

Crafton Hills College

Academic Senate Minutes

Date: April 15, 2020 (3:00pm-5:00pm)

Next Meeting: May 6, 2020

Time: 3:00 – 5:00p.m.

ZOOM Meeting

Topic: CHC Academic Senate Meeting

Time: Apr 15, 2020 03:00 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/428332200>

Or iPhone one-tap (US Toll): +16699006833,428332200# or
+13462487799,428332200#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 346 248 7799 (US Toll)

+1 253 215 8782 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 428 332 200

International numbers available:

<https://cccconfer.zoom.us/j/428332200>

Or Skype for Business (Lync):

[SIP:428332200@lync.zoom.us](https://cccconfer.zoom.us/j/428332200)

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members –

<u>SINS(10) (-5)</u> Cheryl DiBartolo Iris Kern Foster <i>Richard Hughes</i> <i>(sabbatical)</i> Julie McKee Steve Hellerman Jim Urbanovich (italics=absent)	<u>LAM (9) (-3)</u> Renee Azenaro Krista Ivy Mark McConnell Patricia Menchaca Nick Reichert	<u>Career Ed & Hmn Dvlpmnt(5)(0)</u> Reynaldo Bell TL Brink Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large (12) (-8)</u> Chloe De Los Reyes Laurie Green Shirley Juan Hannah Sandy	<u>Student Services (5) (-1)</u> Debbie Bogh James Grabow Kashaunda Harris Mariana Moreno <u>Part-Time Reps (4) (-1)</u> Yvonne Bastedo (SINS) Judy Cannon (SS) Tina Gimple (SINS) Andrew Bridges (SINS) Edward Ferrari ()
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Guests: Mike Strong, Keith Wurtz, Delmy Spencer, Elijah Gerard, Laura Van
In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members vote, s are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Mark McConnell called the meeting to order at 3:02	
Statements from the public (3 minutes per speaker)		
Report from the administration (10 mins)	Kevin Horan reported A. Have more laptops ordered B. Survey went out last week. C. Retirement incentive email went out this morning. D. E. Clarifying information about title – Veteran's Center Coordinator	
Classified Senate Report (1 st mtg) (5 mins) Brandice Mello		
CTA Report (1st mtg) (5 min)		
Student Senate Report (2nd mtg) (10 mins)	Working out how to do elections online. Discussing grading policies, and figuring out new ways to reach out to students. Students are indicating they are getting additional work in classes from what was originally in the class. Ramos is looking at implementing a new grading system.	
Treasurer's Report (2nd mtg) (5 mins) DiBartolo	No report.	

Senate Business		
AS President's Report (10 mins)	District Assembly Membership Meeting on Zoom, getting work done. Needs Crafton positions filled. Have 4 spots. Last Board of Trustees meeting was done on Zoom. Seemed to work well. Student expressed frustration at not being heard. Student issue with not being paid for committee work. Construction project timeline has been proposed. Faculty are doing a good job participating in zoom meetings.	
Approval of Minutes and Voting Record for 2020.04.01	Motion: to approve the minutes and voting record from April 1, 2020 with corrections. (Brink, Green, MSC) Nay – Bastedo, Abstentions – Bogh, Hughes	
ETC Updates (15 mins)	Need to address the issues that are coming up with the transition to online. Also need to start a discussion of what this means for instruction for fall. DE Lead does not include summer funding. Working on definitions of remote instruction and DE. The ETC committee can work on this, but should not be making the final decisions. Guidance needs to come from Senate. Need to look at training, if remote instruction is going to continue for fall. Who will facilitate and provide the training? Can't continue to be just ETC committee members. Need to address what students can expect from remote instruction. Student needs to plan their lives, but as of yet, we don't know what fall will look like. Will classes be synchronous or asynchronous? Who will decide? Need to give students some idea of what the classes they sign up for will be like. Encourage the Senate to create a formal resolution Discussion: none	Motion: to create a resolution to address the expectations for remote instruction in the fall. (Green, Juan, MSC Abstentions, Azenaro, Menchaca)
Old Business		
Professor and Classified of the Year (5 mins)	Have nominations for all positions - will get the online ballot put together and send out.	
New Business		
Resolution S20.01 Faculty Collegial Consultation Regarding Learning Environments at Crafton Hills College (5 mins)	First Reading - Resolution was read by TL Brink Motion: ? If we vote this down, then it won't be on the next agenda. Yes. Then we can focus on a resolution proposed by Cynthia. Not a choice of either or.	Motion: To approve for first reading (Hellerman, Kerns Foster, MSF, 9 aye, 14 nay)

Accreditation Report (20 mins)	Keith Wurtz Presented report onscreen. Thanks to everyone who participated in the process. Keith reviewed the report. Any comments can be sent to Keith or the Exec by April 30th. Keith will take to Crafton Council next.	
Emergency DE Addendum (15 mins)	Keith Wurtz We need to submit to the State the list of classes that are going to be online and which ones will be face to face. Similar to what was done in Spring, but will need more detail. The chancellor's office is requiring the courses being offered remotely are approved through a formal process. Need to identify programs and certificates that will now be more than 50% online. Need a process agreed upon by the end of the semester. ?When will the decision about fall be made. Keith is guessing we will be online, but no specific date.	Mark will contact Kim Salt to figure out the process for figuring out classes for fall. Will also reach out to Breanna Andrews to have Chairs start the discussion.
Resources for students during the crisis (15 mins)	Gary Williams – expressed a need for information about resources for students. Kashunda Harris offered a variety of resources. Domestic violence and abuse is rising, since everyone is required to stay at home. There are phone numbers for hotlines and resources. Requested faculty share any issues they are hearing from students so she can continue to gather resources for students' specific needs. Kashunda can email list out. Need to let students know they can access a list of resources through Cranium Café. But some students are having issues accessing. Need to be mindful of how much students are juggling.	
AS Committee Reports		
1st meeting of the month (3 mins): A. Chairs (Green) B. Honors Steering (Cannon) C. Curriculum (Bogh) 2nd meeting of the month: (3 mins) D. Educational Technology (Hamlett) Other Reports:	D. Was able to cover all of the information in earlier report.	
Announcements:	Email about one book, one college. Please participate if possible in selecting a book. Cyber security training is not mandatory.	

Other Business	
Future Business	
Future Agenda Items	<ul style="list-style-type: none"> -Student Lingo (Violetta Vasquez) -Registration and Web Advisor -Participation in Facilities change workgroup -CTE Liaison – CID issues
Adjourn	Meeting adjourned at 4:24 pm.
AP/BP Schedule	
Month	BP/AP (See District Assembly website for lead information and complete schedule)
March	<ul style="list-style-type: none"> AP 4103 Work Experience BP 4103 Work Experience AP 5030 Fees BP 5030 Fees AP 7240 Confidential Employees BP 7240 Confidential Employees AP 7250 Educational Administrators BP 7250 Educational Administrators AP 7260 Classified Supervisors and Managers BP 7260 Classified Supervisors and Managers

April

AP 5040 Student Records, Directory Information, and Privacy
BP 5040 Student Records, Directory Information, and Privacy
AP 5150 Extended Opportunity Programs and Services
BP 5150 Extended Opportunity Programs and Services