

Crafton Hills College

Academic Senate Minutes

Date: March 25th, 2015 (3pm-5pm)
Next Meeting: April 1st, 2015
Time: 4:00 – 5:00 p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Senators at Large*

*Daniel Bahner**
*Rey Bell**
*Jeff Cervantes**
*Patricia Menchaca**
*Robert McAtee**
*Jimmy Urbanovich**
*Liz Langenfeld**

Math, Eng & Instr. Suprt

Kathleen Gibson
 Catherine Hendrickson
 Dean Papas
 Scott Rippy
 Sherri Wilson
 Gary Williams

Career Ed & Human Dvlpmnt

TL Brink
 Jim Holbrook
 Meridyth McLaren

Arts and Sciences

Denise Allen-Hoyt
 Robert Brown
 Richard Hughes
 Jessica McCambly
 Mark McConnell
 Julie McKee
 Snezana Petrovic

Student Services

Debbie Bogh
 Mariana Moreno

Part-Time Reps

Dianne Purves
 Yvonne Bastedo

Guests: Bryan Reece, Tom Bryant, Rebecca Warren Marlatt, Mark Snowwhite, Joseph Williams (Trustee), Student Trustee

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Administrative Report (5 min)	Rebecca Warren Marlatt reported. Chancellor has convened a committee comprised of district and campus staff to address issues on the ACCJC report. Reminder of Sexual Harrassment Awareness month.	
CTA Report (2nd mtg) (5 min) McLaren	none	
Classified Senate Report (1 st mtg) (3 min)		
Student Senate Report (1 st mtg) (3 min)		

<p>AS President's Report (10 min) Allen</p>	<p>End of Year Party – looking at the Yucaipa Golf Course Banquet room.</p> <p>Academic Senate Elections – this is an election year. Numbers for each division have been calculated. If we have more people wanting to serve than there are seats, we will have an election. Student Services is the catch all for any faculty member not assigned to a division. Please encourage other faculty to serve.</p>	<p>Put out a call senator nominations.</p>
<p>Treasurer's Report (1st mtg)</p>	<p>Request for funds for luncheon</p>	<p>Motion: to donate up to \$500 for the Classified appreciation luncheon (McLaren, Langenfeld, MSC, 1 abstention – Holbrook).</p>
<p>BP's & APs</p>		
<p>Informational/Action Item</p>	<p>None</p>	
<p>Approval of 3.4.15 Minutes & Voting Record</p>	<p>Motion: to approve the minutes and voting record from 3.4.15 with corrections (Holbrook, Purves, MSC).</p>	<p>Add 1 no vote on instructional chair position, spelling of abstention.</p>
<p>AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Mark) C. Honors Steering (Gary) 2nd meeting of the month: (5 min) D. Curriculum (Kim S.) E. Basic Skills (Patricia) F. Educational Policy (Rich) G. Educational Technology (Denise) Other Reports SSEEM (1st meeting - Dean) EPI (Robert)</p>	<p>D. Approve Kim Salt to serve as the Curriculum Chair for the 2015-2016 Academic Year as recommended by the Curriculum Committee –</p> <p>F. Consider First Reading of Resolution Forwarded by the Educational Policy Committee –</p> <p>The district does not appear to be taking into consideration any of the suggestions for changes that are put forward by the committee. The Ed Policy committee dedicates an extensive amount of time, discussion and consideration to the suggestions and they are not reflected in the revised versions that come back to the committee. Need to make sure we are following the process that is established. This has been a consistent problem.</p>	<p>Motion: to approve Kim Salt as Curriculum Chair for the 2015-2016 academic year (Hendrickson, Wilson, MSC)</p> <p>Motion: to approve for first reading (Wilson, Hendrickson, MSC, I nay, holbrook)</p>
<p>Old Business</p>		
<p>Vote of no confidence</p>	<p>First reading of joint Resolution</p> <p>Collecting evidence in each of the areas. Will the chancellor be invited to come and respond to the issues? We can invite him. He is coming to the student senate meeting on Friday. Reasons for inviting or not inviting were presented. Chancellor has also requested to meet with Classified Senate at their April meeting.</p>	<p>Motion: to invite the chancellor to address evidence (Urbanovich, Bell, MSF, 4 abstentions, Papas, Purves, Menchaca, Hoyt-Allen, Cervantes)</p>

	<p>Resolution was read in its entirety by the AS President.</p> <p><i>Discussion:</i> what is the purpose of the second resolved? Our process includes a request to have the board respond to the resolution and associated findings. Need to be clear about our request for a public response at the May Board Meeting. Need clearer language. Want to make sure that it is a joint resolution – do not identify issues by campus. Changes were made directly on the document. Any changes, comments, suggestions can be sent to Denise.</p>	<p>Motion: to approve for first reading (Purves, McConnell, MSC)</p>
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New Business

Calendar	<p>Need to appoint reps to serve on the District Calendar Committee – Dean Papas, Julie McKee and Jim Holbrook all volunteered to serve. Good to have someone from CTE as well as a typical academic program.</p>	
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Non-Credit Program	<p>Recommendation: That the CHC Academic Senate establish a task force charged with the responsibility of developing recommendations for offering a non-credit program at Crafton Hills College.</p> <p>Is a new area for us.</p> <p>Is there any money to support? Yes, for some programs for the first year.</p>	<p>Motion: to recommend to the Crafton Council the Academic Senate establish a college wide task force to review the pros & cons of establishing a non credit program at Crafton (Holbrook Wilson, MSC)</p>
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College Village	<p>Ideas? Suggestions? How is the college involved in this process at this point? They are not. The city is looking at doing a public/private partnership. Makes things like construction easier.</p>	
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Statements from the public	<p>Churn committee is meeting. Can request boxes for books. April 1st – Flex Day. April 13-16th Theater and Emergency Services working together in a disaster simulation. Run Through Redlands very successful representation of College. May 9 – Three Peaks Challenge.</p>
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Announcements	
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Adjourn	Meeting adjourned at 4:35 pm.
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<p>Future Business</p> <ul style="list-style-type: none"> A. Hiring Prioritization - How shall we deal with unforeseen/unexpected FT faculty vacancies or positions? Do we need to review and possibly revise our current process? If so, who should do this? (4-1-15) B. International Program (Glen Cook: 4-15-15) C. The Churn – Updated Plan (4-15-15) D. MCHS E. Flexible Calendar – what do we want? F. IB Credit (chairs) G. Zero level courses H. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14) I. Establishment of a TMC Degree Course Substitution and reciprocity policy

- J. Preview of the Electronic Ed Plan Tool
- K. CA virtual college Presentation (Trelisa)