

Crafton Hills College

Academic Senate Minutes

Date: October 15th, 2014
 Next Meeting: November 5th, 2014
 Time: 3:00 – 5:00 p.m.
 Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Senators at Large*

*Daniel Bahner**
*Rey Bell**
*Jeff Cervantes**
*Patricia Menchaca**
*Robert McAtee**
*Jimmy Urbanovich**
*Liz Langenfeld**
*Jodi Hanley**
*Hannah Sandy**

Math, Eng & Instr. Suprt

Kathleen Gibson
 Catherine Hendrickson
 Dean Papas
 Scott Rippy
 Sherri Wilson
 Gary Williams

Career Ed & Human Dvlpmnt

TL Brink
 Jim Holbrook
 Meridyth McLaren

Arts and Sciences

Denise Allen-Hoyt
 Robert Brown
 Richard Hughes
 Jessica McCambly
 Mark McConnell
 Julie McKee
 Snezana Petrovic

Student Services

Debbie Bogh
 Mariana Moreno

Part-Time Reps

Dianne Purves
 Jeff Burke
 Yvonne Bastedo
 Steven Veldhius

Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	Meeting called to order 3:02 pm.	
Administrative Report (5 min)	Dr. Cheryl Marshall reported. <ol style="list-style-type: none"> A. Grant for research analysis and support. B. Grant for Baccalaureate program – documents due Oct 24th. Any feedback can go to Cheryl. C. Middle College – article in paper was misreported. The process is still in discussion. Inland Leaders is willing to come and talk to the senate. Goal is to get the high school students on a pathway from high school to bachelors. Middle College is one option. If there are issues then give suggestions for other ways to assist students who may not be focused on or have college as a goal. 	

CTA Report (2nd mtg) (5 min) McLaren	Bowling this weekend – 12-2 pm. New website. www.sbccdata.org Need help with lunches this semester. Elections coming up – have a handout about what you can and cannot do as far as advocating in the classroom.	
Classified Senate Report (1 st mtg) (3 min)		
Student Senate Report (1 st mtg) (3 min)		
AS President's Report (10 min) Allen	<p>A. Honor's Task Force request sent out. Did hear back from 3 faculty who would like to serve.</p> <p>B. Student success plan was brought forward. Signed by authorization of the Senate.</p> <p>C. Need to create a scholarship ad-hoc committee. Will meet in late March/early April. Recommend Laura Record to give advice/serve on committee.</p> <p>D. Will get a list of courses from Keith where there are not published results of the SLO cycle. An SLO reporting option is now available in the PPR tool.</p> <p>E. Need 2 faculty to serve on the non-credit task force.</p> <p>F. Proposal from the Chancellor to create a Project Labor Agreement – would require union workers on all instruction related projects. Some research indicates these agreements may increase costs construction by 15%.</p> <p><i>Discussion:</i> where does this fit in the 10+1? Could have an impact on resources instruction, classrooms, and materials. Senate is not limited to discussions on 10+1 items only. 10+1 is what we must have a say in – can discuss any issue that may have an impact.</p>	Motion: to agendize the Chancellor's proposal for the PLA (Bogh, Rippey, MSC)
Treasurer's Report (1st mtg)		
Consent Agenda	AP's and BP's will be on the next agenda.	
Informational/Action Item		
Approval of 10.1.14 Minutes & Voting Record		Motion: to approve the minutes from 10.1.14 with corrections (Holbrook, Hanley, MSC)
AS Committee Reports 1st meeting of the month: A. District Assembly (Jim) B. Chairs (Jodi) C. Honors Steering (Gary) 2nd meeting of the month: (5 min) D. Curriculum (Mark M) E. Basic Skills (Sherri) F. Educational Policy (Rich) G. Educational Technology (Denise) Other Reports SSEEMM (1 st meeting) EPI (as needed)	D. Curriculum – things have been discussed E. Basic Skills – had an organizational meeting. Second meeting – got information from the state. Now have a link under the senate area on the webpage. F. Ed Policy – continuing to look over BPs and APs. G. ETC – have reviewed all of the courses and faculty who are approved for online instruction. Will also start to address the DE plan.	
New Business		

