

Crafton Hills College

Academic Senate Minutes

Date: December 3rd, 2014
 Next Meeting: December 17th, 2014
 Time: 3:00 – 5:00 p.m.
 Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Senators at Large*

Daniel Bahner*
 Rey Bell*
 Jeff Cervantes*
 Patricia Menchaca*
 Robert McAtee*
 Jimmy Urbanovich*
 Liz Langenfeld*
 Jodi Hanley*
 Hannah Sandy*

Math, Eng & Instr. Suprt

Kathleen Gibson
 Catherine Hendrickson
 Dean Papas
 Scott Rippy
 Sherri Wilson
 Gary Williams

Career Ed & Human Dvlpmnt

TL Brink
 Jim Holbrook
 Meridyth McLaren

Arts and Sciences

Denise Allen-Hoyt
 Robert Brown
 Richard Hughes
 Jessica McCambly
 Mark McConnell
 Julie McKee*
 Snezana Petrovic

Student Services

Debbie Bogh
 Mariana Moreno

Part-Time Reps
 Dianne Purves
 Vonny Bastedo

Guests: Bryan Reese, Chery Marshall

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

| Items | Recommendation/Discussion/Future Business | Action |
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| Call Meeting To Order | | |
| Administrative Report (5 min) | Cheryl Marshal reported. May have sanctions based on where we were with Accreditation at the time of the visit. CHC must give a report to the commission on Jan. 9 th . Article in Higher Ed recognized CHC as an outstanding community college. Grew 18% last year. | |
| CTA Report (2 nd mtg) (5 min) McLaren | | |
| Classified Senate Report (1st mtg) (3 min) | None | |
| Student Senate Report (1st mtg) (3 min) | None | |

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| <p>AS President's Report (10 min) Allen</p> | <p>Non-Credit: Course below college level can still be offered for credit, but this may change. Hard to predict what the legislator will do. We should start working on a plan for Non-Credit offerings. The work related to AB86 is wrapping up and we should know sometime in Spring what the recommendations are going to be for Adult education and CC level non-credit programs.</p> <p>Budget Committee: Should have a budget by spring. Looks like we will get some growth money. Additional growth money will be applied to Crafton.</p> <p>CBA/PLA: Exec drafted a letter in regards to CBA/PLA . Board will vote next week. Also may be addressed by Student Senate</p> | <p>Motion: to forward the CBA/PLA letter as written to the board. (Holbrook, Purves, MSC)</p> |
| <p>Treasurer's Report (1st mtg)</p> | | |
| <p>Consent Agenda</p> | | |
| <p>BP's & APs</p> | <p>AP and BP recommendations as documented by the CHC Ed Policy Committee.</p> <p>A few Aps and BPs have been addressed. Did address at District Assembly that we are not following our approval procedures. The CHC AS only needs to approve APs and BPs that are of an academic or professional matter that we ask to be pulled from the rest. We can provide input on the others, but again they do not need to be approved by the body</p> | <p>Motion: to forward recommendations to DA (Holbrook, Hendrickson, MSC)</p> |
| <p>Informational/Action Item</p> | <p>Jessica McCambly – Advancement in Rank to Full Professor</p> | <p>Advancement in Rank of Jessica McCambly to Full professor (Holbrook, Brink, MSC)</p> |
| <p>Approval of 11.19.14 Minutes & Voting Record and</p> | | <p>Motion: to approve minutes (Holbrook, Brink, MSC – abstentions: Marianna, Wilson, Brown, McConnell, Petrovic, Lowe, Bahner)</p> |
| <p>AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Jodi) C. Honors Steering (Gary) 2nd meeting of the month: (5 min) D. Curriculum (Mark M) E. Basic Skills (Sherri) F. Educational Policy (Rich) G. Educational Technology (Denise) Other Reports SSEEM (1st meeting - Dean) EPI (as needed)</p> | <p>A. Denise reported: DA addressed some Aps and BPs. Interim Vice chancellor of fiscal services gave presentation recommending the SBCCD increase parking fees to \$125.00 Maximum allowed by the state. Need to address further. It will come back to AS because it is a change in a board policy.</p> <p>B. Chairs have discussed scheduling and the upcoming move.</p> <p>C. CHC faculty delegates attended the national Honors conference. 10 students went to the UCLA TAP. Fall semester luncheon with honors faculty was a success. Had a student research conference on campus. 8 students presented, well attended. Request and discussion going on about a spring presentation conference. Submission deadline for another student presentation conference coming up. Honors program is growing. Some courses are maxing out caps. Question about what is the honors cap? Currently determined by instructor. Usually start with 2 move up to 5. Steering committee would like to add a faculty member to the committee. Would like to invite Catherine Hendrickson.</p> <ul style="list-style-type: none"> SEEMM – student equity plan has gone to board. Thanks for the input, feedback and suggestions. Hopefully will be a good implementation in spring | |
| <p>New Business</p> | | |

