Crafton Hills College
Academic Senate Agenda & Minutes

Date: April 2nd, 2014
Next Meeting: April 16th
Time: 3:00 – 5:00 p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.gh
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

Career Ed & Human Dvlpmnt	**Math, Eng & Instr. Suprt**	**Arts and Sciences**	**Student Services**
TL Brink	Kathleen Gibson	Breanna Andrews	Debbie Bogh
Jim Holbrook	Catherine Hendrickson	Denise Allen-Hoyt	Damaris Matthews
JoAnn Jones	Dean Papas/Gwen DiP	Robert Brown	Mariana Moreno
Meridyth McLaren	Scott Rippy	Richard Hughes	Kim McCormick
	Sherri Wilson	Jessica McCambly	
Senators at Large	Gary Williams	Mark McConnell	
Rey Bell		Julie McKee	
Patricia Menchaca		Bob O'Toole	
		Snezana Petrovic	
		Diane Purvis (PT rep)	

Guests:

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order		
Administrative Report (5 min)		
Treasurer's Report (1st mtg) (2 min) McKee		
CTA Report (2nd mtg) (5 min) McLaren		
Classified Senate Report (1st mtg) (3 min)		
Student Senate Report (1st mtg) (3 min)		
AS President's Report (10 min) Allen	President-Elect Clarification on Brown Act, Abstentions, and Quorum	
Informational/Action Item (2nd mtg)	APs and BPs for consideration by District Assembly on 3.7.14	

Consent Agenda	Support of the S14 Academic Senate Plenary Resolutions: **1.0 ACADEMIC SENATE -** 1.01, 1.02, 1.03 & 1.04 **2.0 ACCREDITATION -** 2.01**,** 2.02 & 2.03 **3.0 AFFIRMATIVE ACTION/CULTURAL DIVERSITY -** 3.01 **5.0 BUDGET AND FINANCE -** 5.01 & 5.02 **7.0 CONSULTATION WITH THE CHANCELLOR'S OFFICE -** 7.01, 7.02, 7.03, 7.04 & 7.05 **9.0 CURRICULUM -** 9.01, 9.02, 9.03 & 9.04 **10.0 DISCIPLINES LIST -** 10.01 **12.0 FACULTY DEVELOPMENT -** 12.01 **&** 12.02 **13.0 GENERAL CONCERNS -** 13.01, 13.2, 13.3 & 13.4 **14.0 GRADING -** 14.01 **&** 14.02 **15.0 - INTERSEGMENTAL ISSUES -** 15.1 **18.0 MATRICULATION -** 18.01	Page 2 of 3
Approval of 2.19.14 AS meeting Voting Record		

AS Committee Reports
1st meeting of the month:
   A. District Assembly (Jim)
   B. Chairs (Julie)
   C. Honors Steering (Debi)
2nd meeting of the month:
   D. Curriculum (Mark M)
   E. Educational Policy (Rich)
   F. Educational Technology
Other Committee Reports
SSEEMM (1st meeting)		

Old Business
   A. Approval of 14-15 Curriculum Committee Chair
   B. Department Chair Selection Process
   C. Class Size Process – Part III: Process for Changing Existing Course Caps
	A. Curriculum Committee has recommended Kim Salt to serve as the Chair of the Curriculum committee for the 14-15 Academic Year.
	
	B. Approve step 1. Forward to chairs to review and make recommendations on Steps 2 & 3 and return to AS with a recommendation for Steps 2 & 3 on 4-16.
	
	C. Discuss and make revisions to Part III of the draft process.	

New Business
   A. Developing a Process for the Continuous Quality Improvement for the ILOs
   B. Mission, Vision and Values Update (Keith)
	A. The IEAOC is looking for some guidance
	
	• Option 1: One option would be for the Professional Development Committee to design professional development curriculum around the ILOs identified during the assessment process.
	
	• Option 2: Programs focus on developing strategies to the ILOs identified in their annual plans and program reviews where appropriate, as determined by the Faculty.
	
	• Option 3: Identify every discipline where the ILOs identified were assessed and invite Faculty to a meeting to discuss data and develop strategies for improvement. Faculty interested in assessing in these areas would also be invited.
	
	• Other Options? A combination of all three above? Etc.?	

Statements from the public		
Announcements		
Adjourn		

Future Business
   A. Title V coop grant update (5.16.14)
   B. Credit/Non-Credit classes		

C. Program Discontinuance D. New Program Devlpmt E. AP 7250 F. Preview of the Electronic Ed Plan Tool G. CA virtual college Presentation (Trelisa)		Page 3 of 3

Mission Statement	Vision Statement	Institutional Values
To advance the education and success of students in a quality learning environment.	To be the premier community college for public safety and health services careers and transfer preparation.	creativity, inclusiveness, excellence, and learning-centeredness.