

Crafton Hills College

Academic Senate Agenda

Date: November 5th, 2014
Next Meeting: November 19th, 2014
Time: 3:00 – 5:00 p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Senators at Large*

*Daniel Bahner**
Rey Bell*
Jeff Cervantes*
Patricia Menchaca*
Robert McAtee*
*Jimmy Urbanovich**
*Liz Langenfeld**
Jodi Hanley*
*Hannah Sandy**

Math, Eng & Instr. Suprt

Kathleen Gibson
Catherine Hendrickson
 Dean Papas
 Scott Rippey
Sherri Wilson
 Gary Williams

Career Ed & Human Dvlpmnt

TL Brink
Jim Holbrook
 Meridyth McLaren

Arts and Sciences

Denise Allen-Hoyt
Robert Brown
 Richard Hughes
 Jessica McCambly
 Mark McConnell
 Julie McKee
Snezana Petrovic

Student Services

Debbie Bogh
Mariana Moreno

Part-Time Reps
Dianne Purves
 Jeff Burke
Yvonne Bastedo
 Steven Veldhius

Guests: Ben Gamboa, Jade Murejuia, Bryan Reece, Mark Snowwhite

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order at 3:06pm.	
Administrative Report (5 min)	A. Tuesday's election resulted in no changes to the trustees. Board remains the same. B. Five factors now being considered in state's new funding model: poverty levels, unemployment levels, educational levels, participation rates, and unfunded FTES. Funding model is being finalized. C. District completed a draft of enrollment management recommendations.	
CTA Report (2 nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) (3 min)		

Student Senate Report (1st mtg) (3 min)	<ul style="list-style-type: none"> A. Preparing six students to attend General Assembly November 16. B. Senate is preparing their stance on upcoming student senate resolutions. C. There will be an open forum on the tablet initiative Nov. 18 (1-2pm) and Nov. 19 (12-1pm). Please inform and invite your students. 	
AS President's Report (10 min) Allen	<ul style="list-style-type: none"> A. District Strategic Plan should be coming soon for senate members to review. It was delayed due to planning for the awards celebration. B. District Non-credit Task Force will meet Nov. 10. Denise will report back to the senate at the next meeting. C. Scholarship Committee will meet first Friday in April to review scholarship applications. D. Sabbatical Committee will meet Friday Nov. 14 to review requests that have been submitted. 	
Treasurer's Report (1st mtg)	<ul style="list-style-type: none"> A. Balance stands at \$421.60 for the scholarship fund and \$570.05 for the faculty fund. B. Senate expended \$100 for the Marc Wurmbrand Fund. 	
Consent Agenda	<ul style="list-style-type: none"> A. AP's 5500, 6200, 6300, 4020, 4025, 4030, 4050 B. BP's 5500, 6200, 6300, 4025, 4030 C. Newly proposed APs and BPs in the line up have yet to be clearly identified. More info on the way. 	Motion: To approve APs and BPs (Brink, Hendrickson, MSC)
BP's & APs	<ul style="list-style-type: none"> A. AP 2510 on Collegial Consultation. SBVC has issues with how some of it is being reworded. Denise suggested revisiting AP2510 at the next meeting. B. BP 2725 on Board Member Compensation. The student trustee requested compensation at the same level as other board members. Discussion against included student's absence from closed sessions and small contribution that does not warrant \$400. Discussion in favor included equal time spent at meetings and inability for students to work during scheduled meeting times. 	A. Motion: To table AP 2510 until Nov. 19 meeting (Brink, Holbrook, MSC) B. Motion: To approve increase in student trustee compensation to \$200 only if additional money comes from the board's budget (Purves, Cervantes, MSC – 1 abstention)
Informational/Action Item	<ul style="list-style-type: none"> A. Ben Gamboa (OIERP) presented the results of the senate's request to examine demographic categories in student application documents. OIERP will make revisions and decide the next steps after also receiving input from student senate. B. Awards for Innovation in Higher Education. Grants office is considering applying for this grant. This a state grant to help support initiatives or programs that we've established to impact student success (e.g., Left Lane Program, STEM program activities, Transfer Center/Transfer Advocates program) 	Motion: To approve application for the Awards for Innovation in Higher Education Grant (Holbrook, Moreno, MSC)
Approval of 10.15.14 Minutes & Voting Record		Motion: To approve minutes (Holbrook, Bastedo, MSC)

