Crafton Hills College
Academic Senate Minutes

Date: November 19th, 2014
Next Meeting: December 3rd, 2014
Time: 3:00 – 5:00 p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:
1. **Curriculum, including establishing prerequisites.**
2. **Degree and certificate requirements.**
3. **Grading policies.**
4. **Educational program development.**
5. **Standards or policies regarding student preparation and success.**
6. **College governance structures, as related to faculty roles.**
7. **Faculty roles and involvement in accreditation processes.**
8. **Policies for faculty professional development activities.**
9. **Processes for program review.**
10. **Processes for institutional planning and budget development.**
11. **Other academic and professional matters as mutually agreed upon.**

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:
- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Senators at Large*	Math, Eng & Instr. Suprt	Arts and Sciences	Student Services
*Daniel Bahner**	Kathleen Gibson	**Denise Allen-Hoyt**	**Debbie Bogh**
Rey Bell	**Catherine Hendrickson**	Robert Brown	Mariana Moreno
*Jeff Cervantes**	**Dean Papas**	**Richard Hughes**	
Patricia Menchaca	Scott Rippy	**Jessica McCambly**	**Part-Time Reps**
*Robert McAtee**	Sherri Wilson	Mark McConnell	**Dianne Purves**
*Jimmy Urbanovich**	**Gary Williams**	Julie McKee	Jeff Burke
*Liz Langenfeld**		Snezana Petrovic	**Vonny Bastedo**
*Jodi Hanley**	**Career Ed & Human Dvlpmnt**		Steven Veldhius
*Hannah Sandy**	**TL Brink**		
	Jim Holbrook		
	Meridyth McLaren		

Guests: Emma Diaz (AB86), Bryan Reese, Rebeccah Warren Marlatt

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	The meeting was called to order by AS President Denise Allen-Hoyt at 3:07 pm.	
Administrative Report (5 min)	Bryan Reese reported. A. State budget includes 3% growth. Currently growing at 8%. B. BA letter of intent submitted C. Middle College conversation continues D. Student Success – numbers improving. CHC moved from 9th best in retention to 4th, moved from 20th best in success to 16th.	
CTA Report (2nd mtg) **(5 min) McLaren**	None	
Classified Senate Report (1st mtg) (3 min)	None	

Student Senate Report (1st mtg) (3 min)	None	
AS President's Report (10 min) Allen	District Non-Credit task force report – task force met to discuss. Currently don't have a district non credit program. Only one course is taught at Valley. Was also a topic at plenary – funding for non credit is equal to credit courses.Schools with current non credit funding may increase by 30% if part of CDCP. May be time to look at a non credit program as it provides potential for growth. Next meeting in December. Funding is counted in FTES. Fall Plenary report – overall a good plenary session. 20 new resolutions introduced. Previous resolutions changed substantially with amendments. There was one resolution on the 4 year degree. The State Academic Senate wanted to be sure the upper level GE courses included in any approved Community College Bacholors Degress would be equivalent to GE courses offered at a 4 year institution.	
Treasurer's Report (1st mtg)		
Consent Agenda	AP's 2435, 7150, 7160 - BP 7150 Ed Policy has reviewed these and their comments are on the posted comment form – upon approval the comments will be forwarded to the DA AP/BP workgroup.	Motion: to approve the consent agenda (Brink, Hendrickson, MSC, 1 Nay – Holbrook)
BP's & APs	AP 2510 - UPDATE SBVC AS - troubling language in lines 59-160, particularly items 2 and 9. The concern is that the language seems to be veering away from our district's practice of relying primarily on the Academic Senate when it comes to academic and professional matters. Recommendation to NOT delete the wording about collegial consultation. Question as to who asked it to be struck? Don't know. Observation that is is just moved, however the wording has also changed. It would be fine for the wording to be relocated in the AP but the language needs to stay the same. Valley has reinserted all of the specific language about collegial consultation and about committees. Crafton choose not to get so specific with committee information.	Motion: to retain language that was struck (Purves, McCambly, MSC)
Informational/Action Item	Student Equity Plan Update – Concern about having statements which state an intention to hire based on color or ethnicity rather than qualifications. Will activities outlined in the plan will be measured? What happens if no progress is made? Concern that there is no mention of Academic Senate in the completion of the tasks. Who would be completing the tasks? AS involvement is understood, but it wouldn't be a responsible party. AS would be consulted but not responsible for making sure tasks are completed. It is good that we are creating a plan. Last one was done in 1996. There are spring dates in the plan. How are we going to complete those tasks? Dates are only to indicate when the discussions will start. Need to change wording about all students taking a Diversity class. This is not necessarily true now that we have multiple GE options. Document needs AS President's signature. Needs to be to December board and to the State by January.	Motion: To give AS President latitude to sign the final version of the Student Equity plan with changes as published (Holbrook, Bastedo, MSC)

Approval of 11.5.14 Minutes & Voting Record	New format is working. Looking good.	Motion: to approve the minutes and voting record from 11.5.14 (Holbrook, Bell, MSC)

AS Committee Reports
1st meeting of the month (5 min):
   A.   District Assembly (Jim)
   B.   Chairs (Jodi)
   C.   Honors Steering (Gary)
2nd meeting of the month: (5 min)
   D.   Curriculum (Mark M)
   E.   Basic Skills (Sherri)
   F.   Educational Policy (Rich)
   G.   Educational Technology (Denise)
Other Reports
SSEEM (1st meeting - Dean)
EPI (as needed)
	D. No report
	
	E. No report
	
	F. Will start with the next series of APs and BPs – 2000's. Don't appear to be too controversial.
	
	G. Approved instructors to teach online. Question about course approval. Information/tablet pilot data was distributed. Will have more pilot courses in spring.	

New Business		
CBA/PLA (Community Benefits Agreement)	Update – there were presentations given on the pros and cons. Pro not very convincing, con arguments were compelling. Board's position is not clear. Implementing the CBA as proposed could add significant costs to bond projects. Could impact local business and would not allow for local interns to work on these projects. Additionally, the CBA only allows 6 nonunion workers from any company that has been awarded a contract. Are there any state or federal regulations? No, but there are some requirements already in place. We seem to be better with hiring. Has not come up in CTA discussions.	Motion: to send a letter to the board stating our opposition to the proposed CBA (Holbrook, Purves, MSC)

Old Business		
AB 86 (Emma Diaz) (10 min)	Update – have had CHC participation in focus groups through Deans. Want to do a focus group on campus. Looking at January. Question about common assessment. Not looking to change curriculum just at identifying assessments that could transfer from program to program or campus to campus.	
Program Viability (5 min)	First Reading and comment sheet. Send comments to Denise.	

Concurrent Enrollment/Minors on Campus /Middle College (30 min)	Continued discussion/study session
	   • FOCUS on pgs 13-18 - Minor_2006 (Minors on Campus)
	   Information distributed. A college is not required to admit minors. Tuition is a local decision. Currently our district does not charge tuition.
	   How do we want to proceed?
	   We have a responsibility to lead this process. Need a committee that deals with minors. Need to educate faculty about policies through Professional Development. Will put a call out for a committee to address minors on campus.
	   • Middle College on the CHC campus – Pros and Con's	

	Information on each topic was distributed.	
	Valley has had a middle college for years. Seems to be a well supported program. Valley has a lot of requirements for these students.	
	Have not really discussed the public safety aspect of this.	
	There is a public form on Monday during college hour to present the idea, discuss concerns and answer questions.	

Statements from the public	Please be sensitive to the needs of those who come after you in a classroom.

Announcements	Information literacy is being offered in spring. CHC won an award for our solar farm.

Adjourn	Meeting adjourned at 5:05 pm.

Future Business
   A. IB Credit (chairs)
   B. Zero level courses
   C. Honors Terminology Task Force
   D. Final Exam Schedule
   E. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14)
   F. Establishment of a TMC Degree Course Substitution and reciprocity policy
   G. Credit/Non-Credit classes
   H. Program Viability (chairs)
   I. Preview of the Electronic Ed Plan Tool
   J. CA virtual college Presentation (Trelisa)