Summer Class Schedule (5 min)	<p>Lots of movement happening this summer with new buildings coming online. Recommending an 8 week session with a 5 week session in between. 2 8 week options were presented. Would there be a problem with having online classes go longer? No.</p> <p><i>Discussion:</i> can we move it up? Need to start after high schools get out. Does this need to go to chairs? Not if we have a motion. Some programs can get exception. Should wait for this to go back to chairs.</p>	Motion: To recommend option 2 (Holbrook, Purves, MSC, 4 nays)
Old Business		
Brandman (Dr. Shelly Neal) (10 min)	<p>Update on the Brandman co-location. Shelly Neal reported. Presented a PowerPoint. Degrees with most interest are BA in Social Science and Psychology.</p>	
Athletics Plan (10 min)	<p>Recommendation to support the initial implementation of athletics at as CHC hosted teams within the SBVC athletics department. Ralph Rabago presented information. Could be some concern about having part of Crafton under the umbrella of Valley, but this is a good opportunity to get sports at Crafton without as little expense as possible. This is a growth plan for Crafton. It is a good plan, but we may have an issue with how administration handles the intense demands and flexibility that is required for faculty to run this kind of program. Admin is still discussing. Many are in support but there are some issues and details to work out. Also some politics involved since we may have to be allowed to grow more than Valley. There are also support staff and counseling implications that need to be addressed. Will make this a Stickier campus. Each athlete usually brings a friend or two – which would also impact the numbers of students on campus.</p>	Motion: to approve the plan to move forward (Holbrook, Bastado, MSC).
Hiring Prioritization (15 min)	<p>The Positions for Prioritization 2015-2016 document is a working document for use in prioritizing positions for the 15-16 AY. Ideally, a final list will be developed over the next month with input and discussion from the campus. The targeted time line is as follows:</p> <ul style="list-style-type: none"> • Friday, Oct 10 – Deans and Directors provide initial input to their respective VPs/President regarding impact if the position is not filled and/or program review data • Monday, Oct 13 – VPs send comments and input to President and list is distributed to campus • Tuesday, Oct 14 – Crafton Council reviews and discusses • Campus dialogue takes place (all dates tentative) <ul style="list-style-type: none"> o Academic Senate – Oct 15, Nov 5 o Chairs – Oct 17, Nov 7 o Classified Senate – TBD o Student Senate – TBD o Budget Committee – Oct 20 o Management Team – Oct 22 o PPRC – Oct 20, Nov 3 o Crafton Council – Nov 18 (Possibly a joint meeting with Budget Committee) <p>President Dr. Marshall and VP Mike Strong will be working on the “numbers” to determine how many positions can be filled. However, we have approximately \$700,000 worth of positions</p>	Motion: to forward document to chairs (Holbrook, Menchaca, MSC 1 nay).

	<p>this year that are over budget. This deficit will need to be addressed and as funding becomes available, we will move down the list. If additional vacancies occur, we will need to assess each compared to the list and make a decision about filling.</p> <p>Recommendation to create a hiring list if we get the money to support the positions.</p> <p>Concern that we do not create a process and stick with it.</p> <p>Need to take a stand against how the district allocates the money.</p> <p>Recommendation to send to Chairs for further discussion.</p> <p>Hard copy doesn't match electronic copy.</p> <p><i>Discussion:</i> needs to be better communication on the campus about these types of things.</p>	
Student Equity Plan (15 min)	<p>Report on Data – and gaps</p> <p>Has sent out the link to the information. Presented a few charts that showed various differences in completion rates by different factors.</p> <p>Question about why we don't report more of the services we actually provide as well as the groups we serve.</p> <p>There is some more info. Keith will work with Denise to present the data at a future Senate meeting.</p>	
Tablet Initiative (Bryan) (10min)	<p>Recommendation to move forward with Spring Pilot – essential that the AS support. Would like to add 5-7 more faculty as part of the project. Spring pilots will be a bring your own device. Looking at devices being offered by the bookstore and covered by financial aid. Not limited to tablets. Can bring laptops, phones any device with internet access.</p> <p><i>Discussion:</i> Will we have data before we make this decision? Probably not. Collecting the data now.</p>	Motion: to send out the pilot letters for spring (McLaren, McCambly, MSC)
Middle College (15 min)	<p>Continued discussion/study session</p> <p>Article in the newspaper making this appear to be done deal. The newspaper overstated the progress at the college level.</p> <p>Do we want someone from Valley to come and talk to us? They have had a middle college for 10 years now. Someone from Inland Leaders?</p> <p>Limit on how many students can take the class.</p> <p>Suggestion to have someone from Valley come and talk to us. May be want more than one – need pros and cons.</p> <p>These are not lower functioning students. They are students who would benefit from an alternative to high school education.</p> <p>They can be the lower functioning students. Need to get our own statistics.</p> <p>Have someone come from Valley before ILSC.</p> <p>Need to not compromise our students. Would like to see the cost benefit analysis. Would like to see the saturation rate for middle college students.</p> <p>Still want to this come back to the agenda at a higher level so we have more time to discuss.</p> <p>Need to have more dialogue. We are a shared governance institution.</p>	
Statements from the public	<p>Tomorrow 10/16 – Great American Shake Out.</p> <p>Last day of Hispanic Heritage month – college has done an excellent job.</p> <p>Mike Bedoya has an art show in Redlands.</p>	

Announcements	
Adjourn	
Future Business	

- A. Honors Terminology
- B. IB Credit (chairs)
- C. Final Exam Schedule
- D. AB 86
- E. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14)
- F. AP & BP 4040, AP 4020, BP 4025, AP 4050**
- G. BP's 2735, 5500, 7400 and AP's 2735, 5500, 7400 – BP's 6200 & 6300 and AP's 6200 & 6300
- H. Establishment of a TMC Degree Course Substitution and reciprocity policy
- I. Credit/Non-Credit classes
- J. Program Viability (chairs)
- K. Preview of the Electronic Ed Plan Tool
- L. CA virtual college Presentation (Trelisa)