

# Crafton Hills College

## Academic Senate Minutes

**Date: April 1<sup>st</sup>, 2015 (4pm-5pm)**  
**Next Meeting: April 8<sup>th</sup>, 2015**  
**Time: 4:00 – 5:00 p.m.**  
**Location: LRC 226**

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

**Senators at Large\***

*Daniel Bahner\**

*Rey Bell\**

*Jeff Cervantes\**

*Patricia Menchaca\**

*Robert McAtee\**

*Jimmy Urbanovich\**

*Liz Langenfeld\**

**Math, Eng & Instr. Suprt**

**Kathleen Gibson**

**Catherine Hendrickson**

Dean Papas

**Scott Rippy**

**Sherri Wilson**

**Gary Williams**

**Career Ed & Human Dvlpmnt**

**TL Brink**

**Jim Holbrook**

**Meridyth McLaren**

**Arts and Sciences**

**Denise Allen-Hoyt**

**Robert Brown**

**Richard Hughes**

Jessica McCambly

**Mark McConnell**

Julie McKee

**Snezana Petrovic**

**Student Services**

**Debbie Bogh**

Mariana Moreno

**Part-Time Reps**

**Dianne Purves**

**Yvonne Bastedo**

**Guests:** Jane Beitscher, Joseph Williams (Trustee), Bryan Reece, Ralph Rabago, Student Trustee

**In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.**

Items	Recommendation/Discussion/Future Business	Action
<b>Call Meeting To Order</b>	The meeting was called to order at 4:04 pm.	
Administrative Report (5 min)	None	
CTA Report (2 <sup>nd</sup> mtg) (5 min) McLaren	None	
Classified Senate Report (1 <sup>st</sup> mtg) (3 min)	None	
Student Senate Report (1 <sup>st</sup> mtg) (3 min)	None	

<b>AS President's Report (10 min) Allen</b>	Academic Senate Elections – need to let Denise know if you would like to serve for the next term (2015-2017). Valley passed the Vote of No Confidence Resolution this afternoon. Waiting to hear from the CHC AS. Have received emails from two FT faculty members expressing their disappointment of not having a vote of the whole.	
Treasurer's Report (1st mtg)	None	
BP's & APs	None	
Informational/Action Item	None	
Approval of Minutes & Voting Record	None	
AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Gary) 2 <sup>nd</sup> meeting of the month: (5 min) D. Curriculum (Kim S.) E. Basic Skills (Patricia) F. Educational Policy (Rich) G. Educational Technology (Denise) Other Reports SSEEM (1 <sup>st</sup> meeting - Dean) EPI (Robert)	None	
<b>Old Business</b>		
<b>AP and BP process</b>	Second reading of resolution <i>Discussion:</i> the Ed Policy committee was very conscientious in their recommendations for changes to the whereas' and the resolves. The amendments were considered first. The perfected motion was read.	<b>Motion:</b> to approve the suggested change to the second whereas (Hendrickson, Purves, MSC, 1 abstention- Menchaca) <b>Motion:</b> to approve the 4th whereas (Holbrook, Bogh, 1 abstention, Menchaca) <b>Motion:</b> to approve the new resolves (Holbrook, Purves, MSC, 1 abstention- Menchaca) <b>Motion:</b> to approve the perfected resolution (Bogh, Rippy, MSC, 1 abstention- Menchaca)

<p><b>Vote of no confidence</b></p>	<p>Second reading of joint Resolution - Joint Resolution was read.</p> <p><i>Discussion:</i> Is this the last reading? The published process included 3 readings, however the adopted CHC resolution approval process only requires 2 readings. The extra reading will allow for additional time to reflect and continue to speak with other faculty. No need to deviate from the published process.</p> <p>A visiting faculty member asked if there was anything else the academic senate might want to add to the 'whereas' as this is our chance to deliver a strong/clear message to the board. Point was made that the evidence being collected should address any gaps. It may be stronger to have the resolution remain consistent between the two colleges.</p> <p>Commendations to Denise for her work on this. Information has been well presented, impartial – excellent work.</p> <p>Question was raised about reconsidering a vote of the entire CHC faculty.</p> <p>Consensus was to stick with the published process including a vote of the representative senate.</p>	<p><b>Motion:</b> to approve for second reading (McConnell, Rippy. MSC - 2 Abstentions – Menchaca, Cervantes)</p>
<p><b>New Business</b></p>		
<p><b>Hiring Prioritization</b></p>	<p>How shall we deal with unforeseen/unexpected FT faculty vacancies or positions? Do we need to review and possibly revise our current process? If so, who should do this? Current process does not address sudden or unexpected vacancies. Need to decide how we want to handle these.</p> <p>The static process was a reaction to the lack of trust that we had in how FT faculty were hired. Had a very loose and perhaps abused process in place before. The current process however, is not effective – too limiting. Definitely needs to be revised. Valley is looking at a policy as well. We can look at theirs. Need to address retreat rights – should not be automatically given. A very complicated process. Need to continue to address? Who should this go to?</p> <p><i>Discussion:</i> many other issues to address – will come in a board policy. Chairs is the best group- understand the issue.</p>	<p><b>Motion:</b> to send to chairs (Brink, Holbrook, MSC)</p>
<p><b>Statements from the public</b></p>	<p>RBC – Yucaipa circuit will take place next Friday – Just a heads up as there will be traffic impacts</p>	
<p><b>Announcements</b></p>	<p>2 music students admitted to the Cal State Fullerton music department – very difficult music program to be admitted to.</p> <p>Luis Carlos Montalván and his dog Tuesday presentation tonight.</p>	
<p><b>Adjourn</b></p>	<p>Meeting was adjourned at 4:57 pm.</p>	

**Future Business**

- A. International Program (Glen Cook: 4-15-15)
- B. The Churn – Updated Plan (4-15-15)
- C. MCHS
- D. IB Credit (chairs)
- E. Zero level courses
- F. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14)
- G. Establishment of a TMC Degree Course Substitution and reciprocity policy
- H. Preview of the Electronic Ed Plan Tool
- I. CA virtual college Presentation (Trelisa)
- J. Non-Credit Program