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| The Churn – Mike Strong | Postponed till next AS meeting | |
| Instructional Support Department | Request to create an instructional support department – would include full time faculty who are not under a chair. Concerns were expressed. Creating a department is a large endeavor. Many areas would fall under. Some areas may have more benefit by being involved in chairs meetings, transfer, and dsps, others not so much. Need to have more discussion – including all the faculty who would be affected. | |

Old Business

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| <p>Middle College</p> | <p>Middle College High School (MCHS) Co-location – Pros and Con's</p> <p>Need to have an open and honest discussion about this. There was an open forum. This issue has brought up a lot of discussion about minors on campus, in general. The district is in the process of considering several new APs and BPs including ones that address minors on campus, mandatory reporting, concurrent enrollment and registered sex offenders. These have not yet come forward to DA.</p> <p>Information (PowerPoint presentation) from the open forum was presented. Including possible benefits, challenges and concerns.</p> <p>The College would lose the gymnasium. We don't currently have a gym to replace it, or plans to build one. Kinesiology had to vacate the building because it was unsafe. However the building has been reassessed and it has been determined that the building is now safe. The Kinesiology department would like to offer additional courses that require the use of a Gymnasium</p> <p>The MCHS is essentially a growth plan – as we would be adding new concurrent enrolled HS students which would count toward our allowed growth.</p> <p>The athletics plan is a growth plan which has been endorsed by the CHC AS.</p> <p>Recommendation to focus on growing programs and services for our existing college students, rather than for high school students.</p> <p>Many expressed concerns about where the MCHS would be located. Issue with it being in the middle of campus.</p> <p>Why is the conversation on repurposing buildings rather than on fixing them and focus on offering higher quality instruction for our existing students.</p> <p>This is a politically sensitive issue for the college and the city.</p> <p>Suggestion to focus on increasing online offerings for students interested in taking college level courses.</p> <p>Senate needs to look at addressing the reducing of departments and departmental offerings through the reduction of the building.</p> <p>Faculty do not appear to be against the idea of a middle college however do not recommend it to be in the middle of campus, or on campus at all.</p> <p>Recommendation to draft a resolution containing issues related to a MCHS and bring it back to the Academic Senate at the next meeting in Dec. Jim H, Debbie B, Ralph R, and Denise AH volunteered to work on this.</p> | <p>Motion: to send a recommendation to the president to have ILS develop a plan with the middle college located adjacent to campus. (Purves, Hendrickson, MSC - Menchaca, Williams, McAtee, Holbrook, Wilson, McConnell, Petrovic, Hendrickson, Purves, Bahner, Pappas, Bogh, McLaren, Hughes, Moreno</p> |
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| Ongoing Business | | |
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| Program Viability | Revisions | |
| Educational Master Plan | Strategic Directions, Goals and Objectives | |
| Final Exam Schedule | Timeline for F14 Survey | |
| SLOs | Update on progress to get them all registered with the ORP | |

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| Statements from the public | |
| Announcements | |
| Adjourn | |
| Future Business | |
| <ul style="list-style-type: none">A. ReorganizationB. New HiresC. IB Credit (chairs)D. Zero level coursesE. Honors Terminology Task ForceF. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14)G. Establishment of a TMC Degree Course Substitution and reciprocity policyH. Credit/Non-Credit classesI. Preview of the Electronic Ed Plan ToolJ. CA virtual college Presentation (Trelisa) | |