Crafton Hills College
Program Application for Priority Registration

- Requests will be evaluated in September and March of each year by a sub-committee of SSEEM.

- The sub-committee will evaluate this request and assign it a score based on the answers provided. The score will determine the SSEEM's recommendation based on the ranges listed in the table below.
  Please note: if the committee finds that granting the requested priority level significantly impacts the priority registration of other students negatively, a lower priority level will be recommended.

- Final approval resides with the Crafton Council.

Score Range	
17-24	The SSEEM Committee strongly recommends the requested priority registration to Crafton Council.
12-16	The SSEEM Committee recommends a lower priority registration level to Crafton Council.
11 or less	The SSEEM Committee will not forward a recommendation to Crafton Council.

Name of Program: _____

Primary Contact Person: _____

Phone #: (_____) _____-_____   or   Ext.: _____

EMail: _____

Requested Priority Level: Select Priority Level

Briefly describe your program:

Click here to enter text.

What is the justification for requesting this priority level?

Click here to enter text.

How many semesters will students be granted a priority bump or are you requesting a permanent change for students in this program?

_____ # of Semesters   or   ☐ Permanent Change

The committee will use the responses to the following items to decide whether or not to recommend the requested priority registration.

1. Does the program require or encourage students to take math and English (ME) first? If yes, please explain how.

   Click here to enter text.

2. Does the program include a defined high-unit (e.g. more than 60 units to complete program, requires full-time enrollment) Pathway?

   Click here to enter text.

3. Can the program provide strong evidence (i.e. research) that the program services will have a positive impact (e.g. student goals, employee professional development, etc.) on program participants? If yes, please provide and explain evidence.

   Click here to enter text.

4. How does the program support the Engage, Learn, and Advance framework (e.g. commitment to service to the college such as employee or Student Senator)?

   Click here to enter text.

5. Is priority registration is being used as an incentive to encourage participants to engage in behaviors that research has shown to be effective (e.g. tutoring services, counseling, supplemental instruction, learning communities, etc...)? If yes, please explain.

   Click here to enter text.

6. Are specific classes needed by participants in the program to start and/or remain in the program?

   Click here to enter text.

7. Are resources being used efficiently (e.g. spreads impact on college resources)? If yes, please explain how.

   Click here to enter text.

8. Does the requested priority registration level negatively impact the priority registration of other students? Please explain.

   Click here to enter text.

Is there anything else you would like the committee to know?

Click here to enter text.