<p>AS Committee Reports 1st meeting of the month (5 min): A. District Assembly (Jim) B. Chairs (Jodi) C. Honors Steering (Gary) 2nd meeting of the month: (5 min) D. Curriculum (Mark M) E. Basic Skills (Sherri) F. Educational Policy (Rich) G. Educational Technology (Denise)</p> <p>Other Reports SSEEM (1st meeting - Dean) EPI (as needed)</p>	<p>A. District Assembly. Approved four APs and four BPs; policy on library and support services was pulled; great questions by Rejoice Chavira on why EDCT avoids consideration of CHC/SBVC; acknowledgement of student senate's excellent work on their presentation</p> <p>B. Chairs. Discussions took place on zero level courses,early alert, and the summer schedule; changes were suggested to hiring prioritization; next meeting will focus on Fall 2015 schedule and zero level courses.</p> <p>C. Honors: no report presented</p> <p>D. SSEEM: no report presented</p>	
---	--	--

New Business

<p>CBA/PLA</p>	<p>Approve Statement to Board (mirrors DBC request)</p> <p>Bond oversight committee also agreed that there is a lack of info on the CBA and is sending a similar letter to the board. More info is needed as changes may impact students and/or taxpayers.</p>	<p>Motion: To approve board statement regarding delaying approval of CBA (Purves, Bastedo, MSC)</p>
<p>Bachelor's Degree</p>	<p>Recommendation to support the CHC Bachelor's Degree in <i>Emergency Services and Allied Health Systems</i>.</p> <p>Proposal is good and close to being complete. State chancellor's office is looking for variety of schools/locations so that works to CHC's advantage. Enrollment may began in 2016 at the earliest. Still have several unanswered questions (fees, instructor minimum quals, curriculum).</p>	<p>Motion: To move forward with the bachelors degree proposal (Brink, Bell, MSC)</p>
<p>Basic Skills Report</p>	<p>Recommendation: To approve the report and forward to the State.</p> <p>Sherri Wilson reported that the committee did a great job with this year's report. It will be sent off as soon as signatures are acquired. Committee created a timeline so next year's process will be easier and report completed earlier.</p>	<p>Motion: To approve BSI report (Hendrickson, Purves, MSC)</p>
<p>Fall 2014 Plenary Resolutions</p>	<p>Recommendation: To allow the CHC AS President to vote on the Fall 2014 Plenary Resolutions and related docs on behalf of the CHC Academic Senate.</p>	<p>Motion: To empower AS president to speak/vote on behalf of CHC Senate on statewide resolutions during Plenary (Holbrook, Hendrickson, MSC)</p>

Old Business

<p>Concurrent Enrollment/Minors on Campus /Middle College (20 min)</p>	<p>Continued discussion/study session</p> <ul style="list-style-type: none"> • Denise searched for documents related to concurrent enrollment and minors on campuses and forwarded the Academic Senate Paper: <i>Minors on Campus (2006)</i>. • CHC currently has 385 minors on campus (approximately 100 of which are concurrent enrollment students). • Four APs/BPs related to this issue. • Important issues/concerns include: <ul style="list-style-type: none"> ○ Should we have training on mandatory reporting laws (including reporting of all health and public safety concerns)? ○ How do we identify minors on class rosters? Is this a violation of FERPA? ○ Explore issues related to minors enrolled in courses with sensitive topics. 	<p>Denise asked the senators to focus on pages 13-17 of the <i>Minors on Campus</i> document for the next meeting.</p> <p>Denise will look at the possibility of training and having guests speak to the senate on this issue.</p> <p>Denise will also look at the possibility of setting up an open forum on this topic in the near future.</p>
<p>Hiring Prioritization (10 min)</p>	<p>Review/Refine prioritization (from Chairs) and make a recommendation to Crafton Council</p> <ul style="list-style-type: none"> • Retained PPR priority in order of rank • Some departments had faculty that didn't get into the priority list because of retirements that occurred after the process (DSPS, Child Development, for example) . • Chairs prioritized late-add instructional faculty. 	
<p>Student Equity Plan (10 min)</p>	<p>Update on progress</p> <p>Student Equity Plan is now being distributed campuswide for final review. It will be on the next meeting's agenda.</p>	
<p>Statements from the public</p>		
<p>Announcements</p>		
<p>Adjourn</p>	<p>Meeting was adjourned at 5pm</p>	
<p>Future Business</p> <ul style="list-style-type: none"> A. IB Credit (chairs) B. Zero level courses C. Honors Terminology Task Force D. Final Exam Schedule E. AB 86 F. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14) G. AP & BP H. Establishment of a TMC Degree Course Substitution and reciprocity policy I. Credit/Non-Credit classes J. Program Viability (chairs) K. Preview of the Electronic Ed Plan Tool L. CA virtual college Presentation (Trelisa) 		