Crafton Hills College
Academic Senate Agenda

Date: October 1st, 2014
Next Meeting: October 15th, 2014
Time: 3:00 – 5:00 p.m.
Location: CL 218

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:
1. **Curriculum, including establishing prerequisites.**
2. **Degree and certificate requirements.**
3. **Grading policies.**
4. **Educational program development.**
5. **Standards or policies regarding student preparation and success.**
6. **College governance structures, as related to faculty roles.**
7. **Faculty roles and involvement in accreditation processes.gh**
8. **Policies for faculty professional development activities.**
9. **Processes for program review.**
10. **Processes for institutional planning and budget development.**
11. **Other academic and professional matters as mutually agreed upon.**

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:
- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Senators at Large*
*Daniel Bahner**
*Rey Bell**
*Jeff Cervantes**
*Patricia Menchaca**
*Robert McAtee**
*Jimmy Urbanovich**
*Liz Langenfeld**
*Jody Hanley**
*Hannah Sandy**

Math, Eng & Instr. Suprt
Kathleen Gibson
Catherine Hendrickson
Dean Papas
Scott Rippy
Sherri Wilson
Gary Williams

Career Ed & Human Dvlpmnt
TL Brink
Jim Holbrook
Meridyth McLaren

Arts and Sciences
Denise Allen-Hoyt
Robert Brown
Richard Hughes
Jessica McCambly
Mark McConnell
Julie McKee
Snezana Petrovic

Student Services
Debbie Bogh
Mariana Moreno

Part-Time Reps
Dianne Purves
Jeff Burke
Vonny Bastedo
Steven Veldhius

Guests:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Administrative Report (5 min)		
CTA Report (2nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) (3 min)		
Student Senate Report (1st mtg) (3 min)		
AS President's Report (10 min) Allen		
Treasurer's Report (1st mtg) (2 min) Menchaca		
Consent Agenda		

Informational/Action Item		
Approval of 9.17.14 Minutes & Voting Record		

AS Committee Reports
1st meeting of the month:
   A. District Assembly (Jim)
   B. Chairs (Jodi)
   C. Honors Steering (Gary)
2nd meeting of the month:
   D. Curriculum (Mark M)
   E. Basic Skills (Dean)
   F. Educational Policy (Rich)
   G. Educational Technology ()
Other Reports
SSEEMM (1st meeting)
EPI (as needed)		

Old Business		
Student Success Plan	Review changes – Approve (Plan is posted on the student success page on the CHC website)	
AP's and BP's (Denise/Rich)	Review and approve forwarding of comments to DA for: BPs: 2735, 5030, 7400 and APs: 2735, 5030, 7400	
Curriculum Approval Process (Denise)	Required steps are highlighted in yellow. You will notice that most of them have a default which means they move past that step after the allotted number of days. The Curriculum Chair steps do not default as these steps are necessary to control workload flow and also to make sure the committee has voted on them. The ETC Head does not default as the process requires approval from ETC. The later steps after the Curriculum chair approval, Implementation and VP of instruction do not time out but they are not necessary to keep the course moving as by that time the course have been sent to board. Those steps are record keeping steps for the admins to keep track of courses that have been board approved. The required steps highlighted in blue are required and currently do not automatically forward after the allotted number of day have expired. The recommendation is to change these steps action to "default" so that the curriculum doc automatically forwards after the allotted amount of time expires.	
Honors Terminology (Debbie)	Recommendation: Charge the honors committee (or create a task force) to review current practice of using the term "Honors" and suggest appropriate changes to clarify and award tribute to academic achievement while minimizing student confusion.	

Accepting IB Credit as degree applicable credit (Debbie)	Recommendation: Develop a policy/process for IB exams that is similar to the process used to award course credit for agreed upon levels of achievement on the AP and CLEP exams. Steps for awarding IB exam credit could include: • Ed Policy Committee Reviews IB Exams • Chairs Council and individual disciplines review appropriate IB Exams • Resolution created by Ed Policy Committee to accept identified IB exams for course credit	
Tablet Initiative (Faculty pilot group)	Update and Next steps	
New Business		
Student Equity Plan	Initial overview	
Middle College	Questions, Issues, concerns	
Statements from the public		
Announcements		
Adjourn		

Future Business
  A. Final Exam Schedule
  B. AB 86
  C. Title V compliance and associate degree options (forwarded to Chairs on 9.18.14)
  D. AP & BP 4040, AP 4020, BP 4025, AP 4050
  E. BP's 2735, 5500, 7400 and AP's 2735, 5500, 7400 – BP's 6200 & 6300 and AP's 6200 & 6300
  F. Establishment of a TMC Degree Course Substitution and reciprocity policy
  G. Credit/Non-Credit classes
  H. Program Viability (chairs)
  I. Preview of the Electronic Ed Plan Tool
  J. CA virtual college Presentation (Trelisa)