bookstore Markup Policies (Mike?) International Baccalaureate (Debbie) Hiring Prioritization (Exec) DE Plan (Nov) How do we make sure all voices (PT & FT) are heard and are represented? Senate Meetings (is twice a month adequate?) Student services update (24/7) Update on what is being done to support reentry students Flexible calendar (chairs/Professional Dvlp) CHC Website updates Non-Credit Program MCHS Program	