## **Educational Technology Committee**

Charge: The Educational Technology Committee (ETC) is authorized by the Academic Senate to develop and recommend<del>s</del> policies involving the use of technology for education. The ETC reviews Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning distance education (DE) instructors and courses. The committee reviews the success of the eLearning distance education<u>DE</u> program and makes recommendations for professional development to address identified deficiencies. ETC members may develop Develops and provides content recommendations for the CHC eLearning distance education <u>DE</u> portal. The ETC updates Updates and revises the distributed distance education<u>DE</u> Plan, as well as develops (s). Develops recommendations related to the continued growth of the college's eLearning DE program, to including instructional support services, student services and the curriculum committee for eLearning programs and students.

Voting Members: Faculty members as appointed by the Academic Senate, including one faculty member from Student Services and one from Instructional Support (one member will also serve as the ETC representative to the Curriculum Committee).

Non-voting Members: Vice President, <u>of</u> Instruction or designee, Vice President of Student Services or designee, <u>a student senate representative</u>, a representative from Technology Services and a representative from TESS.

Meeting Days and Times: 2nd and 4th Wednesday at 1pm

Term